



TALCHER FERTILIZERS LIMITED

**TENDER NO. TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD
DATED 05.03.2025 (E-TENDER ID:2025_TFL_228927_1)**

**TENDER DOCUMENT FOR BIENNIAL RATE CONTRACT
FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT
TFL, TALCHER**

OPEN DOMESTIC TENDER

**Issued by
Talcher Fertilizers Limited (TFL),
(Joint Venture Company of GAIL (India) Ltd., Coal India Ltd., RCF and FCIL)
Administrative Building, Talcher, Post- Vikrampur, Dist.- Angul, Odisha-759106**

ATTENTION

THIS IS AN ELECTRONIC TENDER

For Participation in this tender please visit etenders.gov.in



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SECTION-I

INVITATION FOR BID (IFB)

SECTION-I

"INVITATION FOR BID (IFB)"

Ref No: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD

Date: 05.03.2025

To,

PROSPECTIVE BIDDERS

SUB: TENDER DOCUMENT FOR "BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT TFL, TALCHER".

Dear Sir/Madam,

1.0 **Talcher Fertilizers Limited (TFL)**, a Joint Venture of GAIL (India) Ltd., Coal India Ltd., RCF and FCIL, having its registered office at Plot 2/H, Kalpana Area, BJB Nagar, Khordha, Bhubaneswar – 751014, Odisha, (CIN – U24120OR2015PLC019575) invites bids from eligible bidders for the subject job, in complete accordance with the following details and enclosed Tender Documents.

2.0 The brief details of the tender are as under:

(A)	NAME OF JOB / BRIEF SCOPE OF WORK / SERVICE	BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT TFL, TALCHER	
(B)	TENDER NO. & DATE	TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025 (E-Tender ID: 2025_TFL_228927_1)	
(C)	TYPE OF BIDDING SYSTEM	SINGLE BID SYSTEM	x
		TWO BID SYSTEM	✓
(D)	TYPE OF TENDER	E-TENDER	✓
		MANUAL	x
(E)	COMPLETION / CONTRACT PERIOD	Shall be as per Clause No. 9.0 of Section-V (Special Conditions of Contract) of Tender.	
(F)	BID EVALUATION CRITERIA (BEC)	APPLICABLE	✓
		NOT APPLICABLE	x
(G)	BID SECURITY / EARNEST MONEY DEPOSIT (EMD)	APPLICABLE	✓
		NOT APPLICABLE	x
		Amount: INR 1,27,300/- (Refer Clause No. 16 of ITB)	

(G.1)	DECLARATION FOR BID SECURITY	Bidders who are allowed for exemption as per Clause No. 16.9 (Start-Ups and CPSEs) are required to submit Declaration for Bid Security in bid as per proforma at Form F-2A
(H)	AVAILABILITY OF TENDER DOCUMENT ON WEBSITE(S)	From 05.03.2025 (17:00 hrs., IST) to 26.03.2025 (15:00 hrs., IST) on following websites: CPP Portal – etenders.gov.in TFL Website – http://tflonline.co.in
(I)	DATE & TIME OF PRE-BID MEETING	Through Google Meet Wednesday, 12 March - 11:00 – 13:00 Google Meet joining info Video call link: https://meet.google.com/xad-vkrg-uym
(J)	DUE DATE & TIME OF BID-SUBMISSION	Date : 26.03.2025 Time : 15:00 hrs.
(K)	DATE AND TIME OF UN-PRICED BID OPENING	Date : 27.03.2025 Time : 16:00 hrs.
(L)	CONTACT DETAILS OF TENDER DEALING OFFICER	Name : Mr. Sura Deogam Designation: Dy. Manager (C&P) Mobile No.: 7722036780 e-mail : sdeogam@tflonline.co.in
(M)	CONTACT PERSON FOR SITE VISIT	M/s Talcher Fertilizers Ltd. (TFL), Administrative Building, Talcher, Post: Vikrampur, Dist: Angul, Pincode-759106, Odisha Kind Attention: Mr. Kanuj Thenua Manager (Civil) Tel No. : +91-8791241474 E-mail : kanuj.thenua@tflonline.co.in

In case of the days specified above happens to be a holiday in TFL, the next working day shall be implied.

- 3.0 Bids must be submitted strictly in accordance with Clause No. 11 of ITB (Instructions to Bidders). The IFB is an integral and inseparable part of the Tender document.
- 4.0 *Bid must be submitted only on CPP Portal (etenders.gov.in). Further, the following documents in addition to uploading the bid on CPP Portal (etenders.gov.in) shall also be submitted in Original (in physical form) within 7 (seven) days from the bid due date to the address mentioned in Bidding Data Sheet (BDS) [Annexure-IV to Section-III], provided the scanned copies of the same have been uploaded in e-tender by the bidder along with e-bid within the due date and time:-*
- i) EMD / Declaration for Bid Security**
 - ii) Power of Attorney**
 - iii) Integrity Pact**
 - iv) Line of Credit, if applicable**
- 5.0 Bidder(s) are advised to quote strictly as per terms and conditions of the tender documents and not to stipulate any deviations/exceptions.
- 6.0 Any bidder, who meets the Bid Evaluation Criteria (BEC) and wishes to quote against this Tender Document, may download the complete Tender Document along with its amendment(s) if any from websites as mentioned at Sr. No. 2.0 (H) of IFB and submit their

Bid complete in all respect as per terms & conditions of Tender Document on or before the Due Date & Time of Bid Submission.

- 7.0 Bid(s) received from bidders to whom tender/information regarding this Tender Document has been issued as well as offers received from the bidder(s) by downloading Tender Document from above mentioned website(s) shall be taken into consideration for evaluation & award provided that the Bidder is found responsive subject to provisions contained in Clause No. 2 of ITB (Section-III).

The Tender Document calls for offers on single point "Sole Bidder" responsibility basis (except where Consortium bid is allowed pursuant to clause no. 3.0 of ITB) and in total compliance of Scope of Works as specified in Tender Document.

- 8.0 Any revision, clarification, corrigendum, time extension, etc. to this Tender Document will be hosted on the CPP Portal only. Bidders are requested to visit the CPP Portal regularly to keep themselves updated.
- 9.0 All bidders including those who are not willing to submit their bid are required to submit F-6 (Acknowledgement cum Consent letter) duly filled within 7 days from the date of receipt of tender information.
- 10.0 Bidders are required to update their GST registration details on CPP Portal to enable evaluation of bids after considering ITC of GST, wherever applicable. However, evaluation bids will be based on the confirmations & documents submitted by the bidder in the their bid irrespective of the status/evaluation on CPP Portal. TFL's decision in this regard shall be final.

This is not an Order.
For & on behalf of
Talcher Fertilizers Limited

Sdeogam
5/2/2025

(Authorized Signatory)

Name : Sura Deogam
Designation : Dy. Manager (C&P)
E-mail ID : sdeogam@tflonline.co.in
Contact No. : 7722036780



DO NOT OPEN - THIS IS A QUOTATION

**Tender Document No. : TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025
(E-Tender ID: 2025_TFL_228927_1)**

**Description : BIENNIAL RATE CONTRACT FOR REPAIR AND
MAINTENANCE OF CIVIL WORKS AT TFL, TALCHER**

Due Date : 26.03.2025 at 15:00 hrs.

From:	To: Dy. Manager (C&P) Talcher Fertilizers Limited (TFL), Administrative Building, Talcher, Post- Vikrampur, Dist.- Angul, Odisha-759106
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**(To be pasted on the envelope containing Physical Document i.e. Power of Attorney,
Declaration for Bid Security / EMD, Integrity Pact & Line of Credit, if applicable)**



SECTION-II

BID EVALUATION CRITERIA (BEC) & EVALUATION METHODOLOGY

SECTION-II

BID EVALUATION CRITERIA (BEC) & EVALUATION METHODOLOGY

1.0 Technical Bid Evaluation Criteria (BEC):

- 1.1** Bidder shall have experience of having successfully completed at least three order / contract each of value not less than **INR 23.33 Lakhs (including taxes)** for “Similar work” in previous seven (7) years prior to the scheduled last date of bid submission.

OR

Bidder shall have experience of having successfully completed at least two order / contract each of value not less than **INR 29.17 Lakhs (including taxes)** for “Similar work” in previous seven (7) years prior to the scheduled last date of bid submission.

OR

Bidder shall have experience of having successfully completed at least one order/ contract of value not less than **INR. 46.67 Lakhs (including taxes)** for “Similar work” in previous seven (7) years prior to the scheduled last date of bid submission.

“Similar work” shall mean the following –

“Repair & Maintenance of Plant and Building” OR “Construction of Plant and Building”

Note for 1.1:

- a. Job executed by a Bidder for its own plant/ project cannot be considered as experience for the purpose of meeting BEC of this Tender Document. However, jobs executed for Subsidiary/Fellow subsidiary / Holding company will be considered as experience for the purpose of meeting BEC subject to submission of tax paid invoice (s) duly certified by Statutory Auditor of the Bidder towards payments of statutory tax in support of the job executed for Subsidiary/Fellow subsidiary/ Holding company. Such Bidders to submit these documents in addition to the documents specified to meet BEC.
 - b. In case bidder has executed and completed composite work which includes any of the qualifying work(s) stated above i.e. (Sr. No. 1.1), then value of such qualifying work out of the total value of composite work shall be considered for the purpose of qualification.
 - c. In case of running contracts, which meet BEC, if the contract value executed till one day prior to the due date of submission is equal to or more than minimum prescribed value as mentioned in Technical BEC, such experience will also be taken into consideration provided that the bidder has submitted satisfactory work / execution certificate to this effect issued by end user / owner / or their consultant who has been authorized by them to issue such certificates.
 - d. If a Bidder has executed “Similar work” in the capacity of Joint Venture/ Consortium Partner, his experience shall be considered to the extent of scope of work defined under the Joint Venture/ Consortium Agreement.
 - e. In case more than one contract/order/agreement/DLOA are emanating against same tender, these contracts are to be considered as single contract for evaluation of credentials of a bidder for meeting their experience criteria.
- 1.2** The bidder must have PF (Provident Fund) Registration & ESIC (Employee’s State Insurance Corporation) Registration [Location for works to be rendered is “Talcher” which falls under the ESI implemented area].

2.0 Financial Bid Evaluation Criteria (BEC):

- 2.1 The Average Annual financial Turnover during the three preceding financial years of the bidder should be minimum **INR 29.17 Lakhs**.
- 2.2 The Bidder should have minimum working capital equal to **INR 5.83 Lakhs** as per last audited financial year. However, if the bidder's working capital is negative or inadequate, the bidder shall submit a letter from their Bank having Net worth of the bank not less than Rs.100.0 Crore (or equivalent USD), confirming the availability of line of credit for **INR 5.83 Lakhs**. The line of credit from bank shall be submitted strictly as per prescribed format.
- 2.3 Net Worth of the bidder should be positive as per last audited financial year.

"Notes for 2.1, 2.2 & 2.3"

- (1) If the bidder's working capital is negative or inadequate, the bidder shall submit a letter from their bank having net worth not less than Rs.100 crores (or equivalent in USD), confirming the availability of line of credit for working capital amount mentioned herein above. The line of credit letter from bank to be submitted strictly as per format at F-20.

Declaration Letter/Certificate for line of credit due to short fall of working capital shall be from single bank only. Letters from multiple banks shall not be applicable. However, banking syndicate will also be acceptable wherein a group of banks can jointly provide line of credit to the bidder.

The bank shall be required to issue the letter for declaration/ certificate of line of credit on their letter head along with the contact details of the issuing authority like email id, contact number etc.

- (2) **Average Annual Turnover:** Preceding 3 financial years mentioned in aforesaid BEC refer to immediate 3 preceding financial years wherever the closing date of the bid is after 30th Sept. of the relevant financial year. In case the tenders having the due date for submission of bid up to 30th September of the relevant financial year, and audited financial results of the immediate 3 preceding financial years are not available, the audited financial results of the 3 years immediately prior to that will be considered.

In case the date of constitution/incorporation of the bidder is less than 3 years old, the average turnover in respect of the completed financial years after the date of constitution/incorporation shall be taken into account for minimum Average Annual Financial Turnover criteria.

- (3) **Net Worth/Working Capital:** Immediate preceding financial year mentioned in aforesaid BEC refer to audited financial results for the immediate preceding financial year wherever the closing date of the bid is after 30th September of the relevant financial year. In case the tenders having the due date for submission of bid up to 30th September of the relevant financial year, and audited financial results of the immediate preceding financial year is not available, in such case the audited financial results of the year immediately prior to that year will be considered.

- (4) Bidder is to submit Audited Financial Statement of immediate preceding financial years (as mentioned above) along with format F-10 accordingly for Networth / Working Capital.

- 3.0 Exchange rate for Conversion of Currency for evaluation of documents submitted by bidders for BEC which are in other currency than specified in BEC shall be as follows:

- a) **BEC (Technical):** Bill Selling (foreign exchange) Rate of State Bank of India as prevailing on the date of award of order / contract submitted by bidder.
- b) **BEC (Financial)**
- (i) **For Annual Turnover:** The average of Bill Selling (foreign exchange) Rate of State Bank of India as prevailing on the First date and Last date of the respective Financial Year.
- (ii) **For Net Worth & Working Capital:** The Bill Selling (foreign exchange) Rate of State Bank of India as prevailing on the Last date of the respective Financial Year
- c) In case, the SBI Selling rate is not available as on the date of conversion as specified above for respective cases, the exchange rate for conversion of currency shall be taken from the internet, such as

<https://www.xe.com/currencyconverter>

<https://economictimes.indiatimes.com/markets/forex/currency-converter>

<https://www.oanda.com/currency/converter>

- 4.0 Only documents (Purchase Order, Completion certificate, Execution Certificate etc.) which have been referred/ specified in the bid shall be considered in reply to queries during evaluation of Bids. After submission of bid, only related shortfall documents will be asked for in TQ/CQ and considered for evaluation. For example, if the bidder has submitted a contract without its completion/ performance certificate, the certificate will be asked for and considered. However, no new reference/ PO/WO/LOA is to be submitted by bidder in response to TQ/CQ so as to qualify and such documents will not be considered by TFL for evaluation of Bid.

Any shortfall information / documents on the Audited Annual Report / Financial Statement of the Bidder and/or line of credit for working capital issued on or before the final bid due date can only be sought against Commercial queries (CQs). Any information/ documents issued post final bid due date shall not be considered for evaluation

Experience of bidder acquired as a subcontractor can be accepted against submission of certificate from end user by such bidder along with other specified documents.

5.0 RELAXATION OF PRIOR TURNOVER AND PRIOR EXPERIENCE FOR STARTUPS (AS DEFINED IN GAZETTE NOTIFICATION NO. D.L-33004/99 DATED 18.02.2016 AND 23.05.2017 OF MINISTRY OF COMMERCE AND INDUSTRY), AS AMENDMED TIME TO TIME

Prior turnover and prior experience (i.e. Sr. No. 1.1 & 2.1) as mentioned above in financial and technical criteria of BEC shall not be required for all Startups [whether Micro & Small Enterprises (MSEs) or otherwise] subject to their meeting the quality and technical specifications specified in tender document.

For availing the relaxation, bidder is required to submit requisite certificate towards Startup enterprise registration issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry and relaxation is to be given to the specific goods / jobs domain wherein they are registered for.

Wherever the "Certificate of Recognition" is stipulating the domain of startup, the domain of startup is be considered based "Certificate of Recognition" issued by Department of Promotion of Industry and Internal Trade (DPIIT). Startups having the "Certificate of Recognition" which do not mention Domain, in such case startups are also required to submit the documents for the same including the application submitted to DPIIT.

New startup “Certificate of Recognition” is stipulating “Industry” and “Sector” as domain of startup. Accordingly, “Industry” and “Sector” as domain of startups mentioned in certificate/application (in case of old certificate which do not indicate domain) will be considered.

The above documents should be certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder’s company/firm) and notary public with legible stamp.

Domain (i.e. Industry & Sector) of Startups for the instant tender shall be as under:

Sr. No.	Domain	
	Industry	Sector
1.	Construction	Construction and Engineering, Construction Supplies and Fixtures

6.0 DOCUMENTS TO BE SUBMITTED FOR COMPLIANCE TO BEC

(i) Technical BEC

(a) To meet Sr. No. 1.1 above, Bidder must submit proof of experience by providing copies of Work Order (WO) / Contract Agreement / Letter of Award (LOA) along with its detailed Schedule of Rates (SOR) / Scope of Work (SOW) mentioning required details. Bidder must also submit execution certificate/completion certificate issued by end user/owner clearly indicating as under -

- Name & Address of client issuing certificate,
- Reference of relevant work order / contract agreement / Letter of Award (LOA) no. along with date of issuance of work order / contract agreement / Letter of Award (LOA) no.
- Completed / executed value
- Actual date of successful completion of services. (For rate contracts, if contract has not been fully completed, a certificate from client certifying the executed value of contract as on date will suffice)

In cases where bidder has executed the job / work as a sub-contractor, such Completion certificate (for compliance to 1.1) issued by the “Order issuing Authority” is also acceptable, provided that a certificate or letter from end user/Owner is submitted that the bidder has worked as a sub-contractor for that job / work.

(b) To meet Sr. No. 1.2 above, Bidder must submit copy of PF Registration Certificate & ESIC Registration Certificate.

(ii) Financial BEC

(a) To meet Sr. No. 2.1 above, Bidder shall submit the Audited Financial Statements of the company for last preceding three (03) financial years.

(b) To meet the criteria for Sr. No. 2.2 above, Bidder shall submit the Audited Financial Statements of last financial year along with (i) Bank’s Letter (if applicable).

If the bidder’s working capital is negative or inadequate, the bidder shall submit a letter from their bank having net worth not less than Rs.100 Crores (or equivalent USD), confirming the availability of line of credit for working capital amount mentioned herein above. The line of credit letter from bank to be submitted strictly as per format at F-20.

- (c) To meet the criteria for Sr. No. 2.3 above, Bidder shall submit the Audited Financial Statements of the last financial year.

(iii) Bidder shall furnish the duly filled and signed Check list for submission of documents for qualification for Bid Evaluation Criteria (BEC) as per format F-8 (B).

7.0 AUTHENTICATION OF DOCUMENTS SUBMITTED AGAINST BEC:

(i) Technical BEC

All documents in support of Technical Criteria of BEC to be furnished by the Bidder shall necessarily be duly certified / attested by Chartered Engineer as well as Notary Public with legible stamp.

(ii) Financial BEC

Bidder shall submit "Details of financial capability of Bidder" in prescribed format (F-10) duly signed and stamped by a chartered accountant/ Certified Public Accountant (CPA) on their letterhead with Unique Document Identification No. (UDIN) mentioned on it.

Further, copy of audited annual financial statements submitted in bid shall be duly certified/ attested by Notary Public with legible stamp.

8.0 Apart from above, Bidder must submit all other relevant documents/ information as specified in the Scope of Work/SCC for Technical Evaluation of bid or specified elsewhere in the Tender Document, towards proof of its responsiveness.

9.0 Provision for procurement from a Bidder which shares a Land Border with India

1. OM no. 7/10/2021-PPD(1) dated 23.02.2023, Department of Expenditure, Ministry of Finance, Govt. of India refers. The same are available at website <https://doe.gov.in/procurement-policy-divisions>.
2. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. For details of competent authority refer to Annexure I of Order (Public Procurement no. 4) dated 23.02.2023.

Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, shall also require to be registered with the same competent authority.

Further the above will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. Updated lists of countries to which lines of credit have been extended or in which development projects are undertaken are given in the website of the Ministry of External Affairs, Govt. of India.

3. **"Bidder"** (including the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) **for purpose of this provision** means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.

4. **"Bidder from a country which shares a land border with India"** for the purpose of this:
- a. An entity incorporated, established or registered in such a country; or
 - b. A subsidiary of an entity incorporated, established or registered in such a country; or
 - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - d. An entity whose beneficial owner is situated in such a country; or
 - e. An Indian (or other) agent of such an entity; or
 - f. A natural person who is a citizen of such a country; or
 - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
5. **"Beneficial owner"** for the purpose of above (4) will be as under:

- i. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.

Explanation—

- a) "Controlling ownership interest" means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;
 - b) "Control" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
- ii. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
 - iii. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 - iv. Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
 - v. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
6. **"Agent"** for the purpose of this Order is a person employed to do any act for another, or to represent another in dealings with third persons

Note:

A person who procures and supplies finished goods from an entity from a country which shares a land border with India will, regardless of the nature of his legal or commercial

relationship with the producer of the goods, be deemed to be an Agent for the purpose of this Order.

However, a bidder who only procures raw material, components etc. from an entity from a country which shares a land border with India and then manufactures or converts them into other goods will not be treated as an Agent.

7. **"Transfer of Technology"** means dissemination and transfer of all forms of commercially usable knowledge such as transfer of know-how, skills, technical expertise, designs, processes and procedures, trade secrets, which enables the acquirer of such technology to perform activities using the transferred technology independently. (Matters of interpretation of this term shall be referred to the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade, and the interpretation of the Committee shall be final.)
8. **"Specified Transfer of Technology"** means a transfer of technology in the sectors and/ or technologies, specified at Schedule-I, II & 3 of this order.

9. **SUBMISSION OF CERTIFICATE IN BIDS:**

Bidder shall submit a certificate in this regard as Form F-16A.

For cases falling under the category of Transfer of Technology, Bidder shall submit a certificate in this regard as Form-16B.

If such certificate given by a bidder whose bid is accepted is found to be false, this would be a ground for immediate rejection of the bid/termination and further action as per "Procedure for Action in case of Corrupt/Fraudulent/ Collusive / Coercive Practices" of tender document.

10. The registration, wherever applicable, should be valid at the time of submission of bids and at the time of acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder was validly registered at the time of acceptance / placement of order, registration shall not be a relevant consideration during contract execution.

11. **PROVISION TO BE IN WORKS CONTRACTS, INCLUDING TURNKEY CONTRACTS:**

The successful bidder shall not be allowed to sub-contract works to any bidder from a country which shares a land border with India unless such bidder is registered with the Competent Authority. The definition of "bidder from a country which shares a land border with India" shall be as in Para 4 herein above. A Certificate to this regard is to be submitted by bidder is placed at Form-16A.

[Note: Procurement of raw material, components, etc. does not constitute sub-contracting]

10.0 EVALUATION METHODOLOGY

The evaluation and comparison of bids will be done as per the provisions mentioned below:

- a. Bidders shall indicate the PERCENTAGE RATE EXCESS (+) OR LESS (-) on the Estimated Total provided in the Bill of Quantities (BoQ) / Schedule of Rates (SOR) [in the form of Excel Sheet] provided along with the NIT at CPP Portal. The Quoted Percentage indicated by the bidder should be strictly quoted as specified in the Bill of Quantities (BoQ) / Schedule of Rates (SOR) provided along with the NIT.

- b. The comparison shall be on the basis of Total Evaluated Cost derived by Quoted Percentage (Excess or Less) in Bill of Quantities (BoQ) after arithmetic correction of errors (if any). The order will be placed on overall lowest basis.
- c. The Subject work is non-splittable.
- d. In case of a tie at the lowest bid (L1) position between two or more startup / non-startup bidders, the order/LOA will be placed on the bidder who has higher/ highest turnover in last audited financial year.
- e. In case there is a tie at the lowest bid (L-1) position between only startup bidders and none of them has past turnover, the order will be placed on the startup who is registered earlier with Department of Industrial Promotion and Policy.
- f. Rates mentioned in the BOQ / SOR are including BOCW but excluding of GST. The Contractor shall submit the tax invoice showing tax elements separately. GST @ 18 % shall be payable extra.
- g. The Price Evaluation will be subject to applicability of Purchase Preference Policies (as applicable) mentioned in the tender document.

Purchase Preferences:

- Purchase Preference for Make in India (MII) policy shall be applicable as per Government Guideline in vogue;
- MSE Purchase Preference is not applicable.
- Relaxation of Prior Turnover and Prior Experience to Startup Enterprise is Applicable.

SECTION-III

INSTRUCTION TO BIDDERS
(TO BE READ IN CONJUNCTION WITH
BIDDING DATA SHEET (BDS)

SECTION-III
INSTRUCTION TO BIDDERS

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 22. DEADLINE FOR SUBMISSION OF BIDS
 23. LATE BIDS
 24. MODIFICATION AND WITHDRAWAL OF BIDS
- [E] BID OPENING AND EVALUATION:**
25. EMPLOYER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS
 26. BID OPENING
 27. CONFIDENTIALITY
 28. CONTACTING THE EMPLOYER
 29. EXAMINATION OF BIDS AND DETERMINATION OF RESPONSIVENESS
 30. CORRECTION OF ERRORS
 31. CONVERSION TO SINGLE CURRENCY FOR COMPARISON OF BIDS
 32. EVALUATION AND COMPARISON OF BIDS
 33. COMPENSATION FOR EXTENDED STAY
 34. PURCHASE PREFERENCE
- [F] AWARD OF CONTRACT:**
35. AWARD
 36. NOTIFICATION OF AWARD / FAX OF ACCEPTANCE [FOA]
 37. SIGNING OF AGREEMENT
 38. CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT
 39. PROCEDURE FOR ACTION IN CASE CORRUPT / FRAUDULENT / COLLUSIVE / COERCIVE PRACTICES
 40. PUBLIC PROCUREMENT POLICY FOR MICRO AND SMALL ENTERPRISE
 41. AHR ITEMS

42. VENDOR EVALUATION PROCEDURE
43. INCOME TAX & CORPORATE TAX
44. DISPUTE RESOLUTION MCHANISM
45. DISPUTES BETWEEN CPSE'S/GOVERNMENT DEPARTMENT'S/ ORGANIZATIONS
46. INAM-PRO (PLATFORM FOR INFRASTRUCTURE AND MATERIALS PROVIDERS)
47. PROMOTION OF PAYMENT THROUGH CARDS AND DIGITAL MEANS
48. CONTRACTOR TO ENGAGE CONTRACT MANPOWER BELONGING TO SCHEDULED CASTES AND WEAKER SECTIONS OF THE SOCIETY
49. PROVISION FOR STARTUPS
50. PROVISION REGARDING INVOICE FOR REDUCED VALUE OR CREDIT NOTE TOWARDS PRS
51. UNIQUE DOCUMENT IDENTIFICATION NUMBER BY PRACTICING CHARTERED ACCOUNTANTS
52. ANJANI PORTAL
53. DOCUMENTS FOR PAYMENT
54. ORDER TRANSMITTAL SYSTEM
55. SUB-LETTING OF WORKS

[G] ANNEXURES:

1. **ANNEXURE-I:** PROVISIONS FOR PROCUREMENT FROM A BIDDER WHICH SHARES A LAND BORDER WITH INDIA
2. **ANNEXURE-II:** PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA) POLICY
3. **ANNEXURE-III:** ADDENDUM TO INSTRUCTIONS TO BIDDERS (INSTRUCTION FOR PARTICIPATION IN E-TENDER)
4. **ANNEXURE-IV:** BIDDING DATA SHEET (BDS)
5. **ANNEXURE-V:** PROCEDURE FOR ACTION IN CASE CORRUPT/FRAUDULENT/COLLUSIVE/ COERCIVE PRACTICES
6. **ANNEXURE-VI:** VENDOR PERFORMANCE EVALUATION PROCEDURE

INSTRUCTIONS TO BIDDER [ITB]
(TO BE READ IN CONJUNCTION WITH BIDDING DATA SHEET [BDS])

[A] – GENERAL

1. SCOPE OF BID

- 1.1 The Employer as defined in the "General Conditions of Contract [GCC]", wishes to receive Bids as described in Invitation For Bid (the "**Tender Document /Bid Document**") issued by Employer. Employer/Owner/TFL occurring herein under shall be considered synonymous.
- 1.2 SCOPE OF BID: The scope of work shall be as defined in the Tender documents.
- 1.3 The successful bidder will be expected to complete the scope of Bid within the period stated in Special Conditions of Contract.
- 1.4 Throughout the Tender Documents, the terms 'Bid', 'Tender', 'Offer' & 'Proposal' and their derivatives [Bidder/Tenderer, Bid/Tender/Offer etc.] are synonymous. Further, 'Day' means 'Calendar Day' and 'Singular' also means 'Plural'.

2 ELIGIBLE BIDDERS

- 2.1 Provision for procurement from a bidder which shares a land border with India has been attached as Annexure-I herewith.
- 2.2 The Bidder shall not be under a declaration of ineligibility by Employer for Corrupt/ Fraudulent/ Collusive/ Coercive practices, as defined in "Instructions to Bidders [ITB], Clause No. 39" (Action in case Corrupt/ Fraudulent/ Collusive/ Coercive Practices).
- 2.3 The Bidder is not put on 'Holiday' by TFL or any of the JV partner of OWNER (viz. GAIL, RCF, CIL, FCIL) or banned/blacklisted by Government department/ Public Sector on due date of submission of bid or during the process of evaluation of bids. Further, neither bidder nor their allied agency/(ies) (as defined in the Procedure for Action in case of Corrupt/Fraudulent/Collusive/ Coercive Practices) are on banning list of TFL or any of the JV partner of OWNER viz. GAIL, RCF, CIL, FCIL.

If the Tender documents were issued inadvertently/ downloaded from website, offers submitted by such bidders shall not be considered for opening/ evaluation/Award and will be returned immediately to such bidders.

In case there is any change in status of the declaration prior to award of contract, the same has to be promptly informed to TFL by the bidder.

It shall be the sole responsibility of the bidder to inform about their status regarding para 1 of clause 2.3 herein above on due date of submission of bid and during the course of finalization of the tender. Concealment of the facts shall tantamount to misrepresentation of facts and shall lead to action against such Bidders as per clause 39 of ITB.

- 2.4 The Bidder should not be under any liquidation court receivership or similar proceedings on due date of submission of bid. In case there is any change in status of the declaration prior to award of contract, the same has to be promptly informed to TFL by the bidder.

It shall be the sole responsibility of the bidder to inform TFL there status on above on due date of submission of bid and during the course of finalization of the tender.

Concealment of the facts shall tantamount to misrepresentation of facts and shall lead to action against such Bidders as per clause no. 39 of ITB.

2.5 Bidder shall not be affiliated with a firm or entity:

- (i) that has provided consulting services related to the work to the Employer during the preparatory stages of the work or of the project of which the works/services forms a part of or
- (ii) that has been hired (proposed to be hired) by the Employer as an Engineer/ Consultant for the contract.

2.6 Neither the firm/entity appointed as the Project Management Consultant (PMC) for a contract nor its affiliates/ JV'S/ Subsidiaries shall be allowed to participate in the tendering process unless it is the sole Licensor/Licensor nominated agent/ vendor.

2.7 Pursuant to qualification criteria set forth in the Tender document, the Bidder shall furnish all necessary supporting documentary evidence to establish Bidder's claim of meeting qualification criteria.

2.8 Power of Attorney:

Power of Attorney to be issued by the bidder in favour of the authorised employee(s), in respect of the particular tender, for purpose of signing the documents including bid, all subsequent communications, agreements, documents etc. pertaining to the tender and act and take any and all decision on behalf of the bidder (including Consortium). Any consequence resulting due to such signing shall be binding on the Bidder (including Consortium).

The power of Attorney shall be issued as per the constitution of the bidder as below:

- a) **In case of Proprietorship:** By Proprietor
- b) **In case of Partnership:** by all Partners or Managing Partner.
- c) **In case of Limited Liability Partnership:** by any bidder's employee authorized in terms of Deed of LLP.
- d) **In case of Public /Limited Company:** POA in favour of authorized employee(s) by Board of Directors through Board Resolution or by the designated officer authorized by Board to do so. Such Board Resolution should be duly countersigned by Company Secretary / MD / CMD / CEO.

The Power of Attorney should be valid till award of contract/order to successful bidder.

2.9 In case of change of constitution of bidder after submission of bid, the same shall be informed by the bidder to TFL promptly. Failure to same shall be considered as misrepresentation by the bidder.

3 BIDS FROM CONSORTIUM

NOT APPLICABLE

4 ONE BID PER BIDDER

4.1 A Bidder shall submit only 'one [01] Bid' in the same Bidding Process either as single entity or as a member of any consortium (wherever consortium bid is allowed). A Bidder who submits or participates in more than 'one [01] Bid' will cause all the proposals in which the Bidder has participated to be disqualified.

- 4.2 A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices. The bidder found to have a conflict of interest shall be disqualified. A bidder shall be considered to have a conflict of interest with one or more bidders in this bidding process, if:
- i. they have controlling partner (s) in common; or
 - ii. they receive or have received any direct or indirect subsidy/ financial stake from any of them; or
 - iii. they have the same legal representative/authorized signatory/agent for purposes of this bid; or
 - iv. they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder; or
 - v. Bidder participates in more than one bid in bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid.
 - vi. a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;
 - vii. In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.

Bidders are required to submit a confirmation for no conflict of interest with other bidders in Format F-5.

Failure to comply this clause during tendering process will disqualify all such bidders from process of evaluation of bids.

- 4.3 Alternative Bids shall not be considered.
- 4.4 The provisions mentioned at Sl. No. 4.1 and 4.2 shall not be applicable wherein bidders are quoting for different Items / Sections / Parts / Groups / SOR items of the same tender which specifies evaluation on Items / Sections / Parts / Groups / SOR items basis.
- 4.5 Bidders are required to provide complete details of all Directors/Partners/Proprietors etc. including Father's name, Residential address, AADHAR, PAN Card details & DIN Nos. in Form F-1 of ITB and corresponding documents duly notarized by Notary Public.

It is the responsibility of the participating Bidder(s) to assess the relationship as mentioned above.

In case any undertaking/declaration given by a Bidder(s) in this regard is found to be false, this would be a sufficient ground for rejection of Bid(s) /termination of contract and also initiation of further action as per "Procedure for Action in case of Corrupt/Fraudulent/ Collusive / Coercive Practices" of tender document.

5 COST OF BIDDING

The Bidder shall bear all costs associated with the preparation and submission of the Bid including but not limited to Documentation Charges, Bank charges, all courier charges, translation charges, authentication charges and any associated charges including taxes &

duties thereon. Further, TFL will in no case, be responsible or liable for these costs, regardless of the outcome of the bidding process.

6 SITE VISIT

- 6.1 The Bidder is advised to visit and examine the site of works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid and entering into a Contract for the required job. The costs of visiting the site shall be borne by the Bidder.
- 6.2 The Bidder or any of its personnel or agents shall be granted permission by the Employer to enter upon its premises and land for the purpose of such visits, but only upon the express conditions that the Bidder, its personnel and agents will release and indemnify the Employer and its personnel, agents from and against all liabilities in respect thereof, and will be responsible for death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of inspection.
- 6.3 The Bidder shall not be entitled to hold any claim against TFL for non-compliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the bid.

[B] – TENDER DOCUMENTS

7 CONTENTS OF TENDER DOCUMENTS

- 7.1 The contents of Tender Documents are those stated below and should be read in conjunction with any 'Addendum / Corrigendum and Clarification(s)' issued in accordance with "ITB: Clause - 8 & 9":
- Section-I : Invitation for Bid [IFB]*
 - Section-II : Bid Evaluation Criteria (BEC) & Evaluation Methodology
 - Section-III : Instructions to Bidders [ITB] with Annexures, Forms & Formats**
 - Section-IV : General Conditions of Contract [GCC]***
 - Section-V : Special Conditions of Contract [SCC]
 - Section-VI : Scope of Work / Service
 - Section-VII : Schedule of Rates (SOR)

*Request for Quotation', wherever applicable, shall also form part of the Tender Document.

**The subject tender is based on standard formats and applicability of some specific clauses may be seen in Annexure-IV to Section-III i.e. BDS (Bidding Data Sheet).

***General Conditions of Contract (GCC) – Works is available on TFL's website (<https://tflonline.co.in/general-conditions-of-contract-for-works.html>).

For participation in e-tender, instructions are mentioned at Annexure-III to Section-III.

- 7.2 The Bidder is expected to examine all instructions, forms, terms & conditions in the Tender Documents. The "Request for Quotation [RFQ] & Invitation for Bid (IFB)" together with all its attachments thereto, shall be considered to be read, understood and accepted by the Bidders. Failure to furnish all information required by the Tender Documents or submission of a Bid not substantially responsive to the Tender Documents in every respect will be at Bidder's risk and may result in the rejection of his Bid.

8 CLARIFICATION OF TENDER DOCUMENT

- 8.1** A prospective Bidder requiring any clarification(s) of the Tender Documents may notify TFL in writing or email at TFL's mailing address indicated in the BDS or on CPP Portal no later than 02 (two) days prior to pre-bid meeting (in cases where pre-bid meeting is scheduled) or 05 (five) days prior to the due date of submission of bid in cases where pre-bid meeting is not scheduled. TFL reserves the right to ignore the bidders request for clarification if received after the aforesaid period. TFL may respond in writing to the request for clarification. TFL's response including an explanation of the query, but without identifying the source of the query will be uploaded on CPP Portal / communicated to prospective bidders by e-mail.
- 8.2** Any clarification or information required by the Bidder but same not received by the Employer at clause 8.1 above is liable to be considered as "no clarification / information required".

9 AMENDMENT OF TENDER DOCUMENT

- 9.1** At any time prior to the 'Bid Due Date', Employer may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender Documents by corrigendum.
- 9.2** Any corrigendum thus issued shall be integral part of the Tender Document and shall be hosted on CPP Portal website / communicated to prospective bidders by e-mail. Bidders have to take into account all such corrigendum before submitting their Bid. TFL will not take any responsibility or entertain any representation whatsoever, in case bidders have not checked/seen/downloaded such amendment/Corrigendum/Addendum or reply to pre-bid queries uploaded on the said websites.
- 9.3** The Employer, if consider necessary, may extend the Bid Due Date in order to allow the Bidders a reasonable time to furnish their most competitive bid taking into account the addenda / corrigendum issued thereof.

ICI – PREPARATION OF BIDS

10 LANGUAGE OF BID:

The bid prepared by the Bidder and all correspondence, drawing(s), document(s), certificate(s) etc. relating to the Bid exchanged by Bidder and TFL shall be written in English language only. In case a document, certificate, printed literature etc. furnished by the Bidder in a language other than English, the same should be accompanied by an English translation duly authenticated by the Indian Chamber of Commerce, in which case, for the purpose of interpretation of the Bid, the English translation shall govern.

11 DOCUMENTS COMPRISING THE BID

- 11.1** The bids must be submitted through CPP Portal (etenders.gov.in). Bidders are requested to refer instructions for participating in e-Tendering (Annexure-III to Section III), Bidders manual kit and FAQs available in e-tender portal and bids submitted manually shall be rejected. All pages of the Bid must be digitally signed by the "Authorized signatory" of the

Bidder holding Power of Attorney. The bid prepared by the Bidder shall comprise the following components sealed in 2 (Two) different envelope

11.1.1 ENVELOPE-I: "TECHNO-COMMERCIAL / UN-PRICED BID" shall contain the following:

- (a) 'Covering Letter' on Bidder's 'Letterhead' clearly specifying the enclosed contents with index.
- (b) 'Bidder's General Information', as per 'Form F-1'.
- (c) 'Agreed Terms and Conditions', as per 'Form F-5'
- (d) 'Acknowledgement cum Consent Letter', as per 'Form F-6'
- (e) Duly attested documents in accordance with the "Bid Evaluation Criteria (BEC)" establishing the qualification.

- (f) Copy of EMD / Declaration of Bid Security as per 'Form F-2A' in line with the provision of ITB.
- (g) Copy of Power of Attorney as per 'F-12' / copy of Board Resolution, in favour of the authorized signatory of the Bid, as per clause no. 2.7 of ITB (Original to be submitted physically).
- (h) Declaration by bidder towards Minimum Local Content as per 'Form – I & Form - II' of Annexure-II of ITB (**Applicable for all bidders**).
- (i) Undertaking regarding Provisions for Procurement from a bidder which shares a land border with India as per 'Form F-16A & 16B (if applicable)'.
(j) Integrity Pact as per Form F-25.
- (k) **Other Forms and Formats including Annexures [i.e. Form F-7, F-8(A), F-8(B), F-10, F-15, F-20 (if applicable)]**
- (l) Tender Document, its Corrigendum/Amendment/Clarification(s) duly signed/ digitally signed on each page by the Authorized Signatory holding POA.
- (m) Any other information/details required as per Tender Document
- (n) Copy of Schedule of Rates (SOR) with percentage rate blanked out mentioning quoted / not quoted (as applicable) written against each item as a confirmation that the prices are quoted in requisite format.

Note:

1. All the pages of the Bid must be signed/ digitally signed by the "Authorized Signatory" of the Bidder holding POA.
2. Form F-13 is only to be filled when bidder(s) is submitting Bank Guarantee towards CPS, if applicable & EMD, if applicable.

11.1.2 ENVELOPE-II: Price Bid / Schedule of Rates (SOR)

- i) The Prices are to be submitted strictly as per the Price Bid / Schedule of Rate (SOR) of the Tender Document. TFL shall not be responsible for any failure on the part of the bidder to follow the instructions.
- ii) Bidders are advised NOT to mention Rebate/Discount separately, either in the SOR or anywhere else in the offer. In case Bidder(s) intend to offer any Rebate/Discount, they should include the same in the item rate(s) itself under the SOR and indicate the discounted unit rate(s) only.
- iii) If any unconditional rebate has been offered in the quoted rate the same shall be considered in arriving at evaluated price. However no cognizance shall be taken for any conditional discount for the purpose of evaluation of the bids.
- iv) In case, it is observed that any of the bidder(s) has/have offered suo-moto Discount/Rebate after opening of unpriced bid but before opening of price bids such discount /rebate(s) shall not be considered for evaluation. However, in the event of the bidder emerging as the lowest evaluated bidder without considering the discount/rebate(s), then such discount/rebate(s) offered by the bidder shall be

considered for Award of Work and the same will be conclusive and binding on the bidder.

- v) In the event as a result of techno-commercial discussions or pursuant to seeking clarifications / confirmations from bidders, while evaluating the un-priced part of the bid, any of the bidders submits a sealed envelope stating that it contains revised prices; such bidder(s) will be requested to withdraw the revised prices failing which the bid will not be considered for further evaluation.

Percentage/ Prices is to be filled strictly in the Schedule of Rate of the bidding documents and provision mentioned at para 11.1.2 hereinabove and to uploaded in SOR attachment/Conditions of CPP portal.

Further, Bidders must submit the original "EMD, Power of Attorney, Integrity Pact, Letter of Credit (if applicable) and any other documents specified in the Tender Document to the address mentioned in IFB, in a sealed envelope, superscribing the details of Tender Document (i.e. tender number & tender for) within 7 days from the date of un-priced bid opening.

Bidders are required to submit the EMD in original by Due Date and Time of Bid Submission or upload a scanned copy of the same in the Part-I of the Bid. If the Bidder is unable to submit EMD in original by Due Date and Time of Bid Submission, the Bidder is required to upload a scanned copy of the EMD in Part-I of Bid, provided the original EMD, copy of which has been uploaded, is received within 7 days from the Due Date of Bid Opening, failing which the Bid will be rejected irrespective of their status/ranking in tendering process and notwithstanding the fact that a copy of EMD was earlier uploaded by the Bidder.

The original document for 'Line of Credit' (if applicable) should be submitted along with other physical documents required as per tender conditions, or in response to Bidder(s) are advised to quote strictly as per terms and conditions of the tender documents and not to stipulate any deviations/exceptions.

12 BID PRICES

- 12.1** Unless stated otherwise in the Tender Documents, the Contract shall be for the whole job as described in Tender Documents, based on the rates and prices submitted by the Bidder and accepted by the Employer.
- 12.2** Prices must be filled in format for "Schedule of Rates [SOR]" enclosed as part of Tender document. If quoted in separate typed sheets and any variation in item description, unit or quantity is noticed; the Bid is liable to be rejected.
- 12.3** Bidder shall quote for all the items of "SOR" after careful analysis of cost involved for the performance of the completed item considering all parts of the Tender Document. In case any activity though specifically not covered in description of item under "SOR" but is required to complete the job as per Scope of Work / Service, Standards, General Conditions of Contract ("GCC"), Special Conditions of Contract ("SCC") or any other part of Tender Document, the prices quoted shall deemed to be inclusive of cost incurred for such activity.
- 12.4** All duties, taxes and other levies [if any] payable by the Bidder under the Contract, or for any other cause including final **GST (CGST & SGST/ UTGST or IGST)** shall be included in the rates / prices and the total bid-price submitted by the Bidder.

~~Bidder shall indicate applicable rate of **GST (CGST & SGST/ UTGST or IGST)** in SOR.~~

- 12.5** Percentage / Prices quoted by the Bidder, shall remain firm and fixed and valid until completion of the Contract period (or any extension thereof) and will not be subject to

variation on any account, unless any price escalation / variation is allowed elsewhere in the Tender Document.

- 12.6 Bidder shall also mention the Service Accounting Codes (SAC) / Harmonized System of Nomenclature (HSN) at the designated place in Form F-5.

13 **GST (CGST & SGST/ UTGST or IGST)**

- 13.1 Bidders are required to mention the GST Registration No. in bids wherever **GST (CGST & SGST/UTGST or IGST)** is applicable.

- 13.2 Please note that the responsibility of payment of **GST (CGST & SGST or IGST or UTGST)** lies with the Contractor only. Contractor providing taxable service shall issue an e-Invoice / Invoice / Bill, as the case may be as per rules/ regulation of GST. Further, returns and details required to be filled under GST laws & rules should be timely filed by Contractor with requisite details.

Payments to Contractor for claiming **GST (CGST & SGST/UTGST or IGST)** amount will be made provided the above formalities are fulfilled. Further, OWNER may seek copies of challan and certificate from Chartered Accountant for deposit of **GST (CGST & SGST/UTGST or IGST)** collected from Owner.

- 13.3 In case CBIC (Central Board of Indirect Taxes and Customs) / any tax authority / any equivalent government agency brings to the notice of TFL that the Contractor has not remitted the amount towards GST (CGST & SGST / UTGST or IGST) collected from TFL to the government exchequer, then, that Contractor shall be put under Holiday list of TFL for period of six months after following the due procedure. This action will be in addition to the right of recovery of financial implication arising on TFL.

- 13.4 In case of statutory variation in GST (CGST & SGST/UTGST or IGST), other than due to change in turnover, payable on the contract value during contract period, the Contractor shall submit a copy of the 'Government Notification' to evidence the rate as applicable on the Bid due date and on the date of revision.

Beyond the contract period, in case TFL is not entitled for input tax credit of **GST (CGST & SGST/UTGST or IGST)**, then any increase in the rate of **GST (CGST & SGST/UTGST or IGST)** beyond the contractual delivery period shall be to Contractor 's account whereas any decrease in the rate **GST (CGST & SGST/UTGST or IGST)** shall be passed on to the Owner.

Beyond the contract period, in case TFL is entitled for input tax credit of **GST (CGST & SGST/UTGST or IGST)**, then statutory variation in quoted **GST (CGST & SGST/UTGST or IGST)** on supply and on incidental services, shall be to TFL's account.

Claim for payment of **GST (CGST & SGST/UTGST or IGST)**/ Statutory variation, should be raised within two [02] months from the date of issue of 'Government Notification' for payment of differential (in %) **GST (CGST & SGST/UTGST or IGST)**, otherwise claim in respect of above shall not be entertained for payment of arrears.

The base date for the purpose of applying statutory variation shall be the Bid Due Date.

- 13.5 Where TFL is entitled to avail the input tax credit of **GST (CGST & SGST/UTGST or IGST)**:-

- 13.5.1 Owner/TFL will reimburse the **GST (CGST & SGST/UTGST or IGST)** to the Contractor at actuals against submission of E-Invoices/Invoices as per format specified in rules/ regulation of GST to enable Owner/TFL to claim input tax credit of **GST (CGST & SGST/UTGST or IGST)** paid. In case of any variation in the executed quantities, the

amount on which the **GST (CGST & SGST/UTGST or IGST)** is applicable shall be modified in same proportion. Returns and details required to be filled under GST laws & rules should be timely filed by supplier with requisite details.

13.5.2 The input tax credit of quoted GST (CGST & SGST/UTGST or IGST) shall be considered for evaluation of bids, as per evaluation criteria of tender document.

13.6 Where TFL is not entitled to avail/take the full input tax credit of **GST (CGST & SGST/UTGST or IGST)**:-

13.6.1 Owner/TFL will reimburse **GST (CGST & SGST/UTGST or IGST)** to the Contractor at actuals against submission of E-Invoices/Invoices as per format specified in rules/regulation of GST subject to the ceiling amount of **GST (CGST & SGST/UTGST or IGST)** as quoted by the bidder, subject to any statutory variations, except variations arising due to change in turnover. In case of any variation in the executed quantities (If directed and/or certified by the Engineer-In-Charge) the ceiling amount on which **GST (CGST & SGST/UTGST or IGST)** is applicable will be modified on pro-rata basis.

13.6.2 The bids will be evaluated based on total price including quoted **GST (CGST & SGST/UTGST or IGST)**.

13.7 TFL will prefer to deal with registered supplier of goods/ services under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet.

However, in case any unregistered bidder is submitting their bid, Bids will be evaluated as per quoted prices without loading of **GST (CGST & SGST/UTGST or IGST)**, if not quoted. their prices will be loaded with applicable GST (CGST & SGST/UTGST or IGST) while evaluation of bid (if applicable as per Govt. Act/ Law in vogue). Where TFL is entitled for input credit of **GST (CGST & SGST/UTGST or IGST)**, the same will be considered for evaluation of bid as per evaluation methodology of tender document. Further, an unregistered bidder is required to mention its Income Tax PAN in bid document. Further, an unregistered bidder is required to mention its Income Tax PAN in bid document.

13.8 In case TFL is required to pay entire/certain portion of applicable **GST (CGST & SGST/UTGST or IGST)** and remaining portion, if any, is to be deposited by Bidder directly as per **GST (CGST & SGST/UTGST or IGST)** laws, entire applicable rate/amount of **GST (CGST & SGST/UTGST or IGST)** to be considered by bidder in the Price bid/SOR.

Where TFL has the obligation to discharge **GST (CGST & SGST/ UTGST or IGST)** liability under reverse charge mechanism and TFL has paid or is liable to pay **GST (CGST & SGST/ UTGST or IGST)** to the Government on which interest or penalties becomes payable as per GST laws for any reason which is not attributable to TFL or ITC with respect to such payments is not available to TFL for any reason which is not attributable to TFL, then TFL shall be entitled to deduct/ setoff / recover such amounts against any amounts paid or payable by TFL to Contractor.

- 13.9 Contractor shall ensure timely submission of correct e-Invoice(s)/invoice(s), as per GST rules/ regulation, with all required supporting document(s) within a period specified in Contract to enable TFL to avail input credit of GST (CGST & SGST/UTGST or IGST). Further, returns and details required to be filled under GST laws & rules should be timely filed by Bidder with requisite details.

If input Tax credit is not available to TFL for any reason not attributable to TFL, then TFL shall not be obligated or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) claimed in the invoice(s) and shall be entitled to deduct/ setoff/ recover such GST amount (CGST & SGST/UTGST or IGST) or Input Tax Credit amount together with penalties and interest, if any, against any amounts paid or becomes payable by TFL in future to the Contractor under this contract or under any other contract.

13.10 **Anti-profiteering clause**

As per Clause 171 of GST Act it is mandatory to pass on the benefit due to reduction in rate of tax or from input tax credit to the consumer by way of commensurate reduction in prices. The Contractor may note the above and quote their prices accordingly.

- 13.11 In case the GST rating of Bidder on the GST portal / Govt. official website is negative / black listed, then the bids may be rejected by TFL. Further, in case rating of bidder is negative / black listed after award of job, then TFL shall not be obligated or liable to pay or reimburse GST to such Contractor and shall also be entitled to deduct / recover such GST along with all penalties / interest, if any, incurred by OWNER.

- 13.12 GST (CGST & SGST/UTGST or IGST) is implemented w.e.f. 01.07.2017 which subsumed various indirect taxes and duties applicable before 01.07.2017. Accordingly, the provisions of General Condition of Contract relating to taxes and duties which are subsumed in GST are modified to aforesaid provisions mentioned in clause no. 12 and 13 of ITB.

- ~~13.13 GST, as included by the bidder in Price Bid / SOR, shall be deemed as final and binding for the purpose of bid evaluation. In case a bidder includes "zero" GST or an erroneous GST, the bid evaluation for finalizing the L1 bidder will be done considering the "Zero" or quoted GST rate, as the case may be. No request for change in GST will be entertained after submission of bids.~~

~~In cases where the successful bidder quotes a wrong GST rate, for releasing the order, the following methodology will be followed:~~

- ~~➤ In case the actual GST rate applicable is lower than the quoted GST rate, the actual GST rate will be added to the quoted basic prices. The final cash outflow will be based on actual GST rate.~~
- ~~➤ In case the actual GST rate applicable is more than the quoted GST rate, the basic prices quoted will be reduced proportionately, keeping the final cash outflow the same as the overall quoted amount.~~

~~Based on the Total Cash Outflow calculated as above, TFL shall place orders.~~

13.14 Wherever TDS under GST Laws has been deducted from the invoices raised / payments made to the vendors, as per the provisions of the GST law / Rules, Vendors should accept the corresponding GST-TDS amount populated in the relevant screen on GST common portal (www.gst.gov.in). Further, Vendors should also download the GST TDS certificate from GST common portal (reference path: Services > User Services > View/Download Certificates option).

13.15 Provision w.r.t. E-Invoicing requirement as per GST Laws:

Contractor(s) who is required to comply with the requirements of E-invoice for B2B transactions as per the requirement of GST Law will ensure the compliance of requirement of E Invoicing under GST law. If the invoice issued without following this process, such invoice can-not be processed for payment by TFL as no ITC is allowed on such invoices.

Therefore, all the payments to such supplier / Contractor / contractor/ consultant who is liable to comply with e-invoice as per GST Laws shall be made against the proper e-invoice(s) only. Further, returns and details required to be filled under GST laws & rules against such e-invoices should be timely filed by Supplier of Goods / Services with requisite details.

If input tax credit is not available to TFL for any reason attributable to supplier / Contractor / contractor/ consultant (both for E-invoicing cases and non-E-invoicing cases), then TFL shall not be obligated or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) claimed in the invoice(s) and shall be entitled to deduct / setoff / recover such GST amount (CGST & SGST/UTGST or IGST) or Input Tax Credit amount together with penalties and interest, if any, by adjusting against any amounts paid or becomes payable in future to the supplier / Contractor / contractor/ consultant under this contract or under any other contract.

To ensure compliance, undertaking in requisite format is to be submitted by Supplier/Contractor/ Contractor/ Consultant as per format enclosed at Form F-18 along with documents for release of payment.

13.16 **New Taxes & Duties:** Any new taxes & duties, if imposed by the State/ Central Govt. of India after the due date of bid submission but before the date of expiry of Contract Period, shall be reimbursed to the Contractor on submission of copy of notification(s) issued from State / Central Govt. Authorities along with documentary evidence for proof of payment of such taxes & duties, but only after ascertaining it's applicability with respect to the Contract.

13.17 Full payment including GST will be released at the time of processing of invoice for payment, where the GST amount reflects in Form GSTR-2A of TFL. However, in case where the GST amount doesn't reflect in Form GSTR-2A of TFL, the amount of GST will be released after reflection of GST amount of corresponding invoice in Form GSTR-2A of TFL.

14 BID CURRENCIES:

Bidder must submit bid in Indian Rupees only.

15 BID VALIDITY

15.1 Bids shall be kept valid for period specified in CPP Portal from the final Due date of submission of bid. A Bid valid for a shorter period may be rejected by TFL as 'non-responsive'.

15.2 In exceptional circumstances, prior to expiry of the original 'Bid Validity Period', the Employer may request the Bidders to extend the 'Period of Bid Validity' for a specified additional period on CPP Portal. The request and the responses thereto shall be made in

writing or by email (outside GeM, if required). A Bidder may refuse the request without forfeiture of his EMD / Bid Security.

A Bidder agreeing to the request will not be required or permitted to modify his Bid, but will be required to extend the validity of its EMD for the period of the extension and in accordance with "ITB: Clause-16" in all respects.

16 EARNEST MONEY DEPOSIT

16.1 Bid must be accompanied with earnest money deposit (**i.e Earnest Money Deposit (EMD)** also known as **Bid Security**) in the form of '**Demand Draft**' / '**Banker's Cheque**' / '**Insurance Surety Bond**' / '**Fixed Deposit Receipt**' [in favour of **Talcher Fertilizers Limited** payable at place mentioned in **BDS**] or '**Bank Guarantee**' strictly as per the format given in form F-2 of the **Tender Document**. Bidder shall ensure that EMD submitted in the form of '**Bank Guarantee**' should have a validity of at least 'two [02] months' beyond the validity of the Bid. EMD submitted in the form of '**Demand Draft**' or '**Banker's Cheque**' should be valid for three months.

Bid not accompanied with EMD, or EMD not in requisite format shall be liable for rejection. The EMD shall be submitted in Indian Rupees only.

16.2 The bidder can also submit the EMD through online banking transaction i.e. IMPS/NEFT/RTGS etc. For this purpose, the details of TFL's Bank Account are mentioned under BDS. While remitting, the bidder must indicate EMD and tender/E-tender no. under remarks. Bidders shall be required to submit/ upload the successful transaction details along-with their bid/e-bid in addition to forwarding the details to dealing officer through email/letter with tender reference number immediately after remittance of EMD. In absence of submitting/ uploading the remittance details, the bid is likely to be considered as bid not accompanied with EMD. Further, in case of the online transaction, submission of EMD in original is not applicable.

16.3 TFL shall not be liable to pay any documentation charges, Bank charges, commission, interest etc. on the amount of EMD. In case EMD is in the form of a 'Bank Guarantee', the same shall be from any Indian scheduled Bank (excluding Co-operative banks and Regional Rural bank) or a branch of an International Bank situated in India and registered with 'Reserve Bank of India' as Scheduled Foreign Bank. However, in case of 'Bank Guarantee' from Banks other than the Nationalized Indian Banks, the Bank must be commercial Bank having net worth in excess of Rs. 100 Crores [Rupees One Hundred Crores] and a declaration to this effect should be made by such commercial Bank either in the 'Bank Guarantee' itself or separately on its letterhead. Purchaser will verify the BG from issuing bank.

16.4 Any Bid not secured in accordance with "ITB: Clause-16.1 & Clause-16.3" may be rejected by TFL as non-responsive.

16.5 Unsuccessful Bidder's EMD will be discharged/ returned as promptly as possible, but not later than 'thirty [30] days' after finalization of tendering process.

16.6 The successful Bidder's EMD will be discharged upon the Bidder's acknowledging the 'Award' and signing the 'Agreement' and furnishing the 'Contract Performance Security (CPS)/ Security Deposit' pursuant to clause no. 38 of ITB.

16.7 Notwithstanding anything contained herein, the EMD may also be forfeited in any of the following cases:

(a) If a Bidder withdraws his Bid during the 'Bid Validity Period'

(b) If a Bidder has indulged in corrupt/fraudulent /collusive/coercive practices

- (c) If the Bidder modifies Bid during the period of bid validity (after Due Date and Time for Bid Submission).
- (d) Violates any other condition, mentioned elsewhere in the Tender Document, which may lead to forfeiture of EMD.
- (e) In the case of a successful Bidder, if the Bidder fails to:
 - (i) acknowledge receipt of the "Notification of Award" / Fax of Acceptance[FOA]",
 - (ii) furnish "Contract Performance Security / Security Deposit", in accordance with "ITB: Clause-38"
 - ~~(iii) accept 'arithmetical corrections' as per provision of the clause 30 of ITB.~~

16.8 In case EMD is in the form of 'Bank Guarantee', the same must indicate the Tender Document No. and the name of Tender Document for which the Bidder is quoting. This is essential to have proper correlation at a later date.

16.9 The Government Departments/PSUs are also exempted from the payment of EMD. Further, Startups are also exempted from the payment of EMD. **However, there is no exemption from payment of EMD w.r.t MSE (Micro & Small Enterprises) bidders as this is works contract (In other words, MSE bidders has to submit EMD).**

16.10 In case of forfeiture of EMD/ Bid Security, the forfeited amount will be considered inclusive of tax and tax invoice will be issued by TFL. The forfeiture amount will be subject to final decision of TFL based on other terms and conditions of order/ contract.

16.11 EMD/Bid Bond will not be accepted in case the same has reference of 'remitter'/'financer' other than bidder on the aforementioned financial instrument of EMD/ Bid Bond submitted by the bidder and bid of such bidder will be summarily rejected.

16.12 In case the Bidder is submitting EMD in the form of Fixed Deposit (FDR), Bidder is required to submit FDR in the name of the Talcher Fertilizers Limited (TFL) A/c _____ (Name of Bidder) along with Third Party Deposit Confirmation Letter from bank. The detailed modalities of FDR along with Third Party Deposit Confirmation Letter is mentioned below -

- (A)** The Fixed Deposit Receipt (FDR) submitted by Bidder from a Bank based in India shall be duly pledged / lien in favour of "Talcher Fertilizers Limited (TFL)".

The FDR shall be in the name of the Talcher Fertilizers Limited (TFL) A/c _____(Name of Bidder) and the Bidder cannot encash / pre-mature this FDR without the discharge letter / NOC / approval of TFL. However, TFL can encash this FDR without the approval of the Bidder in case of non-compliance of the terms of the tender.

The original FDR shall be accompanied by a confirmation letter in original on letter head from the issuing bank to TFL as per the format of "**Third Party Deposit Confirmation Letter**" placed at **Form F-22**.

Note: FDR (free from any encumbrance payable at place mentioned in BDS) along with original confirmation letter in the manner mentioned above shall be uploaded/submitted as per tender conditions.

Bank means - Any Indian scheduled Bank (excluding Co-operative banks and Regional Rural bank) or a branch of an International Bank situated in India and registered with 'Reserve Bank of India' as Scheduled Foreign Bank. However, in case of "Fixed Deposit" from Banks other than the Nationalized Indian Banks, the Bank must be commercial Bank having net worth in excess of Rs. 100 Crores [Rupees One Hundred Crores] and a declaration to this effect should be made by such commercial Bank either in the "Fixed Deposit" itself or separately on its letterhead. TFL will verify the Fixed Deposit Receipt from issuing bank.

- (B) The FDR should have a validity of at least 'two [02] months' beyond the date on which the bid expires.
- (C) Any dispute arising out of or in relation to the said FDR shall be subject to the exclusive jurisdiction of courts at New Delhi.
- (D) FDR in Original and Third Party Deposit Confirmation Letter in Original has to be kept in Custody of TFL.

16.13 DECLARATION FOR BID SECURITY

Bidder to whom exemption is allowed (CPSEs and Start-Ups) as per Clause no. 16.9 above are required to submit Declaration for Bid Security as per proforma at Form F-2A.

17 PRE-BID MEETING

- 17.1 The Bidder(s) or his designated representative are invited to attend a "Pre-Bid Meeting" which will be held through Video Conferencing only. It is expected that a bidder shall depute not more than 02 representatives for the meeting.
- 17.2 Purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.
- 17.3 Text of the questions raised and the responses given, together with any responses prepared after the meeting, will be uploaded on CPP Portal (etenders.gov.in). Any modification of the Contents of Tender Documents listed in "ITB: Clause-7.1", that may become necessary as a result of the Pre-Bid Meeting shall be made by the Employer exclusively through the issue of Corrigendum pursuant to "ITB: Clause-9", and not through the minutes of the Pre-Bid Meeting.
- 17.4 Non-attendance of the Pre-Bid Meeting will not be a cause for disqualification of Bidder.

18 FORMAT AND SIGNING OF BID

- 18.1 The original and all copies of the Bid shall be typed or written in indelible ink [in the case of copies, photocopies are also acceptable] and shall be signed by a person or persons duly authorized to sign on behalf of the Bidder (as per POA). The name and position held by each person signing, must be typed or printed below the signature. All pages of the Bid except for unamended printed literature where entry(s) or amendment(s) have been made shall be initialed by the person or persons signing the Bid.
- 18.2 The Bid shall contain no alterations, omissions, or additions, unless such corrections are initialed by the person or persons signing the Bid.
- 18.3 Signed / Digitally signed documents by Authorized Signatory to be uploaded as detailed in addendum to ITB (Annexure-III to Section-III).

19 ZERO DEVIATION AND REJECTION CRITERIA

- 19.1 **ZERO DEVIATION:** Deviation to terms and conditions of "Tender Documents" may lead to rejection of bid. TFL will accept bids based on terms & conditions of "Tender Documents" only. Bidder may note TFL will determine the substantial responsiveness of each bid to the Tender Documents pursuant to provision contained in clause 29 of ITB. For purpose of this, a substantially responsive bid is one which conforms to all terms and conditions of the Tender Documents without deviations or reservations. TFL's determination of a bid's

responsiveness is based on the content of the bid itself without recourse to extrinsic evidence.

Bidder is requested not to take any deviation(s)/exception(s) to the terms & conditions of Tender Document, and submit all requisite documents as mentioned in this Tender Document, failing which their Bid will be liable for rejection. If a Bidder does not reply to the queries in the permitted time frame then its Bid shall be evaluated based on the documents available in the Bid.

As a principle, clarifications from bidders after opening of tenders will not be sought. However, where clarifications / documents from the bidders on important aspects are absolutely necessary for finalization of tender, clarifications from bidder can be asked. The request for clarification shall be given in email/portal, asking the bidder to respond by a specified date, and also mentioning therein that, if the bidder does not comply or respond by the date, his tender will be liable to be rejected. Depending on the outcome, such tenders are to be ignored or considered further. No change in prices or substance of the bid including specifications, shall be offered or permitted. No post-bid clarification at the initiative of the bidder shall be entertained. The shortfall information/ documents should be sought only in case of historical documents which pre-existed bids and which have not undergone change since then.

19.2 **REJECTION CRITERIA:** Notwithstanding the above, deviation to the following clauses of Tender document shall lead to summarily rejection of Bid:

- (a) Bidder not meeting Bid Evaluation Criteria as per Tender Document
- (b) Firm Price / Percentage
- (c) Earnest Money Deposit / Bid Security / Bid Security Declaration, as applicable
- (d) Scope of Work / Service
- (e) Schedule of Rates / Price Schedule / Price Basis
- (f) Duration / Contract Period / Completion schedule
- (g) Period of Validity of Bid
- (h) Price Reduction Schedule
- (i) Contract Performance Security
- (j) Guarantee / Defect Liability Period
- (k) Arbitration / Resolution of Dispute / Jurisdiction of Court
- (l) Force Majeure & Applicable Laws
- (m) Integrity Pact, if applicable
- (n) Bidder not submitting Undertaking regarding Provisions for Procurement from a bidder which shares a land border with India as per 'Form F-16A'
- (o) Bidder having minimum Local Content equal to or less than 20%
- (p) Any other condition specifically mentioned in the tender document elsewhere that non-compliance of the clause lead to rejection of bid

Note: Further, it is once again reminded not to mention any condition in the Bid which is contradictory to the terms and conditions of Tender document.

20 **E-PAYMENT**

Talcher Fertilizers Limited has initiated payments to Contractors electronically, and to facilitate the payments electronically through '**NEFT**'.

[D] – SUBMISSION OF BIDS

21 **SUBMISSION, SEALING AND MARKING OF BIDS**

21.1 Bids shall be submitted on CPP Portal (etenders.gov.in) in the manner specified elsewhere

in tender document. No Manual/ Hard Copy (Original) / E-mail offer shall be acceptable. Physical documents shall be addressed to the owner at address specified in IFB.

- 21.2 Bids submitted under the name of AGENT/ REPRESENTATIVE /RETAINER/ ASSOCIATE etc. on behalf of a bidder/affiliate shall not be accepted.

22 DEADLINE FOR SUBMISSION OF BIDS

- 22.1 The bids must be submitted in CPP Portal (etenders.gov.in) not later than the date and time specified in the tender document.
- 22.2 TFL may, in exceptional circumstances and at its discretion, extend the deadline for submission of Bids (8.0 and/or 9 of ITB refers). In that case all rights and obligations of TFL and the Bidders, previously subject to the original deadline will thereafter be subject to the deadline as extended. Notice for extension of due date of submission of bid will be uploaded on CPP Portal (etenders.gov.in) / communicated to the bidders.

23 LATE BIDS

- 23.1 Any bids received after the notified date and time of closing of tenders will be treated as late bids.
- 23.2 CPP Portal shall close immediately after the due date for submission of bid and no bids can be submitted thereafter. Where the EMD/physical documents have been received but the bid is not submitted by the bidder in the CPP Portal, such EMD/ physical documents shall be returned immediately.
- 23.3 EMD /physical documents received to address other than one specifically stipulated in the Tender Document will not be considered for evaluation/opening/award if not received to the specified destination within stipulated date & time.

24 MODIFICATION AND WITHDRAWAL OF BIDS

- 24.1 Modification and withdrawal of bids shall be as follows:-

The bidder may withdraw or modify its bid after bid submission but before the due date and time for submission as per tender document.

- 24.2 No bid shall be modified/ withdrawn after the Due Date & Time for Bid submission.
- 24.3 Any withdrawal/ modification/substitution of Bid in the interval between the Due Date & Time for Bid submission and the expiration of the period of bid validity specified by the Bidder in their Bid shall result in the Bidder's forfeiture of EMD pursuant to clause 16 of ITB / invocation of action as per Bid Security declaration and rejection of Bid.
- 24.4 The latest Bid submitted by the Bidder before Bid Due Date & Time shall be considered for evaluation and all other Bid(s) shall be considered to be unconditionally withdrawn.

[E] – BID OPENING AND EVALUATION

25 EMPLOYER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

- 25.1 TFL reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids, at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder(s) or any obligations to inform the affected Bidder(s) of the ground

for TFL's action. However, Bidder if so desire may seek the reason (in writing) for rejection of their Bid to which TFL shall respond quickly.

25.2 A bidder is to be permitted to send his representation in writing to dealing officer specified in tender for rejection of bid. But, such representation has to be sent till 10 (ten) days from the date of Notification of Award/FOA. A decision on representation will be taken by TFL within 15 (fifteen) days of the receipt of the representation. Only a directly affected bidder can represent in this regard:

- i) Only a bidder who has participated in tender can make such representation
- ii) In case technical bid has been evaluated before the opening of the financial bid, an application for review in relation to the financial bid may be filed only by a bidder whose technical bid is found to be acceptable

25.3 Further, following decisions of TFL shall not be subject to review:

- a) Determination of the need for procurement;
- b) Selection of the mode of procurement or bidding system;
- c) Choice of selection procedure;
- d) Provisions limiting participation of bidders in the procurement process;
- e) The decision to enter into negotiations with the L1 bidder;
- f) Cancellation of the procurement process except where it is intended to subsequently re-tender the same requirements;
- g) Issues related to ambiguity in contract terms may not be taken up after a contract has been signed, all such issues should be highlighted before consummation of the contract by the vendor/ contractor; and
- h) Complaints against specifications except under the premise that they are either vague or too specific so as to limit competition may be permissible.

26 BID OPENING

26.1 *Unpriced Bid Opening:*

TFL will open unpriced bids on CPP Portal at the schedule date & time.

26.2 *Priced Bid Opening:*

26.2.1 TFL will open the price bids of those bidders who meet the qualification requirement and whose bids is determined to be technically and commercially responsive. Techno-commercial bid evaluation status will be informed to all bidders (including techno-commercially not qualified Bidders). Price Bid shall be opened on CPP Portal.

26.2.2 The price bids of those Bidders who were not found to be techno-commercially responsive shall not be opened.

27 CONFIDENTIALITY

Information relating to the examination, clarification, evaluation and comparison of Bids, and recommendations for the award of a Contract, shall not be disclosed to Bidder(s) or any other persons not officially concerned with such process until the award to the successful bidder.

28 CONTACTING THE EMPLOYER

- 28.1 From the time of Bid opening to the time of award of Contract, if any Bidder wishes to contact the Employer on any matter related to the Bid, except on request and prior written permission.
- 28.2 Any effort by the bidder to influence TFL in bid evaluation, bid comparison or contract award decisions will vitiate the process and will result in the rejection of the bidder's bid and action shall be initiated as per the TFL's procedure for action in case Corrupt / Fraudulent / Collusive / Coercive practices in this regard apart from forfeiture of EMD/ Bid Security, if any.

29 EXAMINATION OF BIDS AND DETERMINATION OF RESPONSIVENESS

- 29.1 The Employer's determination of a bid's responsiveness is based on the content of the bid only. Prior to the detailed evaluation of Bids, the Employer will determine whether each Bid:-
- (a) Meets the "Bid Evaluation Criteria" of the Bidding Documents;
 - (b) Has been properly signed;
 - (c) Is accompanied by the required 'Earnest Money / Bid Security / Bid Security Declaration
 - (d) Is substantially responsive to the requirements of the Bidding Documents; and
 - (e) Provides any clarification and/or substantiation that the Employer may require to determine responsiveness pursuant to "ITB: Clause-29.2"
- 29.2 A substantially responsive Bid is one which conforms to all the terms, conditions and specifications of the Tender Documents without material deviations or reservations or omissions for this purpose employer defines the foregoing terms below:-
- a) "Deviation" is departure from the requirement specified in the tender documents.
 - b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirement in the tender documents.
 - c) "Omission" is the failure to submit part or all of the information or documentation required in the tender document.
- 29.3 A material deviation, reservation or omission is one that,
- a) If accepted would,
 - i) Affect in any substantial way the scope, quality, or performance of the job as specified in tender documents.
 - ii) Limit, in any substantial way, inconsistent with the Tender Document, the Employer's rights or the tenderer's obligations under the proposed Contract.
 - b) If rectified, would unfairly affect the competitive position of other bidders presenting substantially responsive bids.
- 29.4 The employer shall examine all aspects of the bid to confirm that all requirements have been met without any material deviation, reservation or omission.
- 29.5 Tenders that do not meet the basic requirements specified in the bid documents are to be treated as unresponsive {both during Techno-commercial evaluation and Financial Evaluation in case of Two Bid System) and will be ignored. All tenders received will first be scrutinized to see whether the tenders meet the basic requirements as incorporated in the Bid document and to identify unresponsive tenders, if any. Unresponsive offers may not subsequently be made responsive by correction or withdrawal of the non-conforming stipulation. Some important points on the basis of which a tender may be declared as unresponsive and be ignored during the initial scrutiny are:

- i) The tender is not in the prescribed format or is unsigned or not signed as per the stipulations in the bid document;
- ii) The required EMD has not been provided or exemption from EMD is claimed without acceptable proof of exemption;
- iii) The bidder is not eligible to participate in the bid as per laid down eligibility criteria
- iv) The bid departs from the essential requirements specified in the bidding document (for example, the tenderer has not agreed to give the required contract performance security); or
- v) Against a schedule in the list of requirements in the tender enquiry, the tenderer has not quoted for the entire requirement as specified in that schedule (example: in a schedule, it has been stipulated that the tenderer will supply the equipment, install and commission it and also train the TFL's personnel for operating the equipment. The tenderer has, however, quoted only for supply of the equipment).

30 CORRECTION OF ERRORS

NOT APPLICABLE

31 CONVERSION TO SINGLE CURRENCY FOR COMPARISON OF BIDS

Not Applicable. All bids submitted must be in the currency specified at Clause No. 14 of ITB.

32 EVALUATION AND COMPARISON OF BIDS

Bid shall be evaluated as per evaluation criteria mentioned in Section-II of tender documents on lowest bid.

Refer BDS & Section-II for tie-breaker criteria.

33 COMPENSATION FOR EXTENDED STAY

NOT APPLICABLE.

34 PURCHASE PREFERENCE

Policy to Provide Purchase Preference as per Public Procurement (Preference to Make in India), Order 2017 shall be allowed as per Government instructions in vogue, as applicable from time to time.

Bidders are required to select the applicable purchase preference (i.e. preference category) option while submitting the bid on CPP portal. However, evaluation and applicability of purchase preference policy will be based on the confirmations & documents submitted by the bidder in their bid irrespective of selection made on CPP portal.

The Public Procurement (Preference to Make in India) Policy is enclosed as Annexure-II of Section-III herewith.

[F] – AWARD OF CONTRACT

35 AWARD

Subject to "ITB: Clause-29", TFL will award the Contract to the successful Bidder whose Bid has been determined to be substantially responsive and has been determined as the

overall lowest provided that bidder, is determined to be qualified to satisfactorily perform the Contract.

“TFL intends to place the contract directly on the address from where Services are rendered. In case, bidder wants contract at some other address or Services are to be rendered from multiple locations, bidder is required to provide in their bid, the address on which contract is to be placed”.

TFL will place the Contract directly on the successful bidder from whom the bid has been received & evaluated and will not place order on other entities such as subsidiary, business associate or partner, dealer/distributor etc. of the Bidder.

36 NOTIFICATION OF AWARD / FAX OF ACCEPTANCE

- 36.1 Prior to the expiry of 'Period of Bid Validity', Notification of Award for acceptance of the Bid will be intimated to the successful Bidder by TFL either by E - mail /Letter or like means defined as the "Fax of Acceptance (FOA)". The Contract shall enter into force on the date of FOA and the same shall be binding on TFL and successful Bidder (i.e. Contractor). The Notification of Award/FOA will constitute the formation of a Contract. The Detailed Letter of Acceptance shall be issued thereafter incorporating terms & conditions of Tender Document, Corrigendum, Clarification(s), Bid and agreed variation(s)/acceptable deviation(s), if any. TFL may choose to issue Notification of Award in form of detailed Letter of Acceptance without issuing FOA and in such case the Contract shall enter into force on the date of Detailed Letter of Acceptance only.
- 36.2 Contract period shall commence from the date of "Notification of Award" or as mentioned in the Notification of Award. The "Notification of Award" will constitute the formation of a Contract, until the Contract has been effected pursuant to signing of Contract Agreement as per "ITB: Clause-37".
- 36.3 Upon the successful Bidder's / Contractor's furnishing of 'Contract Performance Security / Security Deposit', pursuant to "ITB: Clause-38", TFL will promptly discharge his 'Earnest Money Deposit / Bid Security', pursuant to "ITB: Clause-16".
- 36.4 The Order/ contract value mentioned above is subject to Price Reduction Schedule clause.
- 36.5 TFL will award the Contract to the successful Bidder, who, within 'fifteen [15] days' shall acknowledge.

37 SIGNING OF AGREEMENT

- 37.1 The successful Bidder/Contractor shall be required to execute an 'Agreement' in the proforma given in this Tender Document on a 'non-judicial stamp paper' of appropriate value [cost of the 'stamp-paper' shall be borne by the successful Bidder/Contractor] and of ' State of India' specified in Bidding Data Sheet (BDS) only, within 'fifteen [15] days' of receipt of the "Fax of Acceptance [FOA] / Notification of Award" of the Tender by the successful Bidder/Contractor. Failure on the part of the successful Bidder/Contractor to sign the 'Agreement' within the above stipulated period, shall constitute sufficient grounds for forfeiture of EMD / Action as per Bid Security declaration. However, signing of Agreement shall not be applicable in cases wherein the individual contract value as specified in Notification of Award is less than INR 10 Lakh (exclusive of GST).

38 CONTRACT PERFORMANCE SECURITY (CPS) / SECURITY DEPOSIT (SD)

- 38.1 Within 30 days of the receipt of the notification of award/ Fax of Acceptance from TFL, the successful bidder shall furnish the Contract Performance Security (CPS) in accordance with of General Conditions of the Contract. The CPS shall be in the form of either Banker's

Cheque or Demand Draft or Insurance Surety Bond or Fixed Deposit Receipt or Bank Guarantee or Letter of Credit and shall be in the currency of the Contract. However, Contract Performance Security (CPS) / Security Deposit (SD) shall not be applicable in cases wherein the individual contract value as specified in Notification of Award is less than INR 5 Lakh (exclusive of GST).

- 38.2 The contract performance security shall be for an amount equal to specified in Bidding Data Sheet (BDS) [Annexure-IV to Section-III] towards faithful performance of the contractual obligations and performance of equipment. For the purpose of CPS, Contract/order value shall be exclusive of **GST (CGST & SGST/UTGST or IGST)**.

Bank Guarantee towards CPS shall be from any Indian scheduled bank or a branch of an International bank situated in India and registered with Reserve bank of India as scheduled foreign bank. However, in case of bank guarantees from banks other than the Nationalized Indian banks, the bank must be a commercial bank having net worth in excess of Rs 100 crores and a declaration to this effect should be made by such commercial bank either in the Bank Guarantee itself or separately on its letterhead.

- 38.3 The Contractor shall submit CPS (in the form of Bank Guarantee) as per Form F-4 of Tender Document only but not as per format of GeM. Further, they also submit covering letter along with CPS as per format at F-13.

- 38.4 Failure of the successful bidder to comply with the requirements of this article shall constitute sufficient grounds for consideration of the annulment of the award and forfeiture of the EMD / action as per declaration for Bid Security.

- 38.5 The CPS has to cover the entire contract value including extra works/services also. As long as the CPS submitted at the time of award take cares the extra works/ services executed and total executed value are within the awarded contract price, there is no need for additional CPS. As soon as the total executed value is likely to burst the ceiling of awarded contract price, the Contractor should furnish additional CPS.

- 38.6 Further, Ministry of Finance (MOF) Department of financial service has issued direction for submission of Bank Guarantee through online vide letter ref number F.No.7/112/2011-BOA dated 17th July 2012. The successful bidder can submit CPS online through issuing bank to TFL directly as per the above direction including its revisions, if any. In such cases confirmation will not be sought from issuing banker by TFL.

- 38.7 In addition to existing specified form (i.e. Demand Draft (DD)/ Banker's Cheque/ Bank Guarantee) mentioned in tender documents for submission of Security Deposit/ Contract Performance Security, the successful bidder can also submit the Security Deposit/ Contract Performance Security through online banking transaction i.e. IMPS/NEFT/RTGS/SWIFT etc. For this purpose, the details of TFL's Bank Account is mentioned in BDS.

While remitting such online transaction, the bidder must indicate "**Security Deposit/ Contract Performance Security against FOA/DLOA no. _____ (Contractor to specify the FOA/DLOA No.)**" under remarks column of such transaction of respective bank portal. The contractor/vendor shall be required to submit the successful transaction details to the dealing officer immediately through email/letter and necessarily within 30 days from the date of Fax of Acceptance / Notification of Award."

- 38.8 In case of forfeiture of Contract Performance Security/ Security Deposit in terms of GCC, the forfeited amount will be considered inclusive of tax and tax invoice will be issued by TFL. The forfeiture amount will be subject to final decision of TFL based on other terms and conditions of order/ contract.

- 38.9 The Contractor will also submit covering letter along with CPS as per format at F-13.

- 38.10 CPBG/Security Deposit will not be accepted in case the same has reference of 'remitter'/financer' other than bidder on the aforementioned financial instrument of CPBG/ Security Deposit submitted by the Contractor.
- 38.11 The first payment to vendor is to be released only after submission of CPS / Security Deposit (SD).
- 38.12 Before the CPS / Security Deposit (SD) is released a "No Claim Certificate" is to be submitted by the supplier/vendor.
- 38.13 In case the Vendor/Contractor is submitting CPS in the form of Fixed Deposit (FDR), Vendor/Contractor is required to submit FDR in the name of Talcher Fertilizers Limited (TFL) A/c _____ (Name of Vendor/Contractor) along with Third Party Deposit Confirmation Letter from bank. The detailed modalities of FDR along with Third Party Deposit Confirmation Letter is mentioned below -

(A) The Fixed Deposit Receipt (FDR) submitted by Vendor/Contractor from a Bank based in India shall be duly pledged / lien in favour of "Talcher Fertilizers Limited (TFL)".

The FDR shall be in the name of the Talcher Fertilizers Limited (TFL) A/c _____ (Name of Vendor/Contractor) and the Vendor/Contractor cannot encash / pre-mature this FDR without the discharge letter / NOC / approval of TFL. However, TFL can encash this FDR without the approval of the Vendor/Contractor in case of non-compliance of the terms of the order/contract.

The original FDR shall be accompanied by a confirmation letter in original on letter head from the issuing bank to TFL as per the format of "**Third Party Deposit Confirmation Letter**" placed at **Form F-22**.

Note : FDR (free from any encumbrance payable at place mentioned in BDS) along with original confirmation letter in the manner mentioned above shall be submitted by the Vendor/Contractor within 30 days of the receipt of the notification of award/ FOA from TFL.

Here **Bank** means - Any Indian scheduled Bank (excluding Co-operative banks and Regional Rural bank) or a branch of an International Bank situated in India and registered with 'Reserve Bank of India' as Scheduled Foreign Bank. However, in case of "Fixed Deposit" from Banks other than the Nationalized Indian Banks, the Bank must be commercial Bank having net worth in excess of Rs. 100 Crores [Rupees One Hundred Crores] and a declaration to this effect should be made by such commercial Bank either in the "Fixed Deposit" itself or separately on its letterhead. TFL will verify the Fixed Deposit Receipt from issuing bank.

(B) The FDR submitted should have a validity of at least 'three [03] months' beyond the Warranty Period/Defect Liability Period.

(C) Any dispute arising out of or in relation to the said FDR shall be subject to the exclusive jurisdiction of courts at New Delhi.

(D) FDR in Original and Third Party Deposit Confirmation Letter in Original has to be kept in Custody of TFL.

- 38.14 In case, TFL allows additional time for submission of CPBG/SD beyond 30 days, a penal interest of Marginal Cost of Fund based Lending Rate (MCLR) for one year charged by SBI (applicable on due date of submission of CPBG/SD i.e. 30th day after issuance of FOA/Notification of award) plus 4.0% p.a (on CPBG/SD amount) shall be charged for delay beyond 30 days i.e. from 31st days after issuance of FOA.

39 PROCEDURE FOR ACTION IN CASE CORRUPT / FRAUDULENT / COLLUSIVE / COERCIVE PRACTICES

- 39.1 Procedure for action in case Corrupt/ Fraudulent/Collusive/Coercive Practices is provided at Annexure-V of Section-III of Tender Document.
- 39.2 The Fraud Prevention Policy document is available on TFL's website (www.tflonline.co.in)
- 39.3 Name and contact details of nodal officer- Refer BDS for details
- 39.4 **NON-APPLICABILITY OF ARBITRATION CLAUSE IN CASE OF BANNING OF VENDORS/ SUPPLIERS / CONTRACTORS/BIDDERS/ CONSULTANTS INDULGED IN FRAUDULENT/ COERCIVE PRACTICES**

Notwithstanding anything contained contrary in GCC and other "CONTRACT DOCUMENTS", in case it is found that the Contractor/Bidders indulged in fraudulent/coercive practices at the time of bidding, during execution of the contract etc., and/or on other grounds as mentioned in TFL's "Procedure for action in case Corrupt/Fraudulent/Collusive/Coercive Practices", the Contractor/bidder shall be banned (in terms of aforesaid procedure) from the date of issuance of such order by TFL, to such Contractors/Bidders.

The Contractor/ Bidder understands and agrees that in such cases where Contractor/ Bidder has been banned (in terms of aforesaid procedure) from the date of issuance of such order by TFL, such decision of TFL shall be final and binding on such Contractor/ Bidder and the 'Arbitration clause' in the GCC and other "CONTRACT DOCUMENTS" shall not be applicable for any consequential issue /dispute arising in the matter.

40 PUBLIC PROCUREMENT POLICY FOR MICRO AND SMALL ENTERPRISES

- 40.1 Following provision has been incorporated in tender for MSEs, in line with notification of Government of India, vide Gazette of India No. 503 dated 26.03.2012 proclaiming the Public Procurement Policy on procurement of goods and services from Micro and Small Enterprises (MSEs)
- i) Issue of tender document to MSEs free of cost.
 - ii) ~~Exemption to MSEs from payment of EMD/Bid Security.~~
 - iii) ~~In Tender, participating Micro and Small Enterprises quoting price within price band of L1 + 15% shall also be allowed to supply a portion of requirement by bringing down their prices to L1 price in a situation where L1 price is from someone other than a micro and small enterprises and such micro and small enterprises shall be allowed to supply upto 25% of the total tendered value. In case of more than one such Micro and Small Enterprises, the supply shall be shared proportionately (to tendered quantity). Further, out of above 25%, 4% shall be reserved for MSEs owned by SC/ST entrepreneurs. Further, 3% shall be reserved for MSEs owned by women within above 25% reservation. The respective quota(s) shall be transferred to other MSEs in case of non-availability of MSEs owned by SC/ST entrepreneurs/ MSEs owned by Women.~~
- ~~The quoted prices against various items shall remain valid in case of splitting of quantities of the items above.~~
- ~~In case tendered item is non-splitable or non-dividable (specified in Bid Data Sheet), MSE quoting price within price band L1 (other than MSE) + 15%, may be awarded for full/ complete supply of total tendered value subject to matching of L1 price.~~
- 40.2 In case Bidder is a Micro or Small Enterprise, the Bidder shall submit Udyam Registration Certificate for availing benefit under Public Procurement Policy for MSEs-2012.

Vide Gazette notification dated 18.10.2022 of Ministry of MSME, the following is notified:
“In case of an upward change in terms of investment in plant and machinery or equipment or turnover or both, and consequent re-classification, an enterprise shall continue to avail of all nontax benefits of the category (micro or small or medium) it was in before the re-classification, for a period of three years from the date of such upward change”

Accordingly, in case of upward change in status, MSE bidder is required to submit the previous certificate also to get the MSE benefits.

~~The above documents submitted by the bidder shall be duly certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm) and notary public with legible stamp.~~

If the bidder does not provide the above confirmation or appropriate document or any evidence, then it will be presumed that they do not qualify for any preference admissible in the Public Procurement Policy (PPP) 2012.

MSEs are advised to update their latest status on CPP Portal also to avoid complications during the evaluation.

Further, MSEs who are availing the benefits of the Public Procurement Policy (PPP) 2012 get themselves registered with MSME Data Bank being operated by NSIC, under SME Division, M/o MSME, in order to create proper data base of MSEs which are making supplies to CPSUs.

- 40.3 If against an order placed by TFL, successful bidder(s) (other than Micro/Small Enterprise) is procuring material/services from their sub-vendor who is a Micro or Small Enterprise as per provision mentioned at clause no. 40.2 above with prior consent in writing of the purchasing authority/Engineer-in-charge, the details like Name, Registration No., Address, Contact No. details of material & value of procurement made, etc. of such Enterprises shall be furnished by the successful bidder at the time of submission of invoice/Bill.
- 40.4 The benefit of policy are not extended to the traders/dealers/ Distributors /Stockiest/Wholesalers.
- 40.5 NSIC has initiated a scheme of “Consortia and Tender Marketing Scheme” under which they are assisting the Micro & Small enterprises to market their products and services through tender participation on behalf of the individual unit or through consortia.

Accordingly, if the MSEs or the consortia, on whose behalf the bid is submitted by NSIC, is meeting the BEC and other terms and conditions of tender their bid will be considered for further evaluation. Further, in such cases a declaration is to be submitted by MSE/ consortia on their letter head (s) that all the terms and conditions of tender document shall be acceptable to them.

- 40.6 Interest payment on delayed payments to MSME is payable in line with Micro, Small and Medium Enterprises Development Act, 2006

41 AHR ITEMS (NOT APPLICABLE FOR THIS TENDER)

~~In item rate contract where the quoted rates for the items exceed 50% of the estimate rates, such items will be considered as Abnormally High Rates (AHR) items and payment of AHR~~

~~items beyond the SOR stipulated quantities shall be made at the lowest amongst the following rates:~~

~~I) Rates as per SOR, quoted by the Contractor/Bidder.~~

~~II) Rate of the item, which shall be derived as follows:~~

~~a. Based on rates of Machine and labour as available from the contract (which includes Contractor's supervision, profit, overheads and other expenses).~~

~~b. In case rates are not available in the contract, rates will be calculated based on prevailing market rates of machine, material and labour plus 15% to cover Contractor's supervision profit, overhead & other expenses.~~

42 VENDOR PERFORMANCE EVALUATION

Shall be as stipulated at Annexure-VI of Section-III of Tender Document.

43 INCOME TAX & CORPORATE TAX

43.1 Income tax deduction shall be made from all payments made to the contractor as per the rules and regulations in force and in accordance with the Income Tax Act prevailing from time to time.

43.2 Corporate Tax liability, if any, shall be to the contractor's account.

43.3 TDS

(i) TDS, wherever applicable, shall be deducted as per applicable act/law/rule.

(ii) Higher rate of TDS for non-filers of ITR

As per Section 206AB of Income Tax Act, 1961, in case of any vendor/customer who does not file their Income Tax Return for both of the two previous years preceding to current year and aggregate amount of TDS is more than or equal to 50,000/- in each of those previous two years (or limit defined by Govt. from time to time), then TDS will be deducted at the higher of following rates:

(I) Twice the rate mentioned in relevant TDS section.

(II) Twice the rate or rates in force

(III) 5%

43.4 MENTIONING OF PAN NO. IN INVOICE/BILL

As per CBDT Notification No. 95/2015 dated 30.12.2015, mentioning of PAN no. is mandatory for procurement of goods / services/works/consultancy services exceeding Rs. 2 Lacs per transaction or as amended from time to time.

Accordingly, Contractor should mention their PAN no. in their invoice/ bill for any transaction exceeding Rs. 2 lakhs or as amended from time to time. As provided in the notification, in case Contractor do not have PAN no., they have to submit declaration in Form 60 along with invoice/ bill for each transaction.

Payment of Contractor shall be processed only after fulfilment of above requirement.

44 DISPUTE RESOLUTION MECHANISM

44.1 QUARTERLY CLOSURE OF CONTRACT

During execution of orders, various issues may arise. In order to timely detect and to address the contractual issue(s) during the execution of contracts, TFL has introduced a

mechanism of Quarterly Closure of the contract, under which all the related issues /disputes will be monitored and addressed on quarterly basis for resolution. Vendor (hereinafter referred 'Vendor') should first refer any issues/disputes to Engineer-in-Charge (EIC) for LOA/contracts/ Dealing C&P Executive for Purchase Orders and co-operate them for smooth execution of the contract and to timely address the issues, if any. For applicability of 'Quarterly Closure', please refer BDS.

Accordingly, the methodology for resolution of issue(s)/ grievance (s) of Vendor/Supplier shall be as under:

- (i) Any issue should be first referred to EIC for LOA/contracts/ Dealing C&P Executive for Purchase Orders.
- (ii) In case, Vendor is not satisfied, there is a provision of escalation of issue to higher authority in TFL. This option is available two times to vendor.
- (iii) Further, issue(s) can only be submitted upto 1 month after closure of respective Contract.
- (iv) Vendor should refer their issue/ grievance through above mode only. Issue/ grievance received through any other mode shall not be entertained.

44.2 CONCILIATION AND ARBITRATION

1.0 CONCILIATION

Where invitation for Conciliation has been accepted by the other party, the Parties shall attempt to settle such dispute(s) amicably under Part-III of the Arbitration and Conciliation Act, 1996. It would be only after exhausting the option of Conciliation as an Alternate Dispute Resolution Mechanism that the Parties hereto shall invoke Arbitration Clause. For the purpose of this clause, the option of 'Conciliation' shall be deemed to have been exhausted, even in case of rejection of 'Conciliation' by any of the Parties.

2.0 ARBITRATION

All issue(s)/dispute(s) excluding the matters that have been specified as excepted matters and listed at clause no. 2.6 and which cannot be resolved through Conciliation, such issue(s)/dispute(s) shall be referred to arbitration for adjudication by Sole Arbitrator.

The party invoking the Arbitration shall have the option to either opt for Ad-hoc Arbitration as provided at Clause 2.1 below or Institutionalized Arbitration as provided at Clause 2.2 below, the remaining clauses from 2.3 to 2.7 shall apply to both Ad-hoc and Institutional Arbitration:-

- 2.1 On invocation of the Arbitration clause by either party, TFL shall suggest a panel of three independent and distinguished persons (Retd. Supreme Court & High Court Judges only) to the other party from the Panel of Arbitrators maintained by 'Delhi International Arbitration Centre (DIAC) to select any one among them to act as the Sole Arbitrator. In the event of failure of the other party to select the Sole Arbitrator within 30 days from the receipt of the communication from TFL suggesting the panel of arbitrators, the right of selection of the sole arbitrator by the other party shall stand forfeited and TFL shall appoint the Sole Arbitrator from the suggested panel of three Arbitrators for adjudication of dispute(s). The decision of TFL on the appointment of the sole arbitrator shall be final and binding on the other party. The fees payable to Sole Arbitrator shall be governed by the fee Schedule of "Delhi International Arbitration Centre'.

OR

- 2.2 If a dispute arises out of or in connection with this contract, the party invoking the Arbitration shall submit that dispute to any one of the Arbitral Institutions i.e ICADR/ICA/DIAC/SFCA and that dispute shall be adjudicated in accordance with their respective Arbitration Rules. The matter shall be adjudicated by a Sole Arbitrator who shall necessarily be a Retd Supreme Court/High Court Judge to be appointed / nominated by the respective institution. The cost/expenses pertaining to the said Arbitration shall also be governed in accordance with the Rules of the respective Arbitral Institution. The decision of the party invoking the Arbitration for reference of dispute to a specific Arbitral institution for adjudication of that dispute shall be final and binding on both the parties and shall not be subject to any change thereafter. The institution once selected at the time of invocation of dispute shall remain unchanged.
- 2.3 The cost of arbitration proceedings shall be shared equally by the parties.
- 2.4 The Arbitration proceedings shall be in English language and the seat, venue and place of Arbitration shall be New Delhi, India only.
- 2.5 Subject to the above, the provisions of Arbitration & Conciliation Act 1996 and any amendment thereof shall be applicable. All matter relating to this Contract and arising out of invocation of Arbitration clause are subject to the exclusive jurisdiction of the Court(s) situated at New Delhi.
- 2.6 List of Excepted matters:
- a) Dispute(s)/issue(s) involving claims below Rs 25 lakhs and above Rs 25 crores.
 - b) Dispute(s)/issue(s) relating to indulgence of Contractor/Vendor/Bidder in corrupt/fraudulent/collusive/coercive practices and/or the same is under investigation by CBI or Vigilance or any other investigating agency or Government.
 - c) Dispute(s)/issue(s) wherein the decision of Engineer-In-Charge/owner/TFL has been made final and binding in terms of the Contract.
- 2.7 Disputes involving claims below Rs 25 Lakhs and above Rs. 25 crores:- Parties mutually agree that dispute(s)/issue(s) involving claims below Rs 25 Lakhs and above Rs 25 crores shall not be subject matter of Arbitration and are subject to the exclusive jurisdiction of the Court(s) situated at New Delhi.

3.0 GOVERNING LAW AND JURISDICTION:

The Contract shall be governed by and construed in accordance with the laws in force in India. The Parties hereby submit to the exclusive jurisdiction of the Courts situated at New Delhi for adjudication of disputes, injunctive reliefs, actions and proceedings, if any, arising out of this Contract.

45 DISPUTES BETWEEN CPSE'S/GOVERNMENT DEPARTMENT'S/ ORGANIZATIONS

Subject to conciliation as provided above, in the event of any dispute (other than those related to taxation matters) or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs / Port Trusts) inter se and also between CPSEs and Government Departments / Organizations, such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in OPE OM No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018.

Any party aggrieved with the decision of the Committee at the First level (tier) may prefer an appeal before the Cabinet Secretary at the Second level (tier) within 15 days from the date of receipt of decision of the Committee at First level, through it's administrative Ministry/Department, whose decision will be final and binding on all concerned.

The above provisions mentioned at clause no. 44 & 45 shall supersede provisions relating to Conciliation, Arbitration, Governing Law & Jurisdiction and Disputes between CPSE's/ Government Department's/ Organizations mentioned in General Conditions of Contract (GCC) and elsewhere in tender document.

46 INAM-PRO (PLATFORM FOR INFRASTRUCTURE AND MATERIAL PROVIDERS)

NOT APPLICABLE.

47 PROMOTION OF PAYMENT THROUGH CARDS AND DIGITAL MEANS

To promote cashless transactions, the onward payments by Contractors to their employees, Contractors, sub-contractors and suppliers may be made through Cards and Digital means to the extent possible

48 CONTRACTOR TO ENGAGE CONTRACT MANPOWER BELONGING TO SCHEDULED CASTES AND WEAKER SECTIONS OF THE SOCIETY

While engaging the contractual manpower, Contractors are required to make efforts to provide opportunity of employment to the people belonging to Scheduled Castes and weaker sections of the society also in order to have a fair representation of these sections.

49 PROVISIONS FOR STARTUPS (AS DEFINED IN GAZETTE NOTIFICATION NO. D.L-33004/99 DATED 18.02.2016 AND 23.05.2017 OF MINISTRY OF COMMERCE AND INDUSTRY AND AS AMENDED FROM TIME TO TIME) [FOR APPLICABILITY REFER BDS]

As mentioned in Section-II, Technical and Financial BEC shall also be applicable for Startups [whether Micro & Small Enterprises (MSEs) or otherwise] subject to meeting the qualifications / specifications specified in tender document and submission of document specified in Section -II. Further, the Startups are also exempted from submission of EMDs.

If a Startup emerge lowest bidder, the LoA on such Startup shall be placed for entire tendered quantity/group/item/part (as the case may be). However, during the Kick of Meeting monthly milestones/ check points would be drawn. Further, the performance of such contractor/ Contractor will be reviewed more carefully and action to be taken as per provision of contract in case of failure/ poor performance.

50 PROVISION REGARDING INVOICE FOR REDUCED VALUE OR CREDIT NOTE TOWARDS PRS

PRS is the reduction in the consideration / contract value for the services covered under this contract. In case of delay in execution of contract, Contractor should raise invoice for reduced value as per Price Reduction Schedule Clause (PRS clause). If Contractor has raised the invoice for full value, then Contractor should issue Credit Note towards the applicable PRS amount with applicable taxes.

In such cases if Contractor fails to submit the invoice with reduced value or does not issue credit note as mentioned above, TFL will release the payment to Contractor after giving effect of the PRS clause with corresponding reduction of taxes charged on Contractor's invoice, to avoid delay in payment.

In case any financial implication arises on TFL due to issuance of invoice without reduction in price or non-issuance of Credit Note, the same shall be to the account of Contractor. TFL shall be entitled to deduct / setoff / recover such GST amount (CGST & SGST/UTGST

or IGST) together with penalties and interest, if any, against any amounts paid or becomes payable by TFL in future to the Contractor under this contract or under any other contract.

51 UNIQUE DOCUMENT IDENTIFICATION NUMBER BY PRACTICING CHARTERED ACCOUNTANTS

Practicing Chartered Accountants shall generate Unique Document Identification Number (UDIN) for all certificates issued by them as per provisions of Tender Document.

However, UDIN may not be required for documents being attested by Chartered Accountants in terms of provisions of Tender Document.

52 ANJANI PORTAL

NOT APPLICABLE

53 DOCUMENTS FOR PAYMENT:

Payment terms shall be as mentioned in GCC-Works/SCC.

However, for release of payment, Contractor is required to submit invoice along with other documents as mentioned in SCC. The final bill is to be submitted within one month after completion.

54 ORDER TRANSMITTAL SYSTEM:

NOT APPLICABLE

55 SUB-LETTING OF WROKS

The following is added to the Clause no. 37 of General Conditions of Contract (GCC)-Works:

- (i) Procurement of material, hire of equipment or engagement of labour will not mean sub-contracting.
- (ii) Sub-contracting by the contractor without the approval of TFL shall be a breach of contract, unless explicitly permitted in the contract.
- (iii) However, If specified in SCC Sub-contracting for Specialized Items of Work is allowed upto certain percentage of work.

PROVISION FOR PROCUREMENT FROM A BIDDER WHICH SHARES A LAND BORDER WITH INDIA

12. OM no. 7/10/2021-PPD(1) dated 23.02.2023, Department of Expenditure, Ministry of Finance, Govt. of India refers. The same are available at website <https://doe.gov.in/procurement-policy-divisions>.

13. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. For details of competent authority refer to Annexure I of Order (Public Procurement no. 4) dated 23.02.2023.

Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, shall also require to be registered with the same competent authority.

Further the above will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. Updated lists of countries to which lines of credit have been extended or in which development projects are undertaken are given in the website of the Ministry of External Affairs, Govt. of India

14. **"Bidder"** (including the term 'tenderer', 'consultant' 'vendor' or 'Contractor' in certain contexts) **for purpose of this provision** means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.

15. **"Bidder from a country which shares a land border with India"** for the purpose of this:

- a. An entity incorporated, established or registered in such a country; or
- b. A subsidiary of an entity incorporated, established or registered in such a country; or
- c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d. An entity whose beneficial owner is situated in such a country; or
- e. An Indian (or other) agent of such an entity; or
- f. A natural person who is a citizen of such a country; or
- g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

16. **"Beneficial owner"** for the purpose of above (4) will be as under:

- i. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.

Explanation—

- c) "Controlling ownership interest" means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;
- d) "Control" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

- ii. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
 - iii. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 - iv. Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
 - v. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
17. **"Agent"** for the purpose of this Order is a person employed to do any act for another, or to represent another in dealings with third persons

Note :

A person who procures and supplies finished goods from an entity from a country which shares a land border with India will, regardless of the nature of his legal or commercial relationship with the producer of the goods, be deemed to be an Agent for the purpose of this Order.

However, a bidder who only procures raw material, components etc. from an entity from a country which shares a land border with India and then manufactures or converts them into other goods will not be treated as an Agent.

18. **"Transfer of Technology"** means dissemination and transfer of all forms of commercially usable knowledge such as transfer of know-how, skills, technical expertise, designs, processes and procedures, trade secrets, which enables the acquirer of such technology to perform activities using the transferred technology independently. (Matters of interpretation of this term shall be referred to the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade, and the interpretation of the Committee shall be final.)
19. **"Specified Transfer of Technology"** means a transfer of technology in the sectors and/ or technologies, specified at Schedule-I, II & 3 of this order.
20. **SUBMISSION OF CERTIFICATE IN BIDS:**
- Bidder shall submit a certificate in this regard as Form F-16A.
- For cases falling under the category of Transfer of Technology, Bidder shall submit a certificate in this regard as Form-16B.
- If such certificate given by a bidder whose bid is accepted is found to be false, this would be a ground for immediate rejection of the bid/termination and further action as per "Procedure for Action in case of Corrupt/Fraudulent/ Collusive / Coercive Practices" of tender document.
21. The registration, wherever applicable, should be valid at the time of submission of bids and at the time of acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder

was validly registered at the time of acceptance / placement of order, registration shall not be a relevant consideration during contract execution.

22. PROVISION TO BE IN WORKS CONTRACTS, INCLUDING TURNKEY CONTRACTS:

The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority. The definition of "contractor from a country which shares a land border with India" shall be as in Para 4 herein above. A Certificate to this regard is to be submitted by bidder is placed at Form-16A.

[Note: Procurement of raw material, components, etc. does not constitute sub-contracting]

FORM – I**Salient Points of Public Procurement (Preference to Make in India) Policy**

Sr. No.	Description	Parameter / Document
1	Minimum Local Content (LC) for Availing Preference under this Policy	50%
2	Margin of Purchase Preference	20%
3	Local Content (LC) % declared by bidder (Documents to be submitted as per Sr. No. 4 below)	[Tick (✓) whichever is applicable] a) LC Equal to or more than 50% <input type="checkbox"/> b) LC More than 20% but less than 50% <input type="checkbox"/>
4	Documents to be submitted by bidder under this Policy	Self-Declaration as per Form-II of Annexure II of ITB to be submitted by bidder.
5	Whether tender is divisible or not divisible	Not Divisible; Clause No. 3A (c) of revised Policy dated 16.09.2020 shall be applicable

FORM – II
DECLARATION BY BIDDER TOWARDS MINIMUM LOCAL CONTENT
(TO BE SUBMITTED BY BIDDER ON THEIR COMPANY'S LETTER HEAD)

To,
M/s Talcher Fertilizers Limited

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT
TFL, TALCHER

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

Dear Sir,

A. We M/s (**Name of Bidder**) hereby confirm/certify that the services offered vide our offer no..... dated meet the following -

Sl. No.	Description	Confirmation
a	We meet the mandatory minimum Local content requirement of 20% for participating in the Bidding process under Public Procurement (Preference to Make in India) Policy. (In case bidder does not meet the minimum Local content requirement of 20%, such bidders are not allowed to participate in the Bidding process)	Confirmed.
b	We meet mandatory minimum Local content requirement of 50% for claiming purchase preference under Public Procurement (Preference to Make in India) Policy	Confirmed / Not Confirmed

B. The **details of the location** at which the local value addition is made as follows:

Sl. No.	Item Description	Details of the Location(s) where the local value addition is made
1.		
2.		
3.		

Place: [Signature of Authorized Signatory of Bidder]

Date: Name:

Designation: Seal:

Note:

- i. The Authorized Signatory of Bidder shall be the person in whose name Power of Attorney has been issued.

No. P-45021/2/2017-PP (BE-II)
Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade
(Public Procurement Section)

Udyog Bhawan, New Delhi
Dated: 16th September, 2020

To

All Central Ministries/Departments/CPSUs/All concerned

ORDER

Subject: Public Procurement (Preference to Make in India), Order 2017– Revision; regarding.

Department for Promotion of Industry and Internal Trade, in partial modification [Paras 2, 3, 5, 10 & 13] of Order No.P-45021/2/2017-B.E.-II dated 15.6.2017 as amended by Order No.P-45021/2/2017-B.E.-II dated 28.05.2018, Order No.P-45021/2/2017-B.E.-II dated 29.05.2019 and Order No.P-45021/2/2017-B.E.-II dated 04.06.2020, hereby issues the revised 'Public Procurement (Preference to Make in India), Order 2017' dated 16.09.2020 effective with immediate effect.

Whereas it is the policy of the Government of India to encourage 'Make in India' and promote manufacturing and production of goods and services in India with a view to enhancing income and employment, and

Whereas procurement by the Government is substantial in amount and can contribute towards this policy objective, and

Whereas local content can be increased through partnerships, cooperation with local companies, establishing production units in India or Joint Ventures (JV) with Indian suppliers, increasing the participation of local employees in services and training them,

Now therefore the following Order is issued:

1. This Order is issued pursuant to Rule 153 (iii) of the General Financial Rules 2017.
2. **Definitions:** For the purposes of this Order:

'Local content' means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

'Class-I local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class-I local supplier' under this Order.

.....Contd. p/2

'Class-II local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum local content as prescribed for 'Class-II local supplier' but less than that prescribed for 'Class-I local supplier' under this Order.

'Non - Local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content less than that prescribed for 'Class-II local supplier' under this Order.

'L1' means the lowest tender or lowest bid or the lowest quotation received in a tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.

'Margin of purchase preference' means the maximum extent to which the price quoted by a "Class-I local supplier" may be above the L1 for the purpose of purchase preference.

'Nodal Ministry' means the Ministry or Department identified pursuant to this order in respect of a particular item of goods or services or works.

'Procuring entity' means a Ministry or department or attached or subordinate office of, or autonomous body controlled by, the Government of India and includes Government companies as defined in the Companies Act.

'Works' means all works as per Rule 130 of GFR- 2017, and will also include 'turnkey works'.

3. Eligibility of 'Class-I local supplier' / 'Class-II local supplier' / 'Non-local suppliers' for different types of procurement

(a) In procurement of all goods, services or works in respect of which the Nodal Ministry / Department has communicated that there is sufficient local capacity and local competition, only 'Class-I local supplier', as defined under the Order, shall be eligible to bid irrespective of purchase value.

(b) Only 'Class-I local supplier' and 'Class-II local supplier', as defined under the Order, shall be eligible to bid in procurements undertaken by procuring entities, except when Global tender enquiry has been issued. In global tender enquiries, 'Non-local suppliers' shall also be eligible to bid along with 'Class-I local suppliers' and 'Class-II local suppliers'. In procurement of all goods, services or works, not covered by sub-para 3(a) above, and with estimated value of purchases less than Rs. 200 Crore, in accordance with Rule 161(iv) of GFR, 2017, Global tender enquiry shall not be issued except with the approval of competent authority as designated by Department of Expenditure.

(c) For the purpose of this Order, works includes Engineering, Procurement and Construction (EPC) contracts and services include System Integrator (SI) contracts.

.....Contd. p/3

3A. Purchase Preference

(a) Subject to the provisions of this Order and to any specific instructions issued by the Nodal Ministry or in pursuance of this Order, purchase preference shall be given to 'Class-I local supplier' in procurements undertaken by procuring entities in the manner specified here under.

(b) In the procurements of goods or works, which are covered by para 3(b) above and which are divisible in nature, the 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier', as per following procedure:

- i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract for full quantity will be awarded to L1.
- ii. If L1 bid is not a 'Class-I local supplier', 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the 'Class-I local supplier' will be invited to match the L1 price for the remaining 50% quantity subject to the Class-I local supplier's quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such 'Class-I local supplier' subject to matching the L1 price. In case such lowest eligible 'Class-I local supplier' fails to match the L1 price or accepts less than the offered quantity, the next higher 'Class-I local supplier' within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case some quantity is still left uncovered on Class-I local suppliers, then such balance quantity may also be ordered on the L1 bidder.

(c) In the procurements of goods or works, which are covered by para 3(b) above and which are not divisible in nature, and in procurement of services where the bid is evaluated on price alone, the 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier', as per following procedure:

- i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract will be awarded to L1.
- ii. If L1 is not 'Class-I local supplier', the lowest bidder among the 'Class-I local supplier', will be invited to match the L1 price subject to Class-I local supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such 'Class-I local supplier' subject to matching the L1 price.
- iii. In case such lowest eligible 'Class-I local supplier' fails to match the L1 price, the 'Class-I local supplier' with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the 'Class-I local supplier' within the margin of purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.

- (d) "Class-II local supplier" will not get purchase preference in any procurement, undertaken by procuring entities.

3B. Applicability in tenders where contract is to be awarded to multiple bidders -

In tenders where contract is awarded to multiple bidders subject to matching of L1 rates or otherwise, the 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier', as per following procedure:

- a) In case there is sufficient local capacity and competition for the item to be procured, as notified by the nodal Ministry, only Class I local suppliers shall be eligible to bid. As such, the multiple suppliers, who would be awarded the contract, should be all and only 'Class I Local suppliers'.
- b) In other cases, 'Class II local suppliers' and 'Non local suppliers' may also participate in the bidding process along with 'Class I Local suppliers' as per provisions of this Order.
- c) If 'Class I Local suppliers' qualify for award of contract for at least 50% of the tendered quantity in any tender, the contract may be awarded to all the qualified bidders as per award criteria stipulated in the bid documents. However, in case 'Class I Local suppliers' do not qualify for award of contract for at least 50% of the tendered quantity, purchase preference should be given to the 'Class I local supplier' over 'Class II local suppliers'/'Non local suppliers' provided that their quoted rate falls within 20% margin of purchase preference of the highest quoted bidder considered for award of contract so as to ensure that the 'Class I Local suppliers' taken in totality are considered for award of contract for at least 50% of the tendered quantity.
- d) First purchase preference has to be given to the lowest quoting 'Class-I local supplier', whose quoted rates fall within 20% margin of purchase preference, subject to its meeting the prescribed criteria for award of contract as also the constraint of maximum quantity that can be sourced from any single supplier. If the lowest quoting 'Class-I local supplier', does not qualify for purchase preference because of aforesaid constraints or does not accept the offered quantity, an opportunity may be given to next higher 'Class-I local supplier', falling within 20% margin of purchase preference, and so on.
- e) To avoid any ambiguity during bid evaluation process, the procuring entities may stipulate its own tender specific criteria for award of contract amongst different bidders including the procedure for purchase preference to 'Class-I local supplier' within the broad policy guidelines stipulated in sub-paras above.

4. **Exemption of small purchases:** Notwithstanding anything contained in paragraph 3, procurements where the estimated value to be procured is less than Rs. 5 lakhs shall be exempt from this Order. However, it shall be ensured by procuring entities that procurement is not split for the purpose of avoiding the provisions of this Order.

5. **Minimum local content:** The 'local content' requirement to categorize a supplier as 'Class-I local supplier' is minimum 50%. For 'Class-II local supplier', the 'local content' requirement is minimum 20%. Nodal Ministry/ Department may prescribe only a higher

percentage of minimum local content requirement to categorize a supplier as 'Class-I local supplier'/ 'Class-II local supplier'. For the items, for which Nodal Ministry/ Department has not prescribed higher minimum local content notification under the Order, it shall be 50% and 20% for 'Class-I local supplier'/ 'Class-II local supplier' respectively.

6. **Margin of Purchase Preference:** The margin of purchase preference shall be 20%.
7. **Requirement for specification in advance:** The minimum local content, the margin of purchase preference and the procedure for preference to Make in India shall be specified in the notice inviting tenders or other form of procurement solicitation and shall not be varied during a particular procurement transaction.
8. **Government E-marketplace:** In respect of procurement through the Government E-marketplace (GeM) shall, as far as possible, specifically mark the items which meet the minimum local content while registering the item for display, and shall, wherever feasible, make provision for automated comparison with purchase preference and without purchase preference and for obtaining consent of the local supplier in those cases where purchase preference is to be exercised.
9. **Verification of local content:**
 - a. The 'Class-I local supplier'/ 'Class-II local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier'/ 'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made.
 - b. In cases of procurement for a value in excess of Rs. 10 crores, the 'Class-I local supplier'/ 'Class-II local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.
 - c. Decisions on complaints relating to implementation of this Order shall be taken by the competent authority which is empowered to look into procurement-related complaints relating to the procuring entity.
 - d. Nodal Ministries may constitute committees with internal and external experts for independent verification of self-declarations and auditor's/ accountant's certificates on random basis and in the case of complaints.
 - e. Nodal Ministries and procuring entities may prescribe fees for such complaints.
 - f. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

- g. A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this Order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities, in the manner prescribed under paragraph 9h below.
- h. The Department of Expenditure shall issue suitable instructions for the effective and smooth operation of this process, so that:
 - i. The fact and duration of debarment for violation of this Order by any procuring entity are promptly brought to the notice of the Member-Convenor of the Standing Committee and the Department of Expenditure through the concerned Ministry /Department or in some other manner;
 - ii. on a periodical basis such cases are consolidated and a centralized list or decentralized lists of such suppliers with the period of debarment is maintained and displayed on website(s);
 - iii. in respect of procuring entities other than the one which has carried out the debarment, the debarment takes effect prospectively from the date of uploading on the website(s) in the such a manner that ongoing procurements are not disrupted.

10. Specifications in Tenders and other procurement solicitations:

- a. Every procuring entity shall ensure that the eligibility conditions in respect of previous experience fixed in any tender or solicitation do not require proof of supply in other countries or proof of exports.
- b. Procuring entities shall endeavour to see that eligibility conditions, including on matters like turnover, production capability and financial strength do not result in unreasonable exclusion of 'Class-I local supplier'/ 'Class-II local supplier' who would otherwise be eligible, beyond what is essential for ensuring quality or creditworthiness of the supplier.
- c. Procuring entities shall, within 2 months of the issue of this Order review all existing eligibility norms and conditions with reference to sub-paragraphs 'a' and 'b' above.

d. Reciprocity Clause

- i. When a Nodal Ministry/Department identifies that Indian suppliers of an item are not allowed to participate and/ or compete in procurement by any foreign government, due to restrictive tender conditions which have direct or indirect effect of barring Indian companies such as registration in the procuring country, execution of projects of specific value in the procuring country etc., it shall provide such details to all its procuring entities including CMDs/CEOs of PSEs/PSUs, State Governments and other procurement agencies under their administrative control and GeM for appropriate reciprocal action.

- ii. Entities of countries which have been identified by the nodal Ministry/Department as not allowing Indian companies to participate in their Government procurement for any item related to that nodal Ministry shall not be allowed to participate in Government procurement in India for all items related to that nodal Ministry/ Department, except for the list of items published by the Ministry/ Department permitting their participation.
 - iii. The stipulation in (ii) above shall be part of all tenders invited by the Central Government procuring entities stated in (i) above. All purchases on GeM shall also necessarily have the above provisions for items identified by nodal Ministry/ Department.
 - iv. State Governments should be encouraged to incorporate similar provisions in their respective tenders.
 - v. The term 'entity' of a country shall have the same meaning as under the FDI Policy of DPIIT as amended from time to time.
- e. Specifying foreign certifications/ unreasonable technical specifications/ brands/ models in the bid document is restrictive and discriminatory practice against local suppliers. If foreign certification is required to be stipulated because of non-availability of Indian Standards and/or for any other reason, the same shall be done only after written approval of Secretary of the Department concerned or any other Authority having been designated such power by the Secretary of the Department concerned.
- f. "All administrative Ministries/Departments whose procurement exceeds Rs. 1000 Crore per annum shall notify/ update their procurement projections every year, including those of the PSEs/PSUs, for the next 5 years on their respective website."

10A. Action for non-compliance of the Provisions of the Order: In case restrictive or discriminatory conditions against domestic suppliers are included in bid documents, an inquiry shall be conducted by the Administrative Department undertaking the procurement (including procurement by any entity under its administrative control) to fix responsibility for the same. Thereafter, appropriate action, administrative or otherwise, shall be taken against erring officials of procurement entities under relevant provisions. Intimation on all such actions shall be sent to the Standing Committee.

11. Assessment of supply base by Nodal Ministries: The Nodal Ministry shall keep in view the domestic manufacturing / supply base and assess the available capacity and the extent of local competition while identifying items and prescribing the higher minimum local content or the manner of its calculation, with a view to avoiding cost increase from the operation of this Order.

12. Increase in minimum local content: The Nodal Ministry may annually review the local content requirements with a view to increasing them, subject to availability of sufficient local competition with adequate quality.

13. **Manufacture under license/ technology collaboration agreements with phased indigenization:** While notifying the minimum local content, Nodal Ministries may make special provisions for exempting suppliers from meeting the stipulated local content if the product is being manufactured in India under a license from a foreign manufacturer who holds intellectual property rights and where there is a technology collaboration agreement / transfer of technology agreement for indigenous manufacture of a product developed abroad with clear phasing of increase in local content.

13A. In procurement of all goods, services or works in respect of which there is substantial quantity of public procurement and for which the nodal ministry has not notified that there is sufficient local capacity and local competition, the concerned nodal ministry shall notify an upper threshold value of procurement beyond which foreign companies shall enter into a joint venture with an Indian company to participate in the tender. Procuring entities, while procuring such items beyond the notified threshold value, shall prescribe in their respective tenders that foreign companies may enter into a joint venture with an Indian company to participate in the tender. The procuring Ministries/Departments shall also make special provisions for exempting such joint ventures from meeting the stipulated minimum local content requirement, which shall be increased in a phased manner.

14. **Powers to grant exemption and to reduce minimum local content:** The administrative Department undertaking the procurement (including procurement by any entity under its administrative control), with the approval of their Minister-in-charge, may by written order, for reasons to be recorded in writing,

- a. reduce the minimum local content below the prescribed level; or
- b. reduce the margin of purchase preference below 20%; or
- c. exempt any particular item or supplying entities from the operation of this Order or any part of the Order.

A copy of every such order shall be provided to the Standing Committee and concerned Nodal Ministry / Department. The Nodal Ministry / Department concerned will continue to have the power to vary its notification on Minimum Local Content.

15. **Directions to Government companies:** In respect of Government companies and other procuring entities not governed by the General Financial Rules, the administrative Ministry or Department shall issue policy directions requiring compliance with this Order.

16. **Standing Committee:** A standing committee is hereby constituted with the following membership:

Secretary, Department for Promotion of Industry and Internal Trade—Chairman
Secretary, Commerce—Member
Secretary, Ministry of Electronics and Information Technology—Member
Joint Secretary (Public Procurement), Department of Expenditure—Member
Joint Secretary (DPIIT)—Member-Convenor

The Secretary of the Department concerned with a particular item shall be a member in respect of issues relating to such item. The Chairman of the Committee may co-opt technical experts as relevant to any issue or class of issues under its consideration.

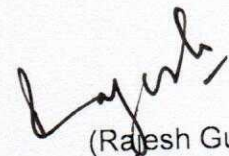
17. Functions of the Standing Committee: The Standing Committee shall meet as often as necessary, but not less than once in six months. The Committee

- a. shall oversee the implementation of this order and issues arising therefrom, and make recommendations to Nodal Ministries and procuring entities.
- b. shall annually assess and periodically monitor compliance with this Order
- c. shall identify Nodal Ministries and the allocation of items among them for issue of notifications on minimum local content
- d. may require furnishing of details or returns regarding compliance with this Order and related matters
- e. may, during the annual review or otherwise, assess issues, if any, where it is felt that the manner of implementation of the order results in any restrictive practices, cartelization or increase in public expenditure and suggest remedial measures
- f. may examine cases covered by paragraph 13 above relating to manufacture under license/ technology transfer agreements with a view to satisfying itself that adequate mechanisms exist for enforcement of such agreements and for attaining the underlying objective of progressive indigenization
- g. may consider any other issue relating to this Order which may arise.

18. Removal of difficulties: Ministries /Departments and the Boards of Directors of Government companies may issue such clarifications and instructions as may be necessary for the removal of any difficulties arising in the implementation of this Order.

19. Ministries having existing policies: Where any Ministry or Department has its own policy for preference to local content approved by the Cabinet after 1st January 2015, such policies will prevail over the provisions of this Order. All other existing orders on preference to local content shall be reviewed by the Nodal Ministries and revised as needed to conform to this Order, within two months of the issue of this Order.

20. Transitional provision: This Order shall not apply to any tender or procurement for which notice inviting tender or other form of procurement solicitation has been issued before the issue of this Order.



(Rajesh Gupta)
Director

Tel: 23063211

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ADDENDUM TO INSTRUCTIONS TO BIDDERS
(INSTRUCTIONS FOR PARTICIPATION THROUGH CPP PORTAL)

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etenders.gov.in/eprocure/app>.
2. **REGISTRATION**
 - i. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
 - ii. As part of the enrollment process, the bidders will be required to choose a unique username and assign a password for their accounts.
 - iii. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
 - iv. Bidders are advised to make ensure the accessibility & availability of java software in their system (PC) either download & install the latest version of java software or click on the below link to install the java in their system prior to proceed further. <https://www.oracle.com/technetwork/java/javase/downloads/index.html>
 - v. Upon enrollment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
 - vi. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
 - vii. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.
3. **SEARCHING FOR TENDER DOCUMENTS**
 - i. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
 - ii. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate

the bidders through SMS / email in case there is any corrigendum issued to the tender document.

- iii. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

4. PREPARATION OF BIDS

- i. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- ii. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- iv. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

5. SUBMISSION OF BIDS

- i. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard SOR format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the SOR file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the SOR file is found to be modified by the bidder, the bid will be rejected.
- iv. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the

bidders, opening of bids etc. The bidders should follow this time during bid submission.

- v. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- vi. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- vii. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- viii. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

6. ASSISTANCE TO BIDDERS

- i. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.
- iii. Further if at all the issues could not resolved , then bidder may click & follow the link mentioned below for any queries relating to the searching, filling, submission of tender document on CPP portal;
<https://etenders.gov.in/eprocure/app?page=HelpForContractors&service=page>
<https://etenders.gov.in/eprocure/app?page=BiddersManualKit&service=page>

BIDDING DATA SHEET (BDS)**ITB TO BE READ IN CONJUNCTION WITH THE FOLLOWING:**

A. GENERAL							
ITB clause	Description						
1.1	The Employer/Owner is: Talcher Fertilizers Limited						
2.1	The name of the Services to be performed is: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT TFL, TALCHER						
3	BIDS FROM CONSORTIUM/ JOINT VENTURE- NOT APPLICABLE						
B. TENDER DOCUMENT							
ITB clause	Description						
8.1	For <u>clarification purposes</u> only, the communication address is: Sh. Sura Deogam, Dy. Manager (C&P), Talcher Fertilizers Limited, Administrative Building, Talcher, Post- Vikrampur, Dist.- Angul, Odisha-759106 Email: sdeogam@tflonline.co.in Mobile No. 07722036780						
C. PREPARATION OF BIDS							
ITB clause	Description						
12 & 13	Details of Buyers: <table border="1" style="margin-left: 20px;"> <tr> <td>Services to be rendered at</td> <td>Talcher Fertilizers Limited, Administrative Building, Talcher, Post- Vikrampur, Dist.- Angul, Odisha-759106</td> </tr> <tr> <td>PAN No.</td> <td>AAFCT8667A</td> </tr> <tr> <td>GST no.</td> <td>21AAFCT8667A1ZH</td> </tr> </table>	Services to be rendered at	Talcher Fertilizers Limited, Administrative Building, Talcher, Post- Vikrampur, Dist.- Angul, Odisha-759106	PAN No.	AAFCT8667A	GST no.	21AAFCT8667A1ZH
Services to be rendered at	Talcher Fertilizers Limited, Administrative Building, Talcher, Post- Vikrampur, Dist.- Angul, Odisha-759106						
PAN No.	AAFCT8667A						
GST no.	21AAFCT8667A1ZH						
14	The currency of the Bid shall be INR						
16.1, 16.10 & 38.6	In case "Earnest Money Deposit / Bid Security" or "Contract Performance Security" is in the form of 'Demand Draft' or 'Banker's Cheque', the same should be favor of TFL, payable at New Delhi In case of submission through online banking transaction i.e. IMPS / NEFT / RTGS etc, the details of TFL's Bank account are as under: Account holder's name: Talcher Fertilizers Limited Bank Name: State Bank of India Branch: CAG II, New Delhi Account number: 41256023769 Type (Current/Saving): Current IFSC code: SBIN0017313 Bidder to mention reference no. "EMD/....." in narration while remitting the EMD / Bid Security amount and to mention reference no. "CPS/....." in narration while remitting the CPS amount in TFL's Bank Account.						
D. SUBMISSION AND OPENING OF BIDS							
ITB clause	Description						

4.0 of IFB	<p>For submission of physical document as per clause no. 4.0 of IFB, the Owner's address is :</p> <p>Talcher Fertilizers Limited, Administrative Building, Talcher, Post- Vikrampur, Dist.- Angul, Odisha-759106</p>				
E. EVALUATION AND COMPARISON					
ITB clause	Description				
32	<p>Evaluation Methodology is mentioned in Section-II.</p> <p>In case of a tie at the lowest bid (L1) position between two or more startup / non-startup bidders, the order/LOA will be placed on the bidder who has higher/ highest turnover in last audited financial year.</p> <p>In case there is a tie at the lowest bid (L-1) position between only startup bidders and none of them has past turnover, the order will be placed on the startup who is registered earlier with Department of Industrial Promotion and Policy.</p>				
34	<p>The following Purchase Preference Policy will be applicable as per provisions mentioned in tender:</p> <p>i. Policy to Provide Purchase Preference under Public Procurement (Preference to Make in India), Order 2017</p>				
F. AWARD OF CONTRACT					
ITB clause	Description				
37	State of which stamp paper is required for Contract Agreement: Odisha / State where Bidder's Corporate or Registered Office is located.				
38	<p>Contract Performance Security / Security Deposit:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">APPLICABLE</td> <td style="text-align: center;">✓</td> </tr> <tr> <td style="text-align: center;">NOT APPLICABLE</td> <td style="text-align: center;">✗</td> </tr> </table> <p>The value/ amount of Contract Performance Security (CPS) / Security Deposit (SD)</p> <p>CPS / SD @ 10% of Annualized Order / Contract value (excluding GST).</p> <p>OR</p> <p>Initial security deposit (ISD) @ 2.5% of Annualized Order / Contract value (excluding GST) within 30 days of issuance of FOA / notification of award and deduction @ 7.5% of the Running Account (RA) bill / invoice / e-invoice till the total amount of security deposit (including ISD and deducted amount) reaches 10% of Annualized Order / Contract value (excluding GST).</p>	APPLICABLE	✓	NOT APPLICABLE	✗
APPLICABLE	✓				
NOT APPLICABLE	✗				
39.3	<p>Name and contact details of nodal officer are as under:</p> <p>Shri N. Mohanrajan, CM (Instrumentation) Tel: 9777443083 Email: nmohanrajan@tflonline.co.in</p>				

40	Whether tendered item is non-split able or not-divisible: <table border="1" data-bbox="464 210 1126 349"> <tr> <td data-bbox="464 210 802 271">YES</td> <td data-bbox="802 210 1126 271">✓</td> </tr> <tr> <td data-bbox="464 271 802 349">NO</td> <td data-bbox="802 271 1126 349">✗</td> </tr> </table>	YES	✓	NO	✗
YES	✓				
NO	✗				
41	Provision of AHR items: <table border="1" data-bbox="464 448 1126 586"> <tr> <td data-bbox="464 448 802 508">APPLICABLE</td> <td data-bbox="802 448 1126 508">✗</td> </tr> <tr> <td data-bbox="464 508 802 586">NOT APPLICABLE</td> <td data-bbox="802 508 1126 586">✓</td> </tr> </table>	APPLICABLE	✗	NOT APPLICABLE	✓
APPLICABLE	✗				
NOT APPLICABLE	✓				
44.1	Quarterly Closure of Contract: <table border="1" data-bbox="464 685 1126 824"> <tr> <td data-bbox="464 685 802 745">APPLICABLE</td> <td data-bbox="802 685 1126 745">✗</td> </tr> <tr> <td data-bbox="464 745 802 824">NOT APPLICABLE</td> <td data-bbox="802 745 1126 824">✓</td> </tr> </table>	APPLICABLE	✗	NOT APPLICABLE	✓
APPLICABLE	✗				
NOT APPLICABLE	✓				
49	Applicability of provisions related to Startups : <table border="1" data-bbox="464 918 1126 1057"> <tr> <td data-bbox="464 918 802 978">APPLICABLE</td> <td data-bbox="802 918 1126 978">✓</td> </tr> <tr> <td data-bbox="464 978 802 1057">NOT APPLICABLE</td> <td data-bbox="802 978 1126 1057">✗</td> </tr> </table>	APPLICABLE	✓	NOT APPLICABLE	✗
APPLICABLE	✓				
NOT APPLICABLE	✗				
50	Applicability of provisions relating to Order Transmittal System: <table border="1" data-bbox="464 1155 1126 1294"> <tr> <td data-bbox="464 1155 802 1216">APPLICABLE</td> <td data-bbox="802 1155 1126 1216">✗</td> </tr> <tr> <td data-bbox="464 1216 802 1294">NOT APPLICABLE</td> <td data-bbox="802 1216 1126 1294">✓</td> </tr> </table>	APPLICABLE	✗	NOT APPLICABLE	✓
APPLICABLE	✗				
NOT APPLICABLE	✓				

**PROCEDURE FOR ACTION IN CASE OF CORRUPT
/ FRAUDULENT / COLLUSIVE / COERCIVE PRACTICES**

A Definitions:

- A.1 “Corrupt Practice” means the offering, giving, receiving or soliciting, directly or indirectly, anything of value to improperly influence the actions in selection process or in contract execution.
- “Corrupt Practice” also includes any omission for misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided.
- A.2 “Fraudulent Practice” means and include any act or omission committed by a agency or with his connivance or by his agent by misrepresenting/ submitting false documents and/ or false information or concealment of facts or to deceive in order to influence a selection process or during execution of Contract/ order.
- A.3 “Collusive Practice amongst bidders (prior to or after bid submission)” means a scheme or arrangement designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition.
- A.4 “Coercive practice” means impairing or harming or threatening to impair or harm directly or indirectly, any agency or its property to influence the improperly actions of an agency, obstruction of any investigation or auditing of a procurement process.
- A.5 “Bidder/Contractor” is herein after referred as “Agency”
- A.6 “Appellate Authority” shall mean Employer’s committee of Directors consisting of Director (Finance) and Director (BD) for works centers under Director (Projects). For all other cases committee of Directors shall consist of Director (Finance) & Director (Projects).
- A.7 “Competent Authority” shall mean the authority, who is competent to take final decision for Suspension of business dealing with an Agency/ ies and Banning of business dealings with Agency/ ies and shall be the “Director” concerned.
- A.8 “Allied Agency” shall mean all concerns which come within the sphere of effective influence of the banned/suspended agency shall be treated as allied agency. In determining this, the following factors may be taken into consideration:
- a) Whether the management is common;
 - b) Majority interest in the management is held by the partners or directors of banned/ suspended agency;
 - c) Substantial or majority shares are owned by the banned/ suspended agency and by virtue of this it has a controlling voice.
 - d) Directly or indirectly controls, or is controlled by or is under common control with another bidder.
 - e) All successor agency will also be considered as allied agency.
- A.9 “Investigating Agency” shall mean any department or unit of TFL investigating into the conduct of Agency/ party and shall include the Central Bureau of Investigation, State Police or any other agency set up by the Central or state government having power to investigate.
- A.10 "Obstructive practice": materially impede the procuring entity's investigation into allegations of one or more of the above mentioned practices either by deliberately destroying, falsifying,

altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/ or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding TFL's rights of audit or access to information.

B Actions against bidder(s) indulging in corrupt /fraudulent/ collusive/ coercive practice

B.1 Irregularities noticed during the evaluation of the bids:

If it is observed during bidding process/ bids evaluation stage that a bidder has indulged in corrupt/fraudulent /collusive/coercive practice, the bid of such Bidder (s) shall be rejected and its Earnest Money Deposit (EMD) shall be forfeited.

Further, such agency shall be banned for future business with TFL for a period specified in para B 2.2 below from the date of issue of banning order.

B.2 Irregularities noticed after award of Contract

(i) During execution of contract:

If an agency, is found to have indulged in corrupt/fraudulent/ collusive /coercive practices, action shall be initiated as per procedure mentioned at Clause no. E for putting the agency on banning list.

After conclusion of process and issuance of Speaking order for putting party on banning list as per process defined in para E, the order (s)/ contract (s) where it is concluded that such irregularities have been committed shall be terminated and Contract cum Performance Bank Guarantee (CPBG) submitted by agency against such order (s)/ contract (s) shall also be forfeited. Further such order/ contract will be closed following the due procedure in this regard.

The amount that may have become due to the contractor on account of work already executed by him shall be payable to the contractor and this amount shall be subject to adjustment against any amounts due from the contractor under the terms of the contract. No risk and cost provision will be enforced in such cases.

Suspension of order/ contract:

Further, only in the following situations, the concerned order (s)/ contract(s) (where Corrupt/Fraudulent/ Collusive/ Coercive Practices are observed) and payment shall be suspended after issuance of Suspension cum Show Cause Notice:

- (i) Head of Corporate Vigilance Department/CVO based on the investigation by them, recommend for specific immediate action against the agency.
- (ii) Head of Corporate Vigilance Department/CVO based on the input from investigating agency, forward for specific immediate action against the agency.

Suspension cum Show Cause Notice being issued in above cases after approval of the competent authority (as per provisions mentioned under Clause no. D) shall also include the provision for suspension of Order (s)/ Contract (s) and payment. Accordingly, after issuance of Suspension cum Show Cause Notice by Corporate C&P Department, the formal communication for suspension of Order (s)/ Contract

(s) and payment with immediate effect will be issued by the following with copy to concerned F&A:

- (i) For Projects cases: concerned Project Managers in case of Purchase Orders and concerned Construction-in Charge (where PMC is EIC)/ Engineer-in-Charge (EIC) in case of Contracts
- (ii) For other than Projects cases: concerned Dealing officer in case of Purchase Orders and concerned Engineer-in-Charge (EIC) in case of Contracts.

During suspension, Contractor/ Service Providers will be allowed to visit the plant/ site for upkeep of their items/ equipment, TFL's issued materials (in case custody of same is not taken over), demobilizing the site on confirmation of EIC, etc.

In addition to above, Recovery of payments (other than due payments) including balance advance payments, if any, made by along with interest thereon at the prevailing rate shall be recovered.

(ii) After execution of Contract and during Defect Liability Period (DLP)/ Warranty/Guarantee Period:

If an Agency is found to have indulged in corrupt/fraudulent/ collusive/coercive practices, after execution of contract and during DLP/ Warranty/Guarantee Period, the Agency shall be banned for future business with TFL for a period specified in para B 2.2 below from the date of issue of banning order.

Further, the Contract cum Performance Bank Guarantee (CPBG)/CPS submitted by Agency against such order (s)/ contract (s) shall be forfeited.

(iii) After expiry of Defect liability period (DLP)/ Warranty/Guarantee Period

If an Agency is found to have indulged in corrupt/fraudulent/ collusive/coercive practices, after expiry of Defect liability period (DLP)/ Warranty/Guarantee Period, the Agency shall be banned for future business with TFL for a period specified in para B 2.2 below from the date of issue of banning order.

B.2.2 Period of Banning

The period of banning of agencies indulged in Corrupt/Fraudulent/Collusive/Coercive Practices shall be as under and to be reckoned from the date of banning order:

Sl. No.	Description	Period of banning from the date of issuance of Banning Order
1	Misrepresentation/False information other than pertaining to BEC of tender but having impact on the selection process. For example, if an agency confirms not being in holiday in TFL/PSU's PMC or banned by PSUs/ Govt. Dept., liquidation, bankruptcy & etc. and subsequently it is found otherwise, such acts shall be considered in this category.	06 Months
2	Corrupt/Fraudulent (except mentioned sl. no. 1 above) /Collusive/Coercive Practices	01 year

2.1	If an agency again commits Corrupt/Fraudulent (pertaining to BEC of tender) /Collusive/ Coercive Practices in subsequent cases after their banning, such situation of repeated offense to be dealt with more severity.	2 years (in addition to the period already served)
3	Indulged in unauthorized disposal of materials provided by TFL	2 years
4	If act of vendor/ contractor is a threat to the National Security	2 years

C Effect of banning on other ongoing contracts/ tenders

- C.1 If an Agency is put on Banning, such Agency should not be considered in ongoing tenders/future tenders.
- C.2 However, if such an Agency is already executing other order (s)/ contract (s) where no corrupt/fraudulent/ collusive/coercive practice is found, the Agency should be allowed to continue till its completion without any further increase in scope except those incidental to original scope mentioned in the contract.
- C.3 If an Agency is put on the Banning List during tendering and no irregularity is found in the case under process:
- C.3.1 after issue of the enquiry /bid/tender but before opening of Technical bid, the bid submitted by the Agency shall be ignored.
- C.3.2 after opening Technical bid but before opening the Price bid, the Price bid of the Agency shall not be opened and BG/EMD submitted by the Agency shall be returned to the Agency.
- C.3.3 After opening of price, BG/EMD made by the agency shall be returned; the offer of the agency shall be ignored & will not be further evaluated. In case such agency is lowest (L-1), next lowest bidder shall be considered as L-1.

D. Procedure for Suspension of Bidder

D.1 Initiation of Suspension

Action for suspension business dealing with any agency/(ies) shall be initiated when

- (i) TFL based on the fact of the case gathered during investigation by them recommend for specific immediate action against the Agency.
- (ii) TFL based on the input from Investigating agency, forward for specific immediate action against the Agency.
- (iii) Non-performance of Bidder/Contractor er leading to termination of Contract/ Order.

D.2 Suspension Procedure:

- D.2.1 The order of suspension would operate initially for a period not more than six months and shall be communicated to the Agency and also to Corporate Vigilance Department. Period of suspension can be extended with the approval of the Competent Authority by

one month at a time with a ceiling of six months pending a conclusive decision to put the Agency on banning list.

- D.2.2 During the period of suspension, no new business dealing shall be held with the Agency.
- D.2.3 Period of suspension shall be accounted for in the final order passed for banning of business with the Agency.
- D.2.4 The decision regarding suspension of business dealings shall also be communicated to the Agency.
- D.2.5 If a prima-facie, case is made out that the agency is guilty on the grounds which can result in banning of business dealings, proposal for issuance of suspension order and show cause notice shall be put up to the Competent Authority. The suspension order and show cause notice must include that (i) the agency is put on suspension list and (ii) why action should not be taken for banning the agency for future business from TFL. The competent authority to approve the suspension will be same as that for according approval for banning.

D 3 Effect of Suspension of business:

Effect of suspension on other on-going/future tenders will be as under:

- D.3.1 No enquiry/bid/tender shall be entertained from an Agency as long as the name of Agency appears in the Suspension List.
- D.3.2 If an Agency is put on the Suspension List during tendering:
 - D.3.2.1 after issue of the enquiry /bid/tender but before opening of Technical bid, the bid submitted by the Agency shall be ignored.
 - D.3.2.2 after opening Technical bid but before opening the Price bid, the Price bid of the Agency shall not be opened and BG/EMD submitted by the Agency shall be returned to the Agency.
 - D.3.2.3 After opening of price, BG/EMD made by the agency shall be returned; the offer of the agency shall be ignored & will not be further evaluated. In case such agency is lowest (L-1), next lowest bidder shall be considered as L-1.
- D.3.3 The existing contract (s)/ order (s) under execution shall continue.
- D.3.4 Tenders invited for procurement of goods, works, services and consultancy services shall have provision that the bidder shall submit a undertaking to the effect that (i) neither the bidder themselves nor their allied Agency/(ies) are on banning list of TFL or the Ministry of Chemicals and Fertilizers and (ii) bidder is not banned by any Government department/ Public Sector.

F. Appeal against the Decision of the Competent Authority:

- F.1 The Agency may file an appeal against the order of the Competent Authority for putting the Agency on banning list. The appeal shall be filed to Appellate Authority. Such an appeal shall be preferred within one month from the of receipt of banning order.
- F.2 Appellate Authority would consider the appeal and pass appropriate order which shall be communicated to the party as well as the Competent Authority.

- F.3 Appeal process may be completed within 45 days of filing of appeal with the Appellate Authority.
- G.** Wherever there is contradiction with respect to terms of 'Integrity pact', GCC and 'Procedure for action in case of Corrupt/Fraudulent/ Collusive/Coercive Practice', the provisions of 'Procedure for action in case of Corrupt/Fraudulent/ Collusive/Coercive Practice' shall prevail.

**PROCEDURE FOR EVALUATION OF PERFORMANCE OF VENDORS/ SUPPLIERS/
CONTRACTORS/ CONSULTANTS**

1.0 GENERAL

A system for evaluation of Vendors/ Suppliers/Contractors/ Consultants (*referred elsewhere as "Service Provider"*) and their performance is a key process and important to support an effective purchasing & contracting function of an organization.

Performance of all participating Vendors/ Suppliers/Contractors/ Consultants need to be closely monitored to ensure timely receipt of supplies from a Vendor, completion of an assignment by a Consultant or complete execution of order by a contractor within scheduled completion period. For timely execution of projects and meeting the operation & maintenance requirement of operating plants, it is necessary to monitor the execution of order or contracts right from the award stage to completion stage and take corrective measures in time.

2.0 OBJECTIVE

The objective of Evaluation of Performance aims to recognize, and develop reliable Vendors/ Suppliers/Contractors/ Consultants so that they consistently meet or exceed expectations and requirements.

The purpose of this procedure is to put in place a system to monitor performance of Vendors/ Suppliers/Contractors/ Consultants associated with TFL so as to ensure timely completion of various projects, timely receipt of supplies including completion of works & services for operation and maintenance of operating plants and quality standards in all respects.

3.0 METHODOLOGY

i) Preparation of Performance Rating Data Sheet

Performance rating data Sheet for each and every Vendor/ Supplier/Contractor/ Consultant for all orders/Contracts with a value of Rs. 7 Lakhs and above is recommended to be drawn up. These data sheets are to be separately prepared for orders/ contracts related to Projects and O&M. Format, Parameters, Process, responsibility for preparation of Performance Rating Data Sheet are separately mentioned.

ii) Measurement of Performance

Based on the parameters defined in Data Sheet, Performance of concerned Vendor/ Supplier/Contractor/ Consultant would be computed and graded accordingly. The measurement of the performance of the Party would be its ability to achieve the minimum scoring of 60% points in the given parameters.

iii) Initiation of Measures:

Depending upon the Grading of Performance, corrective measures would be initiated by taking up the matter with concerned Vendor/ Supplier/Contractor/

Consultant. Response of Vendor/ Supplier/Contractor/ Consultant would be considered before deciding further course of action.

iv) Implementation of Corrective Measures:

Based on the response of Vendor/ Supplier/Contractor/ Consultant, concerned Engineer-in-Charge for the Projects and/or OIC in case of O&M would recommend for continuation or discontinuation of such party from the business of TFL.

v) Orders/contracts placed on Proprietary/OEM basis for O&M will be evaluated and, if required, corrective action will be taken for improvement in future.

4.0 **EXCLUSIONS:**

The following would be excluded from the scope of evaluation of performance of Vendors/ Suppliers/Contractors/ Consultants:

- i) Orders/Contracts below the value of Rs. 50 Lakhs if Vendor/ Supplier/Contractor/ Consultant is not on watch list/ holiday list/ banning list.
- ii) Orders for Misc./Administrative items/ Non stock Non valued items

However, concerned Engineer-in-Charge /OICs will continue to monitor such cases so as to minimize the impact on Projects/O&M plants due to non performance of Vendors/ Suppliers/Contractors/ Consultants in all such cases.

5.0 **PROCESS OF EVALUATION OF PERFORMANCE OF VENDORS/ SUPPLIERS/ CONTRACTORS/ CONSULTANTS**

5.1 FOR PROJECTS

- i) Evaluation of performance of Vendors/ Suppliers/Contractors/ Consultants in case of PROJECTS shall be done immediately with commissioning of any Project.
- ii) On commissioning of any Project, EIC (Engineer-in-charge)/ Project-in-charge shall prepare a Performance Rating Data Sheet (Format at Annexure-1) for all Orders and Contracts.
- iii) Depending upon the Performance Rating, following action shall be initiated by Engineer-in-charge/Project-in-charge:

Sl.No.	Performance Rating	Action
1	POOR	Seek explanation for Poor performance
2	FAIR	Seek explanation for Fair performance
3	GOOD	Letter to the concerned for improving performance in future
4	VERY GOOD	No further action

iv) Reply from concerned Vendor/ Supplier/Contractor/ Consultant shall be examined. In case of satisfactory reply, Performance Rating data Sheet to be closed with a letter to the concerned for improving performance in future.

v) When no reply is received or reasons indicated are unsatisfactory, the following actions need to be taken:

A) Where performance rating is "POOR" (as per Performance Rating carried out after execution of Order/ Contract and where no reply/ unsatisfactory

reply is received from party against the letter seeking the explanation from Vendor/Supplier/Contractor/ Consultant along with sharing the performance rating)

Recommend such defaulting Vendor/ Supplier/Contractor/ Consultant for the following action:

1. Poor Performance on account of Quality (if marks obtained against Quality parameter is less than 20):

(a) First Instance: Holiday (Red Card) for One Year

(b) Subsequent instance (s) in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant: Holiday (Red Card) for Two Years

2. Poor Performance on account of other than Quality (if marks obtained against Quality parameter is more than 20):

(a) First such instance: Advisory notice (Yellow Card) shall be issued and Vendor/Supplier/Contractor/ Consultant shall be put on watch list for a period of Two (2) Years.

(b) Second such instance in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant: Putting on Holiday (Red Card) for a period of One Year

(c) Subsequent instances (more than two) in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant: Putting on Holiday (Red Card) for a period of Two Years.

- B) Where Poor/Non-Performance leading to termination of contract or Offloading of contract due to poor performance attributable to Vendor/Supplier/ Contractor/Consultant (under Clause no. 32(C) of GCC-Works)

(a) First instance: Advisory notice (Yellow Card) shall be issued and Vendor/Supplier/Contractor /Consultant shall be put on watch list for a period of Two (2) Years.

Further such vendor will not be allowed to participate in the re-tender of the same supply/work/services of that location which has terminated / offloaded. Moreover, it will be ensured that all other action as per provision of contract including forfeiture of Contract Performance Security (CPS) etc. are undertaken.

However, such vendor will be allowed to participate in all other tenders and to execute other ongoing order/ contract (s) or new contract/ order (s).

The Yellow card will be automatically revoked after a period of two years unless the same is converted into Red Card due to subsequence instances of poor/ non-performance in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant.

(b) Second instances in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant: **Holiday (Red Card)** for period of One Year and they shall also to be considered for Suspension.

(c) Subsequent instances (more than two) in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant: Holiday (Red Card) for period of Two Years and they shall also to be considered for Suspension.

C) Where Performance rating is "FAIR":

Issuance of warning to such defaulting Vendor/ Supplier/Contractor/ Consultant to improve their performance.

5.2 FOR CONSULTANCY JOBS

Monitoring and Evaluation of consultancy jobs will be carried out in the same way as described in para 5.1 for Projects.

5.3 FOR OPERATION & MAINTENANCE

- i) Evaluation of performance of Vendors/ Suppliers/Contractors/ Consultants in case of Operation and Maintenance shall be done immediately after execution of order/ contract.
- ii) After execution of orders a Performance Rating Data Sheet (Format at Annexure-2) shall be prepared for Orders by Site C&P and for Contracts/Services by respective Engineer-In-Charge.
- iii) Depending upon Performance Rating, following action shall be initiated:

Sl. No.	Performance Rating	Action
1	POOR	Seek explanation for Poor performance
2.	FAIR	Seek explanation for Fair performance
3	GOOD	Letter to the concerned for improving performance in future.
4	VERY GOOD	No further action

- iv) Reply from concerned Vendor/ Supplier/Contractor/ Consultant shall be examined. In case of satisfactory reply, Performance Rating data Sheet to be closed with a letter to the concerned for improving performance in future.
- v) When no reply is received or reasons indicated are unsatisfactory, the following actions need to be taken:
 - A) Where performance rating is "POOR" (as per Performance Rating carried out after execution of Order/ Contract and where no reply/ unsatisfactory reply is received from party against the letter seeking the explanation from Vendor/Supplier/Contractor/ Consultant along with sharing the performance rating)

Recommend such defaulting Vendor / Supplier / Contractor / Consultant for the following action:

1. Poor Performance on account of Quality (if marks obtained against Quality parameter is less than 20):

(a) First Instance: Holiday (Red Card) for One Year

(b) Subsequent instance (s) in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant: Holiday (Red Card) for Two Years

2. Poor Performance on account of other than Quality (if marks obtained against Quality parameter is more than 20):

(a) **First such instance: Advisory notice (Yellow Card)** shall be issued and Vendor/Supplier/Contractor/ Consultant shall be put on watch list for a period of Two (2) Years.

(b) **Second such instance in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant: Putting on Holiday (Red Card) for a period of One Year**

(c) **Subsequent instances (more than two) in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant: Putting on Holiday (Red Card) for a period of Two Years.**

B) Where Poor/Non-Performance leading to termination of contract or Offloading of contract due to poor performance attributable to Vendor/Supplier/ Contractor/Consultant under Clause no. 32(C) of GCC-Works)

(a) **First instance: Advisory notice (Yellow Card)** shall be issued and Vendor/Supplier/Contractor /Consultant shall be put on watch list for a period of Two (2) Year.

Further such vendor will not be allowed to participate in the re-tender of the same supply/work/services of that location which has terminated / offloaded. Moreover, it will be ensured that all other action as per provision of contract including forfeiture of Contract Performance Security (CPS) etc. are undertaken.

However, such vendor will be allowed to participate in all other tenders and to execute other ongoing order/ contract (s) or new contract/ order (s).

The Yellow card will be automatically revoked after a period of two years unless the same is converted into Red Card due to subsequence instances of poor/ non-performance in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant.

(b) **Second instances** in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant: **Holiday (Red Card)** for period of One Year and they shall also to be considered for Suspension.

(c) **Subsequent instances (more than two)** in other ongoing order (s)/ contract (s) or new order (s) /contact (s) on such Vendor/ Supplier/ Contractor/ Consultant: **Holiday (Red Card) for period of Two Years and they shall also to be considered for Suspension.**

C) Where Performance rating is "FAIR"

Issuance of warning to such defaulting Vendors/Contractors/Consultants to improve their performance.

6.0 **REVIEW & RESTORATION OF PARITES PUT ON HOLIDAY**

6.1 An order for Holiday passed for a certain specified period shall deemed to have been automatically revoked on the expiry of that specified period and it will not be necessary to issue a specific formal order of revocation.

Further, in case Vendor/ Supplier/Contractor/ Consultant is put on holiday due to quality, and new order is placed on bidder after restoration of Vendor/ Supplier/Contractor/ Consultant, such order will be properly monitored during execution stage by the concerned site.

7.0 **EFFECT OF HOLIDAY**

7.1 If a Vendor/ Supplier/Contractor/ Consultant is put on Holiday, such Vendor/ Supplier/Contractor/ Consultant shall not be considered in ongoing tenders/future tenders.

7.2 However, if such Vendor/ Supplier/Contractor/ Consultant is already executing any other order/ contract and their performance is satisfactory in terms of the relevant contract, should be allowed to continue till its completion without any further increase in scope except those incidental to original scope mentioned in the contract. In such a case CPBG will not be forfeited and payment will be made as per provisions of concerned contract. However, this would be without prejudice to other terms and conditions of the contract.

7.3. Effect on other ongoing tendering:

7.3.1 after issue of the enquiry /bid/tender but before opening of Technical bid, the bid submitted by the party shall be ignored.

7.3.2 after opening Technical bid but before opening the Price bid, the Price bid of the party shall not be opened and BG/EMD submitted by the party shall be returned to the party.

7.3.3 After opening of price, BG/EMD made by the agency shall be returned; the offer of the agency shall be ignored & will not be further evaluated. In case such agency is lowest (L-1), next lowest bidder shall be considered as L-1.

8.0 While putting the Vendor/ Supplier/Contractor/ Consultant on holiday as per the procedure, the holding company, subsidiary, joint venture, sister concerns, group division of the errant Vendor/ Supplier/Contractor/ Consultant shall not be considered for putting on holiday list.

Any bidder, put on holiday, will not be allowed to bid through consortium route also in new tender during the period of holiday.

9.0 If an unsuccessful bidder makes any vexatious, frivolous or malicious complaint against the tender process with the intention of delaying or defeating any procurement or causing loss to TFL or any other bidder, such bidder will be put on holiday for a period of six months, if

such complaint is proved to be vexatious, frivolous or malicious, after following the due procedure.

10. APPEAL AGAINST THE DECISION OF THE COMPETENT AUTHORITY:

- (a) The party may file an appeal against the order of the Competent Authority for putting the party on Holiday list. The appeal shall be filed to Appellate Authority. Such an appeal shall be preferred within one month from the receipt of Holiday order.
- (b) Appellate Authority would consider the appeal and pass appropriate order which shall be communicated to the party as well as the Competent Authority.
- (c) Appeal process may be completed within 45 days of filing of appeal with the Appellate Authority.
- (d) "Appellate Authority" shall mean Committee of Directors consisting of Director (Finance) and Director (BD) for works centers under Director (Projects). For all other cases committee of Directors shall consist of Director (Finance) & Director (Projects).

11. ERRANT BIDDER

In case after price bid opening the lowest evaluated bidder (L1) is not awarded the job for any mistake committed by him in bidding or withdrawal of bid or modification of bid or varying any term in regard thereof leading to re-tendering, TFL shall forfeit EMD if paid by the bidder and such bidders shall be debarred from participation in retendering of the same job(s)/item(s).

Further, such bidder will be put on Watch List (Yellow Card) for a period of two years after following the due procedure. However, during the period in watch list such vendor will be allowed to participate in all other tenders and to execute other ongoing order/ contract (s) or new contract/ order (s).

In case of subsequent instances of default in other tender(s) during aforesaid watch list period, the action shall be initiated as per provision of sl. no. 2 of para A of Clause no. 5.1 (v) and 5.3 (v).

The Yellow card will be automatically revoked after specified period unless the same is converted into Red Card.

12. In case CBIC (Central Board of Indirect Taxes and Customs)/ any tax authority / any equivalent government agency brings to the notice of TFL that the Supplier has not remitted the amount towards GST (CGST & SGST/UTGST or IGST) collected from TFL to the government exchequer, then, that Supplier shall be put under Holiday list of TFL for period of six months after following the due procedure. This action will be in addition to the right of recovery of financial implication arising on TFL.

**TALCHER FERTILIZERS LIMITED
PERFORMANCE RATING DATA SHEET
(FOR PROJECTS/ CONSULTANCY JOBS)**

- i) Project/Work Centre :
- ii) Order/ Contract No. & date :
- iii) Brief description of Items Works/Assignment :
- iv) Order/Contract value (Rs.) :
- v) Name of Vendor/Supplier/ Contractor/ Consultant :
- vi) Contracted delivery/ Completion Schedule :
- vii) Actual delivery/ Completion date :

Performance Parameter	Delivery/ Completion Performance	Quality Performance	Reliability Performance#	Total
Maximum Marks	40	40	20	100
Marks Allocated				

Note:

Remarks (if any)

PERFORMANCE RATING (**)

Note :

(#) Vendor/Supplier/Contractor/Consultant who seek repeated financial assistance or deviation beyond contract payment term or seeking direct payment to the sub-vendor/sub-contractor due to financial constraints, then '0' marks should be allotted against Reliability Performance.

(*) Allocation of marks should be as per enclosed instructions

(**) Performance rating shall be classified as under :

Sl. No.	Range (Marks)	Rating
1	60 & below	POOR
2	61-75	FAIR
3	76-90	GOOD
4	More than 90	VERY GOOD

Signature of
Authorised Signatory:

Name:

Designation:

Instructions for allocation of marks

1. Marks are to be allocated as under :

1.1	DELIVERY/ COMPLETION PERFORMANCE	40 Marks																																				
	<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 40%;">Delivery Period/ Completion Schedule</th> <th style="text-align: left; width: 40%;">Delay in Weeks</th> <th style="text-align: right; width: 20%;">Marks</th> </tr> </thead> <tbody> <tr> <td rowspan="7" style="vertical-align: top;">a) Upto 3 months</td> <td>Before CDD</td> <td style="text-align: right;">40</td> </tr> <tr> <td>Delay upto 4 weeks</td> <td style="text-align: right;">35</td> </tr> <tr> <td>” 8 weeks</td> <td style="text-align: right;">30</td> </tr> <tr> <td>” 10 weeks</td> <td style="text-align: right;">25</td> </tr> <tr> <td>” 12 weeks</td> <td style="text-align: right;">20</td> </tr> <tr> <td>” 16 weeks</td> <td style="text-align: right;">15</td> </tr> <tr> <td>More than 16 weeks</td> <td style="text-align: right;">0</td> </tr> <tr> <td rowspan="7" style="vertical-align: top;">b) Above 3 months</td> <td>Before CDD</td> <td style="text-align: right;">40</td> </tr> <tr> <td>Delay upto 4 weeks</td> <td style="text-align: right;">35</td> </tr> <tr> <td>” 8 weeks</td> <td style="text-align: right;">30</td> </tr> <tr> <td>” 10 weeks</td> <td style="text-align: right;">25</td> </tr> <tr> <td>” 16 weeks</td> <td style="text-align: right;">20</td> </tr> <tr> <td>” 20 weeks</td> <td style="text-align: right;">15</td> </tr> <tr> <td>” 24 weeks</td> <td style="text-align: right;">10</td> </tr> <tr> <td></td> <td>More than 24 weeks</td> <td style="text-align: right;">0</td> </tr> </tbody> </table>	Delivery Period/ Completion Schedule	Delay in Weeks	Marks	a) Upto 3 months	Before CDD	40	Delay upto 4 weeks	35	” 8 weeks	30	” 10 weeks	25	” 12 weeks	20	” 16 weeks	15	More than 16 weeks	0	b) Above 3 months	Before CDD	40	Delay upto 4 weeks	35	” 8 weeks	30	” 10 weeks	25	” 16 weeks	20	” 20 weeks	15	” 24 weeks	10		More than 24 weeks	0	
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1.2	QUALITY PERFORMANCE	40 Marks																																				
	For Normal Cases : No Defects/ No Deviation/ No failure:	40 marks																																				
	i) Rejection/Defects	10 marks																																				
	ii) When quality failure endanger system integration and safety of the system	Failure of severe nature 0 marks - Moderate nature 5 marks - low severe nature 10-25 marks																																				
	iii) Number of deviations	1. No deviation 5 marks 2. No. of deviations ≤ 2 2 marks 3. No. of deviations > 2 0 marks																																				
1.3	RELIABILITY PERFORMANCE	20 Marks																																				

A.	FOR WORKS/CONTRACTS	
i)	Submission of order acceptance, agreement, PBG, Drawings and other documents within time	4 marks
ii)	Mobilization of resources as per Contract and in time	4 marks
iii)	Liquidation of Check-list points	4 marks
iv)	Compliance to statutory and HS&E requirements or Reliability of Estimates/Design/Drawing etc. in case of Consultancy jobs	4 marks
v)	Timely submission of estimates and other documents for Extra, Substituted & AHR items	4 marks
B.	FOR SUPPLIES	
i)	Submission of order acceptance, PBG, Drawings and other documents within time	5 marks
ii)	Attending complaints and requests for after sales service/ warranty repairs and/ or query/ advice (upto the evaluation period).	5 marks
iii)	Response to various correspondence and conformance to standards like ISO	5 marks
iv)	Submission of all required documents including Test Certificates at the time of supply	5 marks

**TALCHER FERTILIZERS LIMITED
PERFORMANCE RATING DATA SHEET
(FOR O&M)**

- i) Location :
- ii) Order/ Contract No. & date :
- iii) Brief description of Items Works/Assignment :
- iv) Order/Contract value (Rs.) :
- v) Name of Vendor/Supplier/ Contractor/ Consultant :
- vi) Contracted delivery/ Completion Schedule :
- vii) Actual delivery/ Completion date :

Performance Parameter	Delivery Performance	Quality Performance	Reliability Performance#	Total
Maximum Marks	40	40	20	100
Marks Allocated (*)				

Remarks (if any)

PERFORMANCE RATING (**)

Note :

(#) Vendor/Supplier/Contractor/Consultant who seek repeated financial assistance or deviation beyond contract payment term or seeking direct payment to the sub-vendor/sub-contractor due to financial constraints, then '0' marks should be allotted against Reliability Performance

(*) Allocation of marks should be as per enclosed instructions

(**) Performance rating shall be classified as under :

Sl. No.	Range (Marks)	Rating
1	60 & below	POOR
2	61-75	FAIR
3	76-90	GOOD
4	More than 90	VERY GOOD

Signature of
Authorised Signatory:

Name:

Designation:

Instructions for allocation of marks (For O&M)

1. Marks are to be allocated as under :

1.1 DELIVERY/ COMPLETION PERFORMANCE 40 Marks

Delivery Period/ Completion Schedule	Delay in Weeks	Marks
a) Upto 3 months	Before CDD	40
	Delay upto 4 weeks	35
	" 8 weeks	30
	" 10 weeks	25
	" 12 weeks	20
	" 16 weeks	15
	More than 16 weeks	0
b) Above 3 months	Before CDD	40
	Delay upto 4 weeks	35
	" 8 weeks	30
	" 10 weeks	25
	" 16 weeks	20
	" 20 weeks	15
	" 24 weeks	10
	More than 24 weeks	0

1.2 QUALITY PERFORMANCE 40 Marks

For Normal Cases : No Defects/ No Deviation/ No failure:		40 marks
i) Rejection/Defects	Marks to be allocated on prorata basis for acceptable quantity as compared to total quantity for normal cases	10 marks
ii) When quality failure endanger system integration and safety of the system	Failure of severe nature	0 marks
	- Moderate nature	5 marks
	- low severe nature	10-25 marks
iii) Number of deviations	1. No deviation	5 marks
	2. No. of deviations ≤ 2	2 marks
	3. No. of deviations > 2	0 marks

1.3 RELIABILITY PERFORMANCE 20 Marks

A.	FOR WORKS/CONTRACTS	
i)	Submission of order acceptance, agreement, PBG, Drawings and other documents within time	4 marks
ii)	Mobilization of resources as per Contract and in time	4 marks
iii)	Liquidation of Check-list points	4 marks
iv)	Compliance to statutory and HS&E requirements or Reliability of Estimates/Design/Drawing etc. in case of Consultancy jobs	4 marks
v)	Timely submission of estimates and other documents for Extra, Substituted & AHR items	4 marks
B.	FOR SUPPLIES	
i)	Submission of order acceptance, PBG, Drawings and other documents within time	5 marks
ii)	Attending complaints and requests for after sales service/ warranty repairs and/ or query/ advice (upto the evaluation period).	5 marks
iii)	Response to various correspondence and conformance to standards like ISO	5 marks
iv)	Submission of all required documents including Test Certificates at the time of supply	5 marks

LIST OF FORMS & FORMATS

Form No.	Description
F-1	BIDDER'S GENERAL INFORMATION
F-2	PROFORMA OF "BANK GUARANTEE" FOR "EARNEST MONEY DEPOSIT"
F-2A	PROFORMA OF DECLARATION FOR BID SECURITY
F-3	LETTER OF AUTHORITY
F-4	PROFORMA OF "BANK GUARANTEE" FOR "CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT"
F-5	AGREED TERMS & CONDITIONS
F-6	ACKNOWLEDGEMENT CUM CONSENT LETTER
F-7	BIDDER'S EXPERIENCE
F-8(A)	CHECK LIST
F-8(B)	CHECK LIST FOR BID EVALUATION CRITERIA (BEC) QUALIFYING DOCUMENTS
F-9	BIDDER'S QUERIES FOR PRE-BID MEETING
F-10	FORMAT FOR CHARTERED ACCOUNTANT CERTIFICATE FOR FINANCIAL CAPABILITY OF THE BIDDER
F-11	E-BANKING FORMAT
F-12	FORMAT FOR POWER OF ATTORNEY (POA)
F-13	MATTER TO BE MENTIONED IN COVERING LETTER TO BE SUBMITTED BY VENDOR ALONG WITH BANK GUARANTEE (BG)
F-14	FORMAT FOR CONTRACT AGREEMENT
F-15	UNDERTAKING REGARDING SUBMISSION CONTRACT PERFORMANCE SECURITY WITHIN STIPULATED TIME LINE
F-16A & F-16B	UNDERTAKING REGARDING PROVISIONS FOR PROCUREMENT FROM A BIDDER WHICH SHARES A LAND BORDER WITH INDIA
F-17	DELETED
F-18	UNDERTAKING REGARDING SUBMISSION OF ELECTRONIC INVOICE (E-INVOICE AS PER GST LAWS)
F-19	FORMAT FOR NO CLAIM CERTIFICATE FOR RELEASE OF CPS/SECURITY DEPOSIT
F-20	FORMAT FOR CERTIFICATE FROM BANK IF BIDDER'S WORKING CAPITAL IS INADEQUATE
F-21	FORMAT FOR INDEMNITY BOND
F-22	PRESCRIBED PROFORMA FOR THIRD PARTY DEPOSIT CONFIRMATION LETTER
F-23	PROFORMA OF "INSURANCE SURETY BOND" FOR "EARNEST MONEY DEPOSIT / BID SECURITY"
F-24	PROFORMA OF "INSURANCE SURETY BOND" FOR "CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT"
F-25	INTEGRITY PACT

F-1
BIDDER'S GENERAL INFORMATION

To,
M/s Talcher Fertilizers Limited

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

1	Bidder's Name	M/s
2	Status of Firm	Proprietorship Firm/Partnership firm/ Limited Liability Partnership (LLP) firm/ Public Limited/ Pvt. Limited/ Govt. Dept. / PSU/ Others If Others Specify: _____ [Enclose relevant certificates / partnership deed/certificate of Registration, as applicable]
3a	Name of Proprietor/ Partners/ Directors of the firm/company including their Father's Name and residential address, Aadhar No., Pan Card Details & DIN Nos. [As per clause for 'One Bid Per Bidder' under Section-III of Tender Document] If required, a separate sheet may be enclosed for providing the above details.	1. 2. 3.
3b	Name of Power of Attorney holders of Bidder	
4	Number of years in operation	
5	Address of Registered Office:	City: District: State: PIN/ZIP:
6	Bidder's address where order/contract is to be placed *	City: District: State: PIN/ZIP:
7	Address from where Goods/ Services are to be dispatched/ provided along with GST no. (In case supply of Goods / Services are from multiple locations, addresses and GST no. of all such locations are to be provided).	City: District: State: PIN/ZIP: GST No.:
8	Telephone Number & Contact Information address where Order/Contract is to be placed	_____ (Country Code) (Area Code) (Telephone No.)

		Mobile No. : e-mail ID:
9	Mobile Number of concerned personnel/authorized signatory	_____
10	PAN No.	
11	GST No. (refer sl. no. 7 above)	
12	EPF No.	
13	ESI Registration No.	
14 a	Whether Micro or Small Enterprise	Yes / No (If Yes, Bidder to submit requisite documents as specified in ITB: Clause No. 40)
14 b	Details of registration in TReDS (Bidder to provide name of the portal along with details)
15 a	Whether Bidder is a Startup or not	Yes / No (If Yes, Bidder to submit requisite documents as specified in ITB: Clause No. 49)
15 b	In case Bidder is a Startup, confirm the following: (i) Date of its incorporation/ registration [The certificate shall only be valid for the entity upto ten years from the date of its incorporation/ registration] (ii) Whether turnover for any financial years since incorporation/ registration has exceeded Rs.100 Crores.	

Note: *TFL intends to place the Order/Contract directly on the address from where Goods are produced/dispached. In case, Bidder intends to have Order/ Contract with some other address and also for supply of Goods from multiple locations, Bidder is required to provide the address on which Order/ Contract is to be placed as mentioned at sl.no.6 above and details of locations as mentioned at sl. no. 7 above.

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

FORMAT F-2
PROFORMA OF "BANK GUARANTEE (BG)"
FOR "EARNEST MONEY / BID SECURITY"
 (To be stamped in accordance with the Stamp Act)

To, M/s Talcher Fertilizers Limited, Administrative Building, Talcher, Post- Vikrampur, Dist.- Angul, Odisha-759106	Bank Guarantee No.	
	Date of BG	
	BG Valid up to	
	Claim period up to (There should be three months gap between expiry date of BG & Claim period)	
	Stamp Sl. No./e-Stamp Certificate No.	

Dear Sir(s),

In accordance with Letter Inviting Tender under your reference No _____ M/s. _____ having their Registered / Head Office at _____ (hereinafter called the Tenderer), wish to participate in the said tender for _____

As an irrevocable Bank Guarantee against Earnest Money for the amount of _____ is required to be submitted by the Tenderer as a condition precedent for participation in the said tender which amount is liable to be forfeited on the happening of any contingencies mentioned in the Tender Document.

We, the _____ Bank at _____ having _____ our _____ Head _____ Office _____ (Local Address)

guarantee and undertake to pay immediately on demand without any recourse to the tenderers by Talcher Fertilizers Limited (TFL), the amount _____ without any reservation, protest, demur and recourse. Any such demand made by Talcher Fertilizers Limited (TFL), shall be conclusive and binding on us irrespective of any dispute or difference raised by the Tenderer.

This guarantee shall be irrevocable and shall remain valid up to _____ [this date should be two (02) months beyond the validity of the bid]. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instructions from M/s. _____ whose behalf this guarantee is issued.

In witness where of the Bank, through its authorized officer, has set its hand and stamp on this _____ day of _____ 20__ at _____.

Notwithstanding anything contained herein:

- a) The Bank's liability under this Guarantee shall not exceed (currency in figures) _____ (currency in words only) _____
- b) This Guarantee shall remain in force upto _____ (this expiry date of BG should be two months beyond the validity of bid) and any extension(s) thereof; and
- c) The Bank shall be released and discharged from all liability under this Guarantee unless a written claim or demand is issued to the Bank on or before the midnight of _____ (indicate date of expiry of claim period which includes minimum three months from the expiry of this Bank Guarantee) and if extended, the date of expiry of the last extension of this Guarantee. If a claim has been received by us within the said date, all the rights of Talcher Fertilizers Limited (TFL) under this Guarantee shall be valid and shall not cease until we have satisfied that claim.

Details of next Higher Authority of the Officials who have issued the Bank Guarantee:

Name:
Designation:

WITNESS:

(SIGNATURE)
(NAME)

(SIGNATURE)
(NAME)
Designation with Bank Stamp

(OFFICIAL ADDRESS)

Attorney as per
Power of Attorney No. _____
Date: _____

INSTRUCTIONS FOR FURNISHING "BID SECURITY / EARNEST MONEY" BY "BANK GUARANTEE"

1. The Bank Guarantee by Bidders will be given on non-judicial stamp paper as per "Stamp Duty" applicable. The non-judicial stamp paper should be in the name of the issuing Bank.
2. The expiry date should be arrived at in accordance with "ITB: Clause-16.1".
3. The Bank Guarantee by bidders will be given from Bank as specified in "ITB: Clause-16.2".
4. A letter from the issuing Bank of the requisite Bank Guarantee confirming that said Bank Guarantee / all future communication relating to the Bank Guarantee shall be forwarded to the Employer at its address as mentioned at "ITB".
5. Bidders must indicate the full postal address of the Bank along with the Bank's E-mail / Phone from where the Earnest Money Bond has been issued as per proforma given at F-13.
6. If a Bank Guarantee is issued by a commercial Bank, then a letter to Employer confirming its net worth is more than Rs. 1,000,000,000.00 [Rupees One Hundred Crores] or equivalent along with documentary evidence.

F-2A

DECLARATION FOR BID SECURITY
(To be submitted on Letter head of Bidder)

To,

M/s TALCHER FERTILIZERS LIMITED

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT
TFL, TALCHER

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

Dear Sir,

After examining / reviewing provisions of above referred tender documents (including all corrigendum), we M/s _____ (Name of Bidder) have submitted our offer/ bid no. _____.

We, M/s _____ (Name of Bidder) hereby understand that, according to your conditions, we are submitting this Declaration for Bid Security.

We understand that we will be put on watch list/holiday/ banning list (as per polices of TALCHER FERTILIZERS LIMITED in this regard), if we are in breach of our obligation(s) as per following:

- (a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- (b) having been notified of the acceptance of our Bid by the TALCHER FERTILIZERS LIMITED during the period of bid validity:
 - (i) fail or refuse to execute the Contract, if required, or
 - (ii) fail or refuse to furnish the Contract Performance Security, in accordance provisions of tender document.
 - ~~(iii) fail or refuse to accept 'arithmetical corrections' as per provision of tender document.~~
- (c) having indulged in corrupt/fraudulent /collusive/coercive practice as per procedure.

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal

F-3
LETTER OF AUTHORITY

[Pro forma for Letter of Authority for Attending 'Pre-Bid Meetings']

Ref:

Date:

To,
M/s Talcher Fertilizers Limited

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT
TFL, TALCHER

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

Dear Sir,

I/We, _____ hereby authorize the following representative(s) for attending any 'Meetings [Pre-Bid Meeting]' against the above Tender Documents:

[1] Name & Designation _____ Signature _____
Phone/Cell: _____
E-mail: @

[2] Name & Designation _____ Signature _____
Phone/Cell: _____
E-mail: @

We confirm that we shall be bound by all commitments made by aforementioned authorised representative(s).

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

Note:

- (i) This "Letter of Authority" should be on the "**letterhead**" of the Bidder and should be signed by a person competent and having the 'Power of Attorney' to bind the Bidder. Not more than 'two [02] persons per Bidder' are permitted to attend 'Pre-Bid Meeting'.
- (ii) Bidders authorized representative is required to carry a copy of this authority letter while attending 'Pre-Bid Meeting'.

F-4

PROFORMA OF "BANK GUARANTEE" FOR "CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT"
(ON NON-JUDICIAL STAMP PAPER OF APPROPRIATE VALUE)

To, M/s Talcher Fertilizers Limited, Administrative Building, Talcher, Post- Vikrampur, Dist.- Angul, Odisha-759106	Bank Guarantee No.	
	Date of BG	
	BG Valid up to	
	Claim period up to (There should be three months gap between expiry date of BG & Claim period)	
	Stamp Sl. No./e-Stamp Certificate No.	

Dear Sir(s),

M/s. _____
having registered office at _____ (herein after called the "Contractor"
which expression shall wherever the context so require include its successors and assignees)
have been placed/ awarded the job/work of
_____ vide DLOA / FOA / GeM Contract
No. _____ dated _____ for Talcher Fertilizers Limited (TFL)
having registered office at Plot 2/H, Kalpana Area, BJB Nagar, Khorda, Bhubaneswar-751014,
Odisha and Site Office at Administrative Building, Talcher, Post-Vikrampur, Dist. Angul, Odisha-
759106 (herein after called the "TFL" which expression shall wherever the context so require
include its successors and assignees).

The Contract conditions provide that the "CONTRACTOR" shall pay a sum of Rs.
_____ (Rupees _____) as full
Contract Performance Guarantee in the form therein mentioned. The form of payment of
Contract Performance Guarantee includes guarantee executed by Nationalized
Bank/Scheduled Commercial Bank, undertaking full responsibility to indemnify TALCHER
FERTILIZERS LIMITED, in case of default.

The said M/s. _____ has approached us
and at their request and in consideration of the premises we having our office at
_____ have agreed to give such guarantee as hereinafter
mentioned.

1. We _____ hereby undertake to give the irrevocable &
unconditional guarantee to you that if default shall be made by M/s.
_____ in performing any of the terms and
conditions of the tender/order/contract or in payment of any money payable to
TALCHER FERTILZERS LIMITED we shall on first demand pay without demur, contest,
protest and/ or without any recourse to the contractor to TFL in such manner as TFL
may direct the said amount of Rupees _____ only or such portion
thereof not exceeding the said sum as you may require from time to time.
2. You will have the full liberty without reference to us and without affecting this guarantee,
postpone for any time or from time to time the exercise of any of the powers and rights
conferred on you under the order/contract with the said _____ M/s.
_____ and to enforce or to forbear from endorsing any
powers or rights or by reason of time being given to the said

M/s. _____ and such postponement forbearance would not have the effect of releasing the bank from its obligation under this debt.

3. Your right to recover the said sum of Rs. _____ (Rupees _____) from us in manner aforesaid is absolute & unequivocal and will not be affected or suspended by reason of the fact that any dispute or disputes have been raised by the said M/s. _____ and/or that any dispute or disputes are pending before any officer, tribunal or court or arbitrator or any other authority/forum and any demand made by you in the bank shall be conclusive and binding. The bank shall not be released of its obligations under these presents by any exercise by you of its liberty with reference to matter aforesaid or any of their or by reason or any other act of omission or commission on your part or any other indulgence shown by you or by any other matter or changed what so ever which under law would, but for this provision, have the effect of releasing the bank.
4. The guarantee herein contained shall not be determined or affected by the liquidation or winding up dissolution or changes of constitution or insolvency of the said supplier/contractor but shall in all respects and for all purposes be binding and operative until payment of all money due to you in respect of such liabilities is paid.
5. The bank undertakes not to revoke this guarantee during its currency without your previous consent and further agrees that the guarantee shall continue to be enforceable until it is discharged by TFL in writing. However, if for any reason, the supplier/contractor is unable to complete the supply/work within the period stipulated in the order/contract and in case of extension of the date of delivery/completion resulting extension of defect liability period/guarantee period of the supplier/contractor fails to perform the supply/work fully, the bank hereby agrees to further extend this guarantee at the instance of the supplier/contractor till such time as may be determined by TFL. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instruction from M/s. _____ (contractor) on whose behalf this guarantee is issued.
6. Bank also agrees that TFL at its option shall be entitled to enforce this Guarantee against the bank (as principal debtor) in the first instant, without proceeding against the supplier/contractor and notwithstanding any security or other guarantee that TFL may have in relation to the supplier's/contractor's liabilities.
7. The amount under the Bank Guarantee is payable forthwith without any delay by Bank upon the written demand raised by TFL. Any dispute arising out of or in relation to the said Bank Guarantee shall be subject to the exclusive jurisdiction of courts at New Delhi.
8. Therefore, we hereby affirm that we are guarantors and responsible to you on behalf of the Contractor up to a total amount of _____ (amount of guarantees in words and figures) and we undertake to pay you, upon your first written demand declaring the Supplier/Contractor to be in default under the order/contract and without caveat or argument, any sum or sums within the limits of (amounts of guarantee) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein.
9. We have power to issue this guarantee in your favor under Memorandum and Articles of Association and the undersigned has full power to do under the Power of Attorney, dated _____ granted to him by the Bank.
10. Notwithstanding anything contained herein:

- a) The Bank's liability under this Guarantee shall not exceed (currency in figures) _____ (currency in words only) _____
- b) This Guarantee shall remain in force upto _____ (this date should be expiry date of defect liability period of the Contract) and any extension(s) thereof; and
- c) The Bank shall be released and discharged from all liability under this Guarantee unless a written claim or demand is issued to the Bank on or before the midnight of(indicate date of expiry of claim period which includes minimum three months from the expiry of this Bank Guarantee) and if extended, the date of expiry of the last extension of this Guarantee. If a claim has been received by us within the said date, all the rights of TFL under this Guarantee shall be valid and shall not cease until we have satisfied that claim.

Details of next Higher Authority of the Officials who have issued the Bank Guarantee:

Name

Designation

Yours faithfully,

Bank by its Constituted Attorney
Signature of a person duly
Authorized to sign on behalf of
the Bank

INSTRUCTIONS FOR FURNISHING
"CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT" BY "BANK
GUARANTEE"

1. The Bank Guarantee by successful Bidder(s) will be given on non-judicial stamp paper as per 'stamp duty' applicable. The non-judicial stamp paper should be in name of the issuing bank.
2. The Bank Guarantee by Bidders will be given from bank as specified in clause no. 38.2 of ITB (Section-III) of Tender.
3. A letter from the issuing bank of the requisite Bank Guarantee confirming that said Bank Guarantee and all future communication relating to the Bank Guarantee shall be forwarded to Employer.
4. If a Bank Guarantee is issued by a commercial bank, then a letter to Employer and copy to Consultant (if applicable) confirming its net worth is more than Rs. 100,00,00,000.00 [Rupees One Hundred Crores] or its equivalent in foreign currency alongwith documentary evidence OR in the bank guarantee itself.
5. Contractor shall submit attached cover letter as per Form F-13 while submitting Contract Performance Security.

F-5
AGREED TERMS & CONDITIONS

To,
M/s Talcher Fertilizers Limited

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT
TFL, TALCHER

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

This Questionnaire duly filled in, signed & stamped must form part of Bidder's Bid and should be returned along with Bid. Clauses confirmed hereunder need not be repeated in the Bid.

SI.	DESCRIPTION	BIDDER'S CONFIRMATION
1.	Bidder confirms the currency of quoted prices is in Indian Rupees.	
2.	Bidder confirms quoted prices / percentage will remain firm and fixed till complete execution of the order (except where price escalation / variation is allowed in the tender).	
3.1	Service Accounting Codes (SAC)/ Harmonized System of Nomenclature (HSN)	
3.2	Bidder hereby confirms that the quoted prices / percentage are in compliance with the Section 171 of CGST Act/ SGST Act as mentioned as clause no. 13.10 of ITB (Anti Profiteering Clause).	
3.3	Whether bidder is liable to raise E-Invoice as per GST Act. If yes, bidder will raise E-Invoice and confirm compliance to provision of tender in this regard.	a. _____ b. _____
4	Bidder confirms acceptance of relevant Payment Terms as specified in the Tender Document.	
5	Bidder confirms that Contract Performance Security will be furnished as per Bid Document within 30 days of Notification of Award in case of successful bidder.	
6	Bidder confirms that Contract Performance Security shall be from any Indian scheduled bank (excluding Co-operative banks and Regional Rural bank) or a branch of an International bank situated in India and registered with Reserve bank of India as scheduled foreign bank. However, in case of bank guarantees from banks other than the Nationalised Indian banks, the bank must be a commercial bank having net worth in excess of Rs 100 crores and a declaration to this effect shall be made by such commercial bank either in the Bank Guarantee itself or separately on its letterhead.	
7	Bidder confirms compliance to Contract Period as specified in Tender document.	
8.	Bidder confirms acceptance of all terms and conditions of Tender Document (all sections). Bidder confirms that printed terms and conditions of bidder are not applicable.	
9.	Bidder confirms their offer is valid for period specified in BDS from Final/Extended bid due date of opening of Techno-commercial Bids.	
10.	Bidder furnishes EMD/Bid Security details as under:	

SI.	DESCRIPTION	BIDDER'S CONFIRMATION	
	EMD/ Bid Security No. & date Value Validity Bank Address/email-ID/Mob. no. [in case of BG] OR Bidder furnishes bid security declaration [applicable for bidders to whom exemption is allowed as per clause no. 16.9 of Section-III]		
11.	As per requirement of tender, bidder (having status as Pvt. Ltd. or Limited company) must upload bid duly digitally signed on e-portal through class-3B digital signature (DS). In case, class of DS or name of employee or name of employer is not visible in the digitally signed documents, the bid digitally signed as submitted by the person shall be binding on the bidder.		
12.	Bidder confirms that none of Directors (in Board of Director) of bidder is a relative of any Director (in Board of Director) of TFL OR the bidder is not a firm in which any Director (in Board of Director) of Owner/ TFL or their relative is not a partner.	Confirmed	
		Not confirmed	
13.	All correspondence must be in ENGLISH language only.		
14.	The contents of this Tender Document have not been modified or altered by Bidder. In case, it is found that the tender document has been modified / altered by the bidder, the bid submitted by them shall be liable for rejection.		
15.	Bidder confirms that all Bank charges associated with Bidder's Bank regarding release of payment etc. shall be borne by Bidder.		
16.	<u>No Deviation Confirmation:</u> It may be note that any 'deviation / exception' in any form may result in rejection of Bid. Therefore, Bidder confirms that they have not taken any 'exception / deviation' anywhere in the Bid. In case any 'deviation / exception' is mentioned or noticed, Bidder's Bid may be rejected.		
17.	If Bidder becomes a successful Bidder and pursuant to the provisions of the Tender Document, award is given to them against subject Tender Document, the following Confirmation shall be automatically enforceable: "We agree and acknowledge that the Employer is entering into the Contract/Agreement solely on its own behalf and not on behalf of any other person or entity. In particular, it is expressly understood & agreed that the Government of India is not a party to the Contract/Agreement and has no liabilities, obligations or rights thereunder. It is expressly understood and agreed that the Purchaser is authorized to enter into Contract/Agreement, solely on its own behalf under the applicable laws of India. We expressly agree, acknowledge and understand that the Purchaser is not an agent, representative or delegate of the		

SI.	DESCRIPTION	BIDDER'S CONFIRMATION
	Government of India. It is further understood and agreed that the Government of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the Agreement. Accordingly, we hereby expressly waive, release and forego any and all actions or claims, including cross claims, VIP claims or counter claims against the Government of India arising out of the Agreement and covenants not to sue to Government of India as to any manner, claim, cause of action or things whatsoever arising of or under the Agreement."	
18.	Bidder to ensure all documents as per tender including clause 11 of Section III and all Formats are included in their bid	
19.	Bidder understands that Tender Document is not exhaustive. In case any activity though specifically not covered in description of 'Schedule of Rates' but is required to complete the work as per Scope of Work / Service, Conditions of Contract, or any other part of Tender document, the quoted rates will deemed to be inclusive of cost incurred for such activities unless otherwise specifically excluded. Bidder confirms to perform for fulfilment of the contract and completeness of the supplies in all respect within the scheduled time frame and quoted price.	
20.	<p>Bidder hereby confirms that they are not on 'Holiday' by TFL or any of the JV partners of Owner viz. GAIL, RCF, CIL, FCIL or banned by Government department / Public Sector on due date of submission of bid.</p> <p>Further, Bidder confirms that neither they nor their allied agency/(ies) (as defined in the Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices) are on banning list of TFL or any of the JV partners of Owner viz. GAIL, RCF, CIL, FCIL. Bidder also confirms that they are not under any liquidation, court receivership or similar proceedings or 'bankruptcy'.</p> <p>In case it comes to the notice of TFL that the bidder has given wrong declaration in this regard, the same shall be dealt as 'fraudulent practices' and action shall be initiated as per the Procedure for action in case of Corrupt/Fraudulent/Collusive/Coercive Practices.</p> <p>Further, Bidder also confirms that in case there is any change in status of the declaration prior to award of contract, the same will be promptly informed to TFL by them.</p>	
21.	Bidder confirms that they have read and understood the General Conditions of Contract - Works available on TFL website (https://tflonline.co.in/general-conditions-of-contract-for-works.html) & no 'exception / deviation' anywhere has been taken in the same and that they shall abide by provisions of relevant GCC-Works.	

SI.	DESCRIPTION	BIDDER'S CONFIRMATION
22.	<p>Bidder certifies that they would adhere to the Fraud Prevention Policy of TFL [available on TFL's website (www.tflonline.co.in)] and shall not indulge themselves or allow others (working in TFL) to indulge in fraudulent activities and that they would immediately apprise TFL of the fraud/suspected fraud as soon as it comes to their notice.</p> <p>Concealment of facts regarding their involvement in fraudulent activities in connection with the business transaction(s) of TFL is liable to be treated as crime and dealt with by the procedures of TFL as applicable from time to time.</p>	
23.	<p>Bidder confirms that there is no conflict of interest with other bidders, as per clause no. 4.2 of Section-III (ITB) of Tender Document.</p>	
24.	<p>Bidder confirms that as specified in tender that evaluation bids will be based on the confirmations & documents submitted by bidders in their bid and methodology specified in Section II of tender document irrespective of the status/evaluation on CPP portal and TFL's decision in this regard shall be final.</p>	
25.	<p>Bidder confirms that, in case of contradiction between the confirmations provided in this format and terms & conditions mentioned elsewhere in the offer, the confirmations given in this format shall prevail.</p>	
26.	<p>Bidders confirm to submit copy of Integrity Pact (wherever included in tender) duly signed on each page and signature of witness on last page.</p> <p>If Bidder is a partnership concern or a consortium, this agreement must be signed by all partners or consortium members on each page and signature of witness on last page.</p>	

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

F-6
ACKNOWLEDGEMENT CUM CONSENT LETTER

(On receipt of tender document/information regarding the tender, Bidder shall acknowledge the receipt and confirm his intention to bid or reason for non-participation against the enquiry /tender through e-mail to concerned executive in TFL issued the tender, by filling up the Format)

To,
M/s Talcher Fertilizers Limited

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT
TFL, TALCHER

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

Dear Sir,

We hereby acknowledge receipt of a complete set of tender document along with enclosures for subject item/job and/or the information regarding the subject tender.

- We intend to bid as requested for the subject item/job and furnish following details with respect to our quoting office:

Postal Address with Pin Code :

Telephone Number :

Contact Person :

E-mail Address :

Mobile No. :

Date :

Seal/Stamp :

- We are unable to bid for the reason given below:

Reasons for non-submission of bid:

Agency's Name :

Signature :

Name :

Designation :

Date :

Seal/Stamp :

F-7
BIDDER'S EXPERIENCE

To,
M/s Talcher Fertilizers Limited

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT
TFL, TALCHER

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

Sl. No	Description of the Services	LOA /WO No. and date	Full Address & phone nos. of Client. <i>Name, designation and address of Engineer/ Officer-in-Charge (for cases other than purchase)</i>	Postal & phone nos. of Client.	Value of Contract /Order (Specify Currency Amount)	Date of Commencement of Services	Scheduled Completion Time (Months)	Date of Actual Completion	Reasons for delay in execution, if any
(1)	(2)	(3)	(5)	(6)	(7)	(8)	(9)	(10)	

Place:
Date:

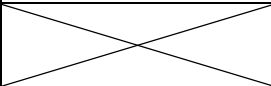
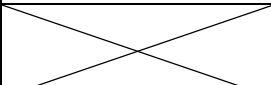

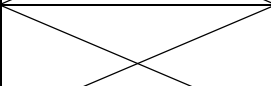
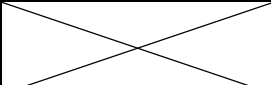
[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

Note: As per Clause No. 4.0 of Section-II, only documents (Work Order / DLOA/ FOA / GeM Contract, Completion Certificate etc.) which have been referred / specified / indicated in above tabulation format and / or in the bid shall be taken into consideration in reply to queries during evaluation of Bids.

F-8(A)
CHECK LIST

Bidders are requested to duly fill in the checklist. This checklist gives only certain important items to facilitate the bidder to make sure that the necessary data/information as called for in the Tender document has been submitted by them along with their offer. This, however, does not relieve the bidder of his responsibilities to make sure that his offer is otherwise complete in all respects.

Please ensure compliance and tick (√) against following points:

S. No.	DESCRIPTION	CHECK BOX	REFERENCE PAGE NO. OF THE BID SUBMITTED
1.0	Confirm that the following details have been submitted in the Un-priced part of the bid		
i	Covering Letter, Letter of Submission		
ii	EMD / Declaration for Bid Security as per provisions of Tender		
iii	Digitally Signed / Signed and Stamped on each page of Tender Document along with Corrigendum, if any		
iv	Power of Attorney in the name of person signing the bid along with necessary documents (like Board Resolution, etc.) as applicable.		
v	Confirm submission of document alongwith unpriced bid as per bid requirement (including cl.no.11.1.1 of Section-III).		
2.0	Confirm that all format duly filled in are enclosed with the bid duly Signed and Stamped / Digitally signed by authorised person(s) holding POA		
3.0	Confirm that the price part as per Schedule of Rates format submitted with Tender Document uploaded in CPP Portal.		
4.0	Confirm that Undertaking as per Form-I & Form-II to Annexure-II to Section-III are submitted. (Applicable for all bidders including MSEs bidders)		
5.0	Confirm that Undertaking as per Form F-16A have been submitted by the bidder (Guidelines from Procurement from a Country sharing a Land Border with India)		
6.0	Confirm submission of Checklist against Bid Evaluation Criteria as per format F-8(B)		

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

F-8(B)
CHECKLIST FOR BID EVALUATION CRITERIA (BEC) QUALIFYING DOCUMENTS
(refer Section II of Tender document)

BEC Clause No.	Description	Documents required for qualification	Documents Submitted by Bidder	Documents attested as per Section-II of Tender	Reference Page No. of the Bid submitted
		Technical BEC			
1.	Experience	<p>To meet Sr. No. 1.1 above, Bidder must submit proof of experience by providing copies of Work Order (WO) / Contract Agreement / Letter of Award (LOA) along with its detailed Schedule of Rates (SOR) / Scope of Work (SOW). Bidder must also submit execution certificate/completion certificate issued by end user/owner. Bidder must also submit execution / completion certificate issued by end user / owner clearly indicating as under:</p> <ul style="list-style-type: none"> ➤ Name & address of client issuing certificate, ➤ Reference of relevant work order / contract agreement / Letter of Award (LOA) no. along with date of issuance of work order / contract agreement / Letter of Award (LOA) no. ➤ Completed / executed value ➤ Actual date of successful completion of services. (For rate contracts, if contract has not been fully completed, a certificate from client certifying the executed value of contract as on date will suffice) <p>In cases where bidder has executed the job / work as a sub-contractor, such Completion certificate (for compliance to 1.1) issued by the "Order issuing Authority" is also acceptable, provided that a certificate or letter from end user/Owner is submitted that the bidder has worked as a sub-contractor for that job / work.</p>		Yes/No	

BEC Clause No.	Description	Documents required for qualification	Documents Submitted by Bidder	Documents attested as per Section-II of Tender	Reference Page No. of the Bid submitted
2	Experience of bidder acquired as a subcontractor	certificate from end user		Yes/No	
3.	Job executed for Subsidiary / Fellow subsidiary/ Holding company.	Tax paid invoice(s) duly certified by statutory auditor of the bidder towards payment of statutory tax in support of the job executed for Subsidiary / Fellow subsidiary/ Holding company.		Yes/No	
4.	Other technical criteria in BEC	To meet Sr. No. 1.2 above, Bidder must submit copy of PF Registration Certificate & ESIC Registration Certificate.		Yes/No	
		Financial BEC			
1.	Average Annual Turn Over	Audited Financial Statements [including Auditor's Report, Balance sheet, Profit & Loss Accounts statements, Notes & schedules etc.] for preceding three Audited Financial Years.	Submitted (Mention specific year.....)	Yes/No	
2.	Net Worth	Audited Financial Statements [including Auditor's Report, Balance sheet, Profit & Loss Accounts statements, Notes & schedules etc.] for last Audited Financial Year.	Submitted (Mention specific year.....)	Yes/No	
3.	Working Capital	Audited Financial Statements [including Auditor's Report, Balance sheet, Profit & Loss Accounts statements, Notes & schedules etc.] for last Audited Financial Year. If the bidder's working capital is negative or inadequate, the bidder shall submit a letter (in prescribed format) from their bank having net worth not less than Rs.100 Crores, confirming the availability of line of credit for at least working	Submitted (Mention specific year.....) Submitted/ Not Applicable (Bidder to tick appropriate	Yes/No	

BEC Clause No.	Description	Documents required for qualification	Documents Submitted by Bidder	Documents attested as per Section-II of Tender	Reference Page No. of the Bid submitted
		<p>capital requirement as stated above.</p> <p>The Declaration Letter/Certificate for line of credit due to short fall of working capital shall be from single bank only. Letters from multiple banks shall not be applicable. However, banking syndicate will also be acceptable wherein a group of banks can jointly provide line of credit to the bidder</p>	<i>option)</i>		
4.	Format for Details of financial capability of Bidder	Bidder shall submit "Details of financial capability of Bidder" in prescribed format as per Form F-10 duly signed and stamped by a chartered accountant / Certified Public Accountant (CPA).	Submitted	Yes/No	

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

F-9
BIDDER'S QUERIES FOR PRE BID MEETING

To,
M/s Talcher Fertilizers Limited

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT TFL, TALCHER
TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

SL. NO.	REFERENCE OF TENDER DOCUMENT				BIDDER'S QUERY	TFL'S REPLY
	SEC. NO.	Page No.	Clause No.	Subject		

NOTE: The Pre-Bid Queries may be sent by e-mail before due date for receipt of Bidder's queries.

SIGNATURE OF BIDDER: _____
NAME OF BIDDER : _____

F-10

FORMAT FOR CHARTERED ACCOUNTANT CERTIFICATE/ CERTIFIED PUBLIC ACCOUNTANT (CPA) FOR FINANCIAL CAPABILITY OF THE BIDDER

We have verified the Audited Financial Statements and other relevant records of M/s..... (Name of the bidder) and certify the following:

A. AUDITED ANNUAL TURNOVER* OF LAST 3 YEARS:

Year	Amount (Currency)
Year 1:	
Year 2:	
Year 3:	
Total (A)	
Average Annual Financial Turnover during the last three financial years (A/3)	

B. NETWORTH* AS PER LAST AUDITED FINANCIAL STATEMENT OF PRECEDING FINANCIAL YEAR:

Description	Year _____
	Amount (Currency)
1. Net Worth	

C. WORKING CAPITAL* AS PER LAST AUDITED FINANCIAL STATEMENT OF PRECEDING FINANCIAL YEAR:

Description	Year _____
	Amount (Currency)
1. Current Assets	
2. Current Liabilities	
3. Working Capital (Current Assets-Current liabilities)	

****Refer Instructions***

Note:

- 1.0 It is further certified that the above mentioned applicable figures are matching with the returns filed with Registrar of Companies (ROC) [Applicable only in case of Indian Companies]
- 2.0 We confirm that above figures are after referring instructions at page 2 of 2 of F-10.
- 3.0 Practicing Chartered Accountants shall generate Unique Document Identification Number (UDIN) for all certificates issued by them

Name of Audit Firm:
Chartered Accountant/CPA
Date:

[Signature of Authorized Signatory]
Name:
Designation:
Seal:
Membership No.:
UDIN:

Instructions:

1. The Separate Pro-forma shall be used for each member in case of JV/ Consortium.
2. The financial year would be the same as one normally followed by the bidder for its Annual Report.
3. The bidder shall provide the audited annual financial statements as required for this Tender document. Failure to do so would result in the Proposal being considered as non- responsive.
4. For the purpose of this Tender document:
 - (i) **Annual Turnover** shall be “Revenue from Operations” as per Profit & Loss account of audited annual financial statements
 - (ii) **Working Capital** shall be “Current Assets less Current liabilities” and
 - (iii) **Net Worth** shall be Aggregate value of the paid-up share capital and all reserves created out of the profits and securities premium account, after deducting the aggregate value of the accumulated losses, deferred expenditure and miscellaneous expenditure not written off, if any, but does not include reserves created out of revaluation of assets, write-back of depreciation and amalgamation.

In case the date of constitution/incorporation of the bidder is less than 3 years old, the average turnover in respect of the completed financial years after the date of constitution/ incorporation shall be taken into account for minimum Average Annual Financial Turnover criteria.

5. **Above figures shall be calculated after considering the qualification, if any, made by the statutory auditor on the audited financial statements of the bidder including quantified financial implication.**
6. This certificate is to be submitted on the letter head of Chartered Accountant/CPA.

(Page 2 of 2)

F-11
E-Banking Mandate Form
(To be issued on vendors letter head)

1. Vendor/customer Name :
2. Vendor/customer Code:
3. Vendor /customer Address:
4. Vendor/customer e-mail id:
5. Particulars of bank account
 - a) Name of Bank
 - b) Name of branch
 - c) Branch code:
 - d) Address:
 - e) Telephone number:
 - f) Type of account (current/saving etc.)
 - g) Account Number:
 - h) RTGS IFSC code of the bank branch
 - i) NEFT IFSC code of the bank branch
 - j) 9 digit MICR code

I/We hereby authorize Talcher Fertilizers Limited to release any amount due to me/us in the bank account as mentioned above. I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the Talcher Fertilizers Limited responsible.

(Signature of vendor/customer)

BANK CERTIFICATE

We certify that ----- has an Account no. ----- with us and we confirm that the details given above are correct as per our records.

Bank stamp

Date

(Signature of authorized officer of bank)

F-12
POWER OF ATTORNEY (POA)

(to be submitted on the Non-Judicial stamp paper / Company's Letter Head)

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT TFL, TALCHER

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

Name of Bidder: _____

"The undersigned _____ (Name of LEGAL PERSON, i.e. CEO/C&MD/Company Secretary/Partners) is lawfully authorized to issue this POA* on behalf of the company M/s _____ (Name of bidder) whose _____ registered _____ address _____ is _____ and does hereby appoint Mr./Ms _____ (name of authorized person signing the bid document) _____ (Designation) of M/s _____ (Name of bidder) whose signature appears below to be the true and lawful attorney/(s) and authorize him/her to sign the bid (both physically & digitally on CPP Portal), conduct negotiation, sign contracts and execute all the necessary matter related thereto, in the name and on behalf of the company in connection with the tender no. _____.

The signature of the authorized person/(s) herein constitutes unconditional obligations of M/s _____ (Name of bidder).

This Power of Attorney (POA) shall remain valid and in full force and effect before we withdraw it in writing (by fax, or mail or post). All the documents signed (within the period of validity of the Power of Attorney) by the authorized person herein shall not be invalid because of such withdrawal.

(*)

(I) In case of a single Bidder, the power of Attorney shall be issued as per the constitution of the bidder as below.

- a) **In case of Proprietorship:** By Proprietor
- b) **In case of Partnership:** by all Partners or Managing Partner.
- c) **In case of Limited Liability Partnership:** by any bidder's employee authorized in terms of Deed of LLP.
- d) **In case of Public /Limited Company:** POA in favour of authorized employee(s) by Board of Directors through Board Resolution or by the designated officer authorized by Board to do so. Such Board Resolution should be duly countersigned by Company Secretary / MD / CMD / CEO.

~~(II) In case of a Consortium, Power of Attorney shall be issued both by leader as well as Consortium Member(s) of the Consortium as per procedure defined herein above in favour of employee of Leader Consortium.~~

SIGNATURE OF THE LEGAL PERSON

(Name of person with Company seal)

SIGNATURE OF THE AUTHORIZED PERSON
(FOR SIGNING THE BID)

(Signature)

Name of person: _____

E-mail id: _____

DSC (Digital Signature Certificate) No.: _____

F-13

**MATTER TO BE MENTIONED IN COVERING LETTER TO BE SUBMITTED BY VENDOR
ALONG WITH BANK GUARANTEE (BG)**

1. Bank Guarantee No.		
2. Vendor Name		
3. Tender No. / DLOA No. (whichever is applicable)		
4. Bank Guarantee Amount		
5. Nature of Bank Guarantee		
(Please Tick (√) Whichever is Applicable)	Contract Performance Security (CPS) / Security Deposit	Earnest Money Deposit (EMD)
6. Details of Bank issuing Bank Guarantee (BG)		
(A) Name of Contact Person		
(B) E-mail ID		
(C) Address		
(D) Phone No. / Mobile No.		

F-14

FORMAT FOR CONTRACT AGREEMENT

(To be executed on non-judicial stamp paper of appropriate value)

DLOA / FOA / GeM Contract No. dated

Contract Agreement for the work of ----- of TALCHER FERTILIZERS LIMITED made on ----- between (Name and Address)-----, hereinafter called the "CONTRACTOR" (which term shall unless excluded by or repugnant to the subject or context include its successors and permitted assignees) of the one part and TALCHER FERTILIZERS LIMITED hereinafter called the "EMPLOYER" (which term shall, unless excluded by or repugnant to the subject or context include its successors and assignees) of the other part.

WHEREAS

- A. The EMPLOYER being desirous of having provided and executed certain work mentioned, enumerated or referred to in the Tender Documents including Letter Inviting Tender, General Tender Notice, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, Plans, Time Schedule of completion of jobs, Schedule of Rates, Agreed Variations, other documents has called for Tender.
- B. The Contractor has inspected the Site and surroundings and nature of Services specified in the Tender Documents and has satisfied himself by careful examination before submitting his tender as to the form and nature of Site and local conditions, the quantities, nature and magnitude of the Services, the availability of labour and materials necessary for the execution of Services, the means of access to above said place, the supply of power and water thereto and the accommodation he may require and has made local and independent enquiries and obtained complete information as to the matters and thing referred to, or implied in the Tender Documents or having any connection therewith and has considered the nature and extent of all probable and possible situations, delays, hindrances or interferences to or with the execution and completion of the Services to be carried out under the Contract, and has examined and considered all other matters, conditions and things and probable and possible contingencies, and generally all matters incidental thereto and ancillary thereof affecting the execution and completion of the Services and which might have influenced him in making his tender.
- C. The Tender Documents including the Notice Letter Inviting Tender, General Conditions of Contract, Special Conditions of Contract, Schedule of Rates, General Obligations, SPECIFICATIONS, DRAWINGS, PLANS, Time Schedule for completion of Jobs, Letter of Acceptance of Tender and any statement of agreed variations with its enclosures copies of which are hereto annexed form part of this CONTRACT though separately set out herein and are included in the expression "CONTRACT" wherever herein used.

AND WHEREAS

The Employer accepted the Tender of the Contractor for the provision and the execution of the said Services at the rates stated in the Schedule of Rates of the Services and finally approved by Employer (hereinafter called the "Schedule of Rates") upon the terms and subject to the conditions of Contract.

NOW THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED AND DECLARED AS FOLLOWS:-

1. In consideration of the payment to be made to the Contractor for the Services to be executed by him, the Contractor hereby covenants with Employer that the Contractor shall and will duly provide, execute and complete the said Services and shall do and perform all other acts and things in the Contract mentioned or described or which are to be implied there from or may be reasonably necessary for the completion of the said Services and at the said times and in the manner and subject to the terms and conditions or stipulations mentioned in the Contract.
2. In consideration of the due provision execution and completion of the said Services, Employer does hereby agree with the Contractor that the Employer will pay to the Contractor the respective amounts for the Services actually done by him and approved by the Employer at the Schedule of Rates and such other sum payable to the Contractor under provision of Contract, such payment to be made at such time in such manner as provided for in the Contract.

A N D

3. In consideration of the due provision, execution and completion of the said Services the Contractor does hereby agree to pay such sums as may be due to the Employer for the services rendered by the Employer to the Contractor, such as power supply, water supply and others as set for in the said Contract and such other sums as may become payable to the Employer towards the controlled items of consumable materials or towards loss, damage to the Employer's equipment, materials construction plant and machinery, such payments to be made at such time and in such manner as is provided in the Contract.

It is specifically and distinctly understood and agreed between the Employer and the Contractor that the Contractor shall have no right, title or interest in the Site made available by the Employer for execution of the Services or in the goods, articles, materials etc., brought on the said Site (unless the same specifically belongs to the Contractor) and the Contractor shall not have or deemed to have any lien whatsoever charge for unpaid bills will not be entitled to assume or retain possession or control of the Site or structures and the Employer shall have an absolute and unfettered right to take full possession of Site and to remove the Contractor, their servants, agents and materials belonging to the Contractor and lying on the Site.

The Contractor shall be allowed to enter upon the Site for execution of the Services only as a licensee simpliciter and shall not have any claim, right, title or interest in the Site or the structures erected thereon and the Employer shall be entitled to terminate such license at any time without assigning any reason.

The materials including sand, gravel, stone, loose, earth, rock etc., dug up or excavated from the said Site shall, unless otherwise expressly agreed under this Contract, exclusively belong to the Employer and the Contractor shall have no right to claim over the same and such excavation and materials should be disposed off on account of the Employer according to the instruction in writing issued from time to time by the Engineer-In-Charge.

In Witness whereof the parties have executed these presents in the day and the year first above written.

Signed and Delivered for and on behalf of EMPLOYER

Signed and Delivered for and on behalf of the CONTRACTOR.

TALCHER FERTILIZERS LIMITED

NAME OF CONTRACTOR

Date : _____

Date : _____

Place: _____

Place: _____

IN PRESENCE OF TWO WITNESSES

1. _____

1. _____

2. _____

2. _____

F-15

UNDERTAKING REGARDING SUBMISSION CONTRACT PERFORMANCE SECURITY
WITHIN STIPULATED TIME LINE
(to be submitted on letter head of bidder)

To,

M/s Talcher Fertilizers Limited,
Talcher

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL
WORKS AT TFL, TALCHER

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

Dear Sir,

We hereby confirm that we have clearly understood the requirement of Contract Performance Security (CPS) / Security Deposit (SD) as specified in the tender document.

We also hereby confirm that in case of award of contract / order, we will submit Contract Performance Security (CPS) / Security Deposit (SD) within 30 days from the date of issuance of Notification of Award / Fax of Acceptance.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Bidder Name:

Seal:

F-16A

**UNDERTAKING REGARDING PROVISIONS FOR PROCUREMENT FROM A BIDDER
WHICH SHARES A LAND BORDER WITH INDIA
(to be submitted on letter head of bidder)**

To,

M/s Talcher Fertilizers Limited,
Talcher

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL
WORKS AT TFL, TALCHER

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

Dear Sir

We have read the Annexure regarding Provisions for Procurement from a Bidder which shares a land border with India (i.e. Annexure-I of ITB). Accordingly, we certify that bidder M/s _____ (**Name of Bidder**) is :

- (i) Not from such a country []
- (ii) If from such a country, has been registered []
with the Competent Authority.
(Evidence of valid registration by the
Competent Authority shall be attached)

(Bidder is to tick appropriate option (✓ or X) above).

We hereby also certify that bidder M/s _____ (**Name of Bidder**) fulfills all requirements in this regard and is eligible to be considered against the tender.

We further certify that bidder M/s _____ (**Name of Bidder**) will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

F-16B

(NOT APPLICABLE FOR THIS TENDER)

UNDERTAKING ON LETTERHEAD

(Applicable in case of Transfer of Technology cases only)

To,

M/s Talcher Fertilizers Limited
Talcher

SUB: BIENNIAL RATE CONTRACT FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT TFL, TALCHER

TENDER NO: TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025

Dear Sir

We have read the clause regarding Provisions for Procurement from a Bidder having Transfer of Technology (ToT) arrangement which shares a land border with India, we certify that, bidder M/s _____ (**Name of Bidder**) is :-

(i) _____ Does not have ToT with such a country _____ [_____]

(ii) _____ If having ToT from such a country, has been registered _____ [_____]
with the Competent Authority.

_____ (Evidence of valid registration by the
_____ Competent Authority shall be attached)

_____ (**Bidder is to tick appropriate option (✓) above**).

We hereby certify that bidder M/s _____ (**Name of Bidder**) fulfills all requirements in this regard and is eligible to be considered against the tender.

Place: _____ [Signature of Authorized Signatory of Bidder]

Date: _____ Name:

_____ Designation:

_____ Seal:

F-17

DELETED

F-18

UNDERTAKING REGARDING SUBMISSION OF ELECTRONIC INVOICE (E-INVOICE AS PER GST LAWS)

(to be submitted on letter head along with documents for release of payment)

To,
M/s Talcher Fertilizers Limited

SUB:
DLOA / GeM CONTRACT NO.:

Dear Sir,

We _____ (Name of the Supplier/Contractor/Contractor/ Consultant) hereby confirm that E-Invoice provision as per the GST Law is

- | | | |
|------|----------------------|---------|
| (i) | Applicable to us | [] |
| (ii) | Not Applicable to us | [] |

(Supplier/Contractor/Contractor/ Consultant is to tick appropriate option (✓ or X) above).

In case, same is applicable to us, we confirm that we will submit E-Invoice after complying with all the requirements of GST Laws. If the invoice issued without following this process, such invoice can-not be processed for payment by TFL as no ITC is allowed on such invoices. We also confirm that If input tax credit is not available to TFL for any reason attributable to Supplier/Contractor/Contractor/ Consultant (both for E-invoicing cases and non-E-invoicing cases), then TFL shall not be obligated or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) claimed in the invoice(s) and shall be entitled to deduct / setoff / recover such GST amount (CGST & SGST/UTGST or IGST) or Input Tax Credit amount together with penalties and interest, if any, by adjusting against any amounts paid or becomes payable in future to the Supplier/Contractor/Contractor/ Consultant under this contract or under any other contract.

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Bidder Name:

Seal:

F-19

**NO CLAIM CERTIFICATE
(TO BE SUBMITTED BEFORE RELEASE OF CPS/SECURITY DEPOSIT)**

[On the Letter-head of Contractor]

We, _____, a company incorporated under the laws of India/ a Consortium between * ___ and * ___ (*name of Consortium partners to be inserted*)/ a Partnership Firm consisting of * ___ and * ___ (*name of Partners to be inserted*)/ a Sole Proprietorship (as the case may be), having its registered office at _____ and carrying on business under the name and style M/s. _____ were awarded the contract by Talcher Fertilizers Limited (TFL) in reference to Tender No. _____ dated _____ ("Order/Contract").

After completion of the above-said items/job under the Order/Contract, we have scrutinized all our claims, contentions, disputes, issues and we hereby confirm that after adjusting all payments received by us against our R.A. Bills and final bill, we have no claims, dues, issues and contentions from Talcher Fertilizers Limited (TFL)

We further absolve Talcher Fertilizers Limited (TFL) from all liabilities present or future arising directly or indirectly out of the Contract.

There is no economic duress or any other compulsion on us for submission of this no claim certificate.

Place:
Date:

[Signature of Authorized Signatory of Contractor]
Name:
Designation:
Seal:

F-20
FORMAT FOR CERTIFICATE FROM BANK IF BIDDER'S WORKING CAPITAL IS
INADEQUATE/NEGATIVE

(To be provided on Bank's letter head)

Date:

To,
M/s. Talcher Fertilizers Limited,
Talcher

Dear Sir,

This is to certify that M/s (name of the Bidder with address) (hereinafter referred to as Customer) is an existing Customer of our Bank.

The Customer has informed that they wish to bid for TFL's Tender No. dated for (Name of the supply/work/services/consultancy) and as per the terms of the said Tender Document they have to furnish a certificate from their Bank confirming the availability of line of credit.

Accordingly M/s (name of the Bank with address) confirms availability of line of credit to M/s (name of the Bidder) for at least an amount of Rs. _____

It is also confirmed that the net worth of the Bank is more than Rs. 100 Crores (or Equivalent USD) and the undersigned is authorized to issue this certificate.

Yours truly

for (Name & address of Bank)

(Authorized signatory)

Name of the signatory:

Designation :

Email Id :

Contact No. :

Stamp

Note:

This Declaration Letter for line of credit shall be from single bank only. Letters from multiple banks shall not be applicable. However, banking syndicate will be acceptable wherein a group of banks can jointly provide line of credit to the bidder.

F-21
FORMAT FOR INDEMNITY BOND

WHEREAS Talcher Fertilizers Limited (hereinafter referred to as “**TFL**”) which expression shall, unless repugnant to the context include its successors and assigns, having its registered office at Plot 2/H, Kalpana Area, BJB Nagar, Khorda, Bhubaneswar - 751014 has entered into a contract with M/s* (hereinafter referred to as the “**Contractor**”) which expression shall unless repugnant to the context include its representatives, successors and assigns, having its registered office at *..... and on the terms and conditions as set out, inter-alia in the [*mention the work order/LOA/Tender No.*] and various documents forming part thereof, hereinafter collectively referred to as the ‘**CONTRACT**’ which expression shall include all amendments, modifications and / or variations thereto.

TFL has also advised the Contractor to execute an Indemnity Bond in general in favour of TFL indemnifying TFL and its employees and Directors including Independent Directors from all consequences which may arise out of any prospective litigation or proceedings filed or may be initiated by any third party, including any Banker / financial institution / worker(s) /vendor(s)/ subcontractor(s) etc. who may have been associated or engaged by the Contractor directly or indirectly with or without consent of TFL for above works.

NOW, THEREFORE, in consideration of the promises aforesaid, the Contractor hereby irrevocably and unconditionally undertakes to indemnify and keep indemnified TFL and all its employees, Directors, including Independent Directors, from and against all/any claim(s), damages, loss, which may arise out of any litigations/ liabilities that may be raised by the Contractor or any third party against TFL under or in relation to this contract. The Contractor undertakes to compensate and pay to TFL and/or any of its employees, Directors including Independent Directors, forth with on demand without any protest the amount claimed by TFL for itself and for and on behalf of its employees, Directors including Independent Directors together with direct/indirect expenses including all legal expenses incurred by them or any of them on account of such litigation or proceedings.

AND THE CONTRACTOR hereby further agrees with TFL that:

- (i) This Indemnity shall remain valid and irrevocable for all claims of TFL and/or any of its employees and Directors including Independent Directors arising out of said contract with respect to any such litigation / court case for which TFL and/or its employees and Directors including Independent Directors has been made party until now or here-in-after.
- (ii) This Indemnity shall not be discharged/revoked by any change/ modification/amendment/assignment of the contract or any merger of the Contractor with other entity or any change in the constitution/structure of the Contractor’s firm/Company or any conditions thereof including insolvency etc. of the Contractor, but shall be in all respects and for all purposes binding and operative until any/all claims for payment of TFL are settled by the Contractor and/or TFL discharges the Contractor in writing from this Indemnity.

The undersigned has full power to execute this Indemnity Bond for and on behalf of the Contractor and the same stands valid.

SIGNED BY :

For [*Contractor*]

Authorised Representative

Place:

Dated:

Witnesses:

- 1.
- 2.

F-22

PRESCRIBED PROFORMA FOR THIRD PARTY DEPOSIT CONFIRMATION LETTER

Date: __/__/____

To,

Talcher Fertilizers Limited
(TFL),
Administrative Building,
Vikrampur, Talcher,
Angul, Odisha - 759106

Sub: Issuance of Cumulative FDR..... amounting to ₹.....valid till.....

Dear Sir/ Madam

It is hereby certified that Cumulative Fixed Deposit Receipt (FDR) bearing number.....dated..... amounting to ₹..... (Amount in figure and words) has been issued by (Name of the Bank) branch address..... The maturity value is ₹..... on dated.....

This FDR has been issued on the request of M/s.....(Name of the contractor) under the Contract Order No./PO no. / W.O. No/Tender no.....This FDR can be encashed/ redeemed without any consent/ letter from the contractor M/s.....(Name of the contractor) on the demand by M/s. Talcher Fertilizers Limited (TFL) and the payment will be made to M/s. Talcher Fertilizers Limited (TFL) excluding the interest earned thereon. The Contractor cannot encash/ premature above FDR unless above original FDR is accompanied by the discharge letter/NOC/approval of TFL.

If the FDR is not withdrawn, till date of maturity, it may be renewed or treated as instructed by the Contractor & TFL for renewal.

This FDR has been issued by authorized signatory of the Bank.

For or on behalf of [Name of the Bank & Branch details (Including IFS Code)]

Signature.....

Name:.....

...

Designation:.....

Contact no.

.....

Email Id.

.....

Stamp of Bank.....

Note:

- (i) This letter forms an integrated part of FDR
- (ii) In case confirmation is required, the communication can be send to the

following: Details of Bank officials for confirmations (including Address, Email Id, IFS Code and contact no.)

F-23

PROFORMA OF "INSURANCE SURETY BOND" FOR "EARNEST MONEY DEPOSIT/ BID SECURITY"

(To be stamped in accordance with the Stamp Act)

To, M/s Talcher Fertilizers Limited, Administrative Building, Talcher, Post- Vikrampur, Dist.- Angul, Odisha-759106	Insurance Surety Bond (ISB) No.	
	Date of ISB	
	ISB Valid up to (Expiry date)	
	Claim period up to (indicate date of expiry of claim period which includes minimum three months from the expiry date)	
	Stamp Sl. No./e-Stamp Certificate No.	

Dear Sir(s),

In accordance with Tender Document under your reference No _____ M/s. _____ having their Registered / Head Office at _____ (hereinafter called the Tenderer/Bidder), wish to participate in the said tender for _____

As an irrevocable Insurance Surety Bond against Earnest Money Deposit for the amount of _____ is required to be submitted by the Bidder as a condition precedent for participation in the said Tender Document which amount is liable to be forfeited on the happening of any contingencies mentioned in the Tender Document.

We, the _____ Bank at
_____ having our Head Office
_____ (Local Address)
guarantee and undertake to pay immediately on demand without any recourse to the Bidder by Talcher Fertilizers Ltd., the amount _____ without any reservation, protest, demur and recourse. Any such demand made by Talcher Fertilizers Ltd., shall be conclusive and binding on us irrespective of any dispute or difference raised by the Bidder.

This Insurance Surety Bond shall be irrevocable and shall remain valid up to _____ [this date should be two (02) months beyond the validity of the bid]. If any further extension of this Insurance Surety Bond is required, the same shall be extended to such required period on receiving instructions from Bidder M/s. _____ on whose behalf this Insurance Surety Bond is issued.

Notwithstanding anything contained herein:

- a) The Insurer's liability under this Insurance Surety Bond shall not exceed (currency in figures) (currency in words only)
- b) This Insurance Surety Bond shall remain in force upto _____ (this expiry date should be two months beyond the validity of bid) and any extension(s) thereof; and
- c) The Insurer shall be released and discharged from all liability under this Insurance Surety Bond unless a written claim or demand is issued to the Insurer on or before the midnight of(indicate date of expiry of claim period which includes minimum three months from the expiry of this Insurance Surety Bond) and if extended, the date of expiry of the last extension of this Insurance Surety Bond. If a claim has been received by us within the said date, all the rights of Talcher Fertilizers Ltd., under

this Insurance Surety Bond shall be valid and shall not cease until we have satisfied that claim.

In witness whereof the Insurer, through its authorized officer, has set its hand and stamp on this _____ day of _____ 20__ at _____.

Details of next Higher Authority of the Officials who have issued the Insurance Surety Bond:

Name
Designation

WITNESS:

(SIGNATURE)
(NAME)

(OFFICIAL ADDRESS)

(SIGNATURE)
(NAME)
Designation with Insurer Stamp
E-Mail ID:
Telephone/Mobile No. :
Attorney as per
Power of Attorney No.

Date:

INSTRUCTIONS FOR FURNISHING "BID SECURITY DEPOSIT/ EARNEST MONEY" BY "INSURANCE SURETY BOND"

- a) The Insurance Surety Bond shall be from Insurance Regulatory and Development Authority of India (IRDAI) registered general insurance companies as per guidelines issued by Insurance Regulatory and Development Authority of India (IRDAI).
- b) The Employer shall be the Creditor, the Bidder shall be the Principal debtor and the Insurance company/Insurer shall be the Surety in respect of the Insurance Surety Bond to be issued by the Insurer.
- c) The Insurance Surety Bond should be on Non-Judicial stamp paper/e-stamp paper of appropriate value as per Stamp Act prevailing in the state(s) where the Insurance Surety Bond is submitted or is to be acted upon or the rate prevailing in State where the Insurance Surety Bond is executed, whichever is higher. The Stamp Paper/e-stamp paper shall be purchased in the name of Bidder/Insurer issuing the Insurance Surety Bond.
- d) The expiry date should be arrived at in accordance with "ITB: Clause-16.1".
- e) A letter from the issuing insurer of the requisite Insurance Surety Bond confirming that said Insurance Surety Bond / all future communication relating to the Insurance Surety Bond shall be forwarded to the Purchaser / Owner at its address as mentioned at "ITB".
- f) Bidder must indicate the full postal address of the Insurer along with the Insurer's E-mail / Fax / Phone from where the Insurance Surety Bond has been issued in the format given below-

MATTER TO BE MENTIONED IN COVERING LETTER TO BE SUBMITTED BY VENDOR ALONG WITH INSURANCE SURETY BOND

1	INSURANCE SURETY BOND NO	:	
2	VENDOR NAME	:	

3	INSURANCE SURETY BOND AMOUNT	:			
4	TENDER NO. / DLOA No. (WHICHEVER IS APPLICABLE)	:			
5	NATURE OF INSURANCE SURETY BOND	:			
	(Please Tick (√) Whichever is Applicable)		CONTRACT PERFORMANCE SECURITY (CPS) / SECURITY DEPOSIT	EARNEST MONEY DEPOSIT (EMD) / BID SECURITY	
6	INSURER DETAILS				
(A)		NAME OF THE CONTACT PERSON			
(B)		EMAIL ID	:		
(C)		ADDRESS	:		
(D)		PHONE NO	:		

F-24
PROFORMA OF "INSURANCE SURETY BOND" FOR "CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT"
(ON NON-JUDICIAL STAMP PAPER OF APPROPRIATE VALUE)

To, M/s Talcher Fertilizers Limited, Administrative Building, Talcher, Post – Vikrampur, Dist- Angul, Odisha - 759106	Insurance Surety Bond No.	
	Date of ISB	
	ISB Valid up to (Expiry date)	
	Claim period up to (indicate date of expiry of claim period which includes minimum three months from the expiry date)	
	Stamp Sl. No. / e-Stamp Certificate No.	

Dear Sir(s),

M/s. _____ having registered office at _____ (herein after called the "Contractor/Supplier" which expression shall wherever the context so require include its successors and assignees) have been placed/ awarded the job/work of _____ vide DLOA/FOA/GeM Contract No. _____ dated _____ for Talcher Fertilizers Limited having registered office at Plot 2/H, Kalpana Area, BJB Nagar, Khorda, Bhubaneswar – 751014, Odisha and site office at Administrative Building, Talcher, Post – Vikrampur, Dist- Angul, Odisha - 759106 (herein after called the "TFL" which expression shall wherever the context so require include its successors and assignees).

The Contract conditions provide that the CONTRACTOR/SUPPLIER shall pay a sum of Rs. _____ (Rupees _____) as full Contract Performance Guarantee in the form therein mentioned. The form of payment of Insurance Surety Bond executed by Insurer, undertaking full responsibility to indemnify TALCHER FERTILIZERS LIMITED, in case of default.

The said M/s. _____ (herein after called the "insurer" which expression shall wherever the context so require include its successors and assignees) has approached us and at their request and in consideration of the premises we having our office at _____ have agreed to give such guarantee as hereinafter mentioned.

1. We _____ hereby undertake to give the irrevocable & unconditional guarantee in form of Insurance Surety Bond to TALCHER FERTILIZERS LIMITED that if default shall be made by M/s. _____ in performing any of the terms and conditions of the tender/order/contract or in payment of any money payable to TALCHER FERTILIZERS LIMITED we shall on first demand, pay without demur, contest, protest and/ or without any recourse to the contractor to TALCHER FERTILIZERS LIMITED in such manner as TALCHER FERTILIZERS LIMITED may direct, the said amount of Rupees _____ only or such portion thereof not exceeding the said sum as you may require from time to time.
2. You will have the full liberty without reference to us and without affecting this Insurance Surety Bond, to postpone for any time or from time to time the exercise of any of the powers and rights conferred on you under the order/contract with the said

M/s. _____ and to enforce or to forbear from endorsing any powers or rights or by reason of time being given to the said M/s. _____ and such postponement forbearance would not have the effect of releasing the insurer from its obligation under this debt.

3. Your right to recover the said sum of Rs. _____ (Rupees _____) from us in manner aforesaid is absolute & unequivocal and will not be affected or suspended by reason of the fact that any dispute or disputes have been raised by the said M/s. _____ and/or that any dispute or disputes are pending before any officer, tribunal or court or arbitrator or any other authority/forum and any demand made by you to the Insurer shall be conclusive and binding. The Insurer shall not be released of its obligations under these presents by any exercise by you of its liberty with reference to matter aforesaid or any of their or by reason or any other act of omission or commission on your part or any other indulgence shown by you or by any other matter or changed what so ever which under law would, but for this provision, have the effect of releasing the insurer.
4. The Insurance Surety Bond herein contained shall not be determined or affected by the liquidation or winding up dissolution or changes of constitution or insolvency of the said supplier/contractor but shall in all respects and for all purposes be binding and operative until payment of all money due to you in respect of such liabilities is paid.
5. The Insurer undertakes not to revoke this Insurance Surety Bond during its currency without your previous consent and further agrees that the Insurance Surety Bond shall continue to be enforceable until it is discharged by TALCHER FERTILIZERS LIMITED in writing. However, if for any reason, the Contractor/Supplier is unable to complete the supply/work within the period stipulated in the order/contract and in case of extension of the date of delivery/completion resulting extension of defect liability period/guarantee period of the supplier/contractor fails to perform the supply/work fully, the insurer hereby agrees to further extend this Insurance Surety Bond at the instance of the Contractor/Supplier till such time as may be determined by TALCHER FERTILIZERS LIMITED. If any further extension of this Insurance Surety Bond is required, the same shall be extended to such required period on receiving instruction from M/s. _____ (contractor) on whose behalf this Insurance Surety Bond is issued.
6. Insurer also agrees that TALCHER FERTILIZERS LIMITED at its option shall be entitled to enforce this Insurance Surety Bond against the Insurer (as principal debtor) in the first instant, without proceeding against the Contractor/Supplier and notwithstanding any security or other guarantee that TALCHER FERTILIZERS LIMITED may have in relation to the Contractor/Supplier's liabilities.
7. The amount under the Insurance Surety Bond is payable forthwith without any delay by Insurer upon the written demand raised by TALCHER FERTILIZERS LIMITED. Any dispute arising out of or in relation to the said Insurance Surety Bond shall be subject to the exclusive jurisdiction of courts at New Delhi.
8. Therefore, we hereby affirm that we are guarantors and responsible to you on behalf of the Contractor/Supplier up to a total amount of _____ (amount of guarantees in words and figures) and we undertake to pay you, upon your first written demand declaring the Contractor/Supplier to be in default under the order/contract and without caveat or argument, any sum or sums within the limits of (amounts of guarantee) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein.

9. We have power to issue this Insurance Surety Bond in your favor under our Memorandum and Articles of Association, and the undersigned has full power to sign and execute documents under the Power of Attorney, dated _____ granted to him by the Insurer.

10. Notwithstanding anything contained herein:

a) The Insurer's liability under this Insurance Surety Bond shall not exceed (currency in figures) (currency in words only)

b) This Insurance Surety Bond shall remain in force upto _____ (this date should be expiry date of defect liability period of the Contract) and any extension(s) thereof; and

11. The Insurer shall be released and discharged from all liability under this Insurance Surety Bond unless a written claim or demand is issued to the Insurer on or before the midnight of(indicate date of expiry of claim period which includes minimum three months from the expiry of this Insurance Surety Bond) and if extended, the date of expiry of the last extension of this Insurance Surety Bond. If a claim has been received by us within the said date, all the rights of TALCHER FERTILIZERS LIMITED under this Insurance Surety Bond shall be valid and shall not cease until we have satisfied that claim.

Details of next Higher Authority of the Officials who have issued the Insurance Surety Bond:

Name

Designation

Yours faithfully,

Insurer by its Constituted Attorney

Signature of a person duly
Authorized to sign on behalf of the
Insurer

INSTRUCTIONS FOR FURNISHING
"CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT" BY "INSURANCE
SURETY BOND"

a) The Insurance Surety Bond shall be from Insurance Regulatory and Development Authority of India (IRDAI) registered general insurance companies as per guidelines issued by Insurance Regulatory and Development Authority of India (IRDAI).

- b) The Employer shall be the Creditor, the Bidder shall be the Principal debtor and the Insurance company/Insurer shall be the Surety in respect of the Insurance Surety Bond to be issued by the Insurer.
- c) The Insurance Surety Bond should be on Non-Judicial stamp paper/e-stamp paper of appropriate value as per Stamp Act prevailing in the state(s) where the Insurance Surety Bond is submitted or is to be acted upon or the rate prevailing in State where the Insurance Surety Bond is executed, whichever is higher. The Stamp Paper/e-stamp paper shall be purchased in the name of Bidder/Insurer issuing the Insurance Surety Bond.
- d) The Insurance Surety Bond by successful Bidder(s) will be given on non-judicial stamp paper as per 'stamp duty' applicable. The non-judicial stamp paper should be in name of the issuing Insurer.
- e) A letter from the issuing insurer of the requisite Insurance Surety Bond confirming that said Insurance Surety Bond and all future communication relating to the Insurance Surety Bond shall be forwarded to Purchaser.
- f) Supplier/Contractor shall submit attached cover letter (Annexure) while submitting Contract Performance Security / Security Deposit.

**MATTER TO BE MENTIONED IN COVERING LETTER TO BE SUBMITTED BY VENDOR
ALONG WITH INSURANCE SURETY BOND**

1	INSURANCE SURETY BOND NO	:				
2	VENDOR NAME	:				
3	INSURANCE SURETY BOND AMOUNT	:				
4	TENDER NO. / DLOA NO. (WHICHEVER IS APPLICABLE)	:				
5	NATURE OF INSURANCE SURETY BOND	:				
	(Please Tick (√) Whichever is Applicable)		CONTRACT PERFORMANCE SECURITY (CPS) / SECURITY DEPOSIT	EARNEST MONEY DEPOSIT (EMD) / BID SECURITY		
6	INSURER DETAILS					
		(A)	NAME OF THE CONTACT PERSON			
		(B)	EMAIL ID	:		
		(C)	ADDRESS	:		
		(D)	PHONE NO	:		

F-25

**INTEGRITY
PACT**



INTEGRITY PACT

INTRODUCTION:

TFL as one of its endeavour to maintain and foster most ethical and corruption free business environment, have decided to adopt the Integrity Pact, a tool developed by the Transparency International, to ensure that all activities and transactions between the Company (TFL) and its Counterparties (Bidders, Contractors, Vendors, Suppliers, Service Providers/Consultants etc.) are handled in a fair and transparent manner, completely free of corruption.

Considering the above, the details mentioned at attached Annexure-1 are applicable as stated in Instruction to Bidders of Bid Document in addition to the existing stipulation regarding Corrupt and Fraudulent Practices.

The attached copy of the Integrity Pact at Annexure - 2 shall be included in the Bid submitted by the bidder (to be executed by the bidder for all tenders of value Rs. 1 (One) crore and above). In case a bidder does not sign the Integrity Pact, his bid shall be liable for rejection.

ANNEXURE-1

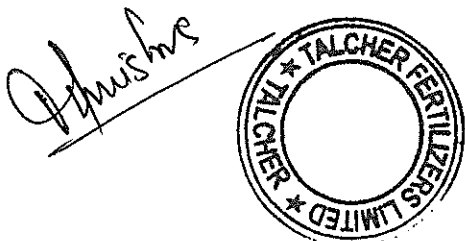
Bidder is required to sign the Integrity Pact with TFL as per format & terms and conditions enclosed with tender. In case a bidder does not sign the Integrity Pact, his bid shall be liable for rejection.

I COMMITMENTS AND OBLIGATIONS OF THE "COUNTERPARTY"

- a) The Counterparty, directly or indirectly (through agent, consultant, advisor, etc.), shall not pay any bribe/ influence or give undue/ unlawful benefit to anyone to gain undue advantage in dealing with TFL.
- b) The Counterparty will not engage in collusion of any kind including price fixation etc. with other Counterparts.
- c) The counterparty will not pass TFL's confidential information to any third party unless specifically authorized by TFL in writing.
- d) The Counterparties shall promote and observe best ethical practices within their respective organizations.
- e) The Counterparty shall inform the Independent External Monitor.
 - i) If it received any demand, directly or indirectly, for a bribe/ favour or any illegal gratification/ payment / benefit;
 - ii) If it comes to know of any unethical or illegal payment / benefit;
 - iii) If it makes any payment to any TFL associate.
- f) The Counterparty shall not make any false or misleading allegations against TFL or its associates.

II VIOLATIONS & CONSEQUENCES:

- a) If a Counterparty commits a violation of its Commitments and Obligations under the Integrity Pact Programme during bidding process, their entire Earnest Money Deposit/ Bid Security, would be forfeited and in addition, action shall be taken as per "Procedure for action in case Corrupt /Fraudulent/ Collusive/Coercive Practices"
- b) In case of violation of the Integrity pact by Counterparty after award of the Contract, TFL shall be entitled to terminate the Contract. Further, TFL would forfeit the security deposits/ Contract Performance Bank Guarantee and in addition, action shall be taken as per "Procedure for action in case Corrupt /Fraudulent/ Collusive/Coercive Practices"

A handwritten signature in black ink is written over a circular stamp. The stamp contains the text "TALCHER FERTILIZERS LIMITED" around the perimeter and "TALCHER" in the center.

INDEPENDENT EXTERNAL MONITORS (IEMS)

Presently the panel consisting of the following Independent External Monitors (IEMs) have been appointed by TFL, in terms of Integrity Pact (IP) which forms part of TFL Tenders / Contracts.

- i) Shri Sanjeev Prasad Narain Singh (Email ID: spns108@gmail.com)
- ii) Shri Anil Kumar Sharma (Email ID: aksharma1512@gmail.com)

This panel is authorised to examine / consider all references made to it under this tender/ contract. "The bidder(s), in case of any dispute(s) / complaint(s) pertaining to this tender falling under provisions of Integrity Pact may raise the same either directly with the IEMs on the panel viz Shri Sanjeev Prasad Narain Singh (Email ID: spns108@gmail.com) & Shri Anil Kumar Sharma (Email ID: aksharma1512@gmail.com) or with CC to them through their Nodal Officer - Sh. Vivek Mishra, Sr. Mgr. (C&P) – Email: vivekmishra@tflonline.co.in, Address: Talcher Fertilizers Limited, Administrative Building, Post – Vikrampur, Dist. Angul, Odisha - 759106. On receipt of such complaints/representations, Nodal Officer shall coordinate with IEM Panel and TFL authorities concerned for their disposal as per extant guidelines."

Vivek Mishra



INTEGRITY PACT

(To be executed on plain paper)

Between Talcher Fertilizers Limited (TFL) [here-in-after referred to as "Principal"].

AND

_____ (here-in-after referred to as "The Bidder/ Contractor").

(Principal and the Bidder / Contractor are here-in-after are referred to individually as "Party" or collectively as "Parties").

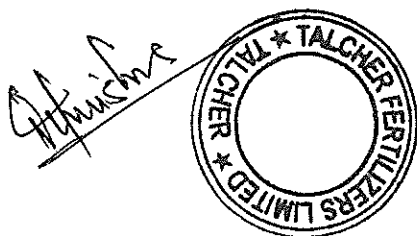
PREAMBLE

The Principal intends to award under laid down organizational procedures, contract/s for _____. The Principal values full compliance with all relevant laws of land rules, regulations, and economic use of resources and of fairness /transparency in its relations with its Bidder (s) and/or Contractor (s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

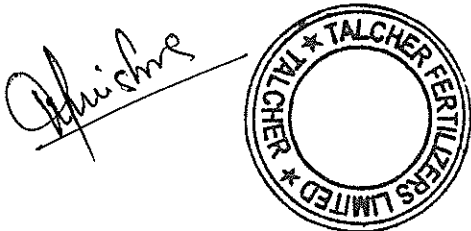
1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following Principles:-
 - i) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or for a third person, any material or immaterial benefit which the person is not legally entitled to.
 - ii) The Principal will, during the tender process treat all Bidder(s) with equity and reasons. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.



- iii) The Principal will exclude from the process all known prejudiced persons.
2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal Code (IPC) / Prevention of Corruption Act (PC Act), or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officers and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Bidder (s)/Contractor (s)

1. The Bidder(s) / Contractor(s) commits themselves to take all measures necessary to prevent corruption. The Bidder(s) / Contractor(s) commits themselves to observe the following principles during participation in the tender process and during the contract execution:
- i) The Bidder (s) / Contractor (s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he / she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- ii) The Bidder (s) / Contractor (s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other action to restrict competitiveness or to introduce cartelisation in the bidding process.
- iii) The Bidder (s) / Contractor (s) will not commit any offence under the relevant IPC/PC Act; further, the Bidder (s) / Contractor (s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- iv) The Bidder (s)/ Contractor (s) of foreign origin shall disclose the name and address of the Agents/ representatives in India, if any. Similarly, the Bidder (s)/ Contractor (s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further, all the payments made to the Indian agent/ representative have to be in India Rupees only.
- v) The Bidder (s) / Contractor (s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents,



brokers or any other intermediaries in connection with the award of the contract.

vi) Bidder(s) / Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

2. The Bidder(s)/ Contractor(s) shall not instigate third person to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion from future contracts

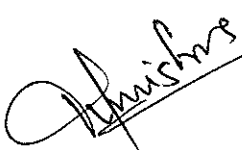
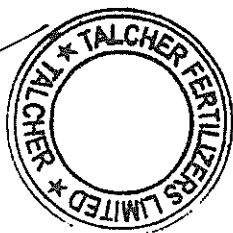
If the Bidder (s) / Contractor (s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder (s) / Contractor (s) from the tender process or take action as per provisions of "Procedure for action in case Corrupt /Fraudulent/ Collusive/Coercive Practices".

Section 4 – Compensation for Damages

1. If the Principal has disqualified the Bidder (s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit / Bid Security.
2. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages equal to the Contract Value or the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

1. The Bidder declares that no previous transgression occurred in the last three years, with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or actions can be taken as per provisions of "Procedure for action in case Corrupt /Fraudulent/ Collusive/Coercive Practices"

Section 6 – Equal treatment to all Bidders / Contractors / Subcontractors

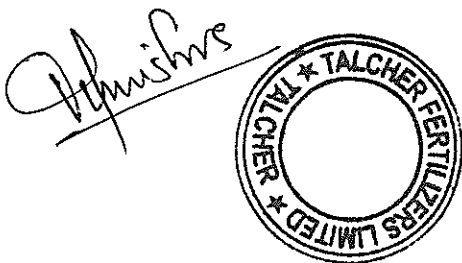
1. In case of sub-contracting, the Principal contractor shall take the responsibility of the adoption of IP by the sub-contractor. It is to be ensured by him that all sub-contractors also sign the IP.
2. The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidder (s) / Contractor (s) / Sub-contractor (s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 –Independent External Monitor / Monitors

1. The Principal appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all documents / records pertaining to the contract for which a complaint or issue is raised before them, as and when warranted. However, the documents / records / information having National Security implications and those documents which have been classified as Secret/Top Secret are not to be disclosed. It will be obligatory for him/her to treat the information and documents of the Bidders / Contractors as confidential. He / she reports to MD, TFL.
3. The Bidder (s)/ Contractor (s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.
4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an



impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

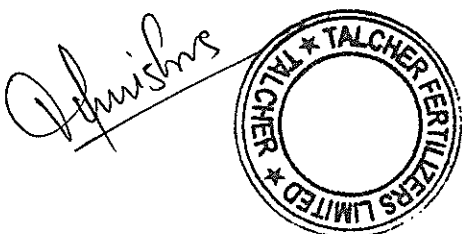
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or to take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The Monitor will submit a written report to MD, TFL within 30 days from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.
7. If the Monitor has reported to MD, TFL, a substantiated suspicion of an offence under relevant IPC/PC Act, and MD, TFL has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, then, only in case of very serious issue having a specific verifiable Vigilance angle, the matter should be reported directly to the Central Vigilance Commission.
8. The word 'Monitor' would include both singular and plural.
9. In case of any complaints referred under IP Program, the role of IEMs is advisory and would not be legally binding and it is restricted to resolving the issues raised by an intending bidder regarding any aspect of the tender which allegedly restricts competition or bias towards some bidder.
10. After award of contract, the IEMs shall look into any issue relating to execution of contract, if specifically raised before them. As an illustrative example, if a contractor who has been awarded the contract, during the execution of contract, raises issue of delayed payment etc. before the IEMs, the same shall be examined by the panel of IEMs.

Section 9 – Pact Duration

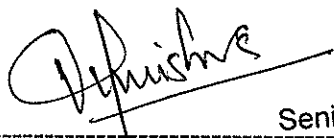
This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded. Any violation to the same would entail disqualification of the bidders and exclusion from future business dealing.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by MD, TFL.

Section 10 – Miscellaneous provisions



1. This agreement is subject to Indian Law. Place of performance and exclusive jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
2. Changes and supplements as well as termination notices, if any, need to be made in writing. Side agreements have not been made.
3. If the Contractor/Bidder is a Joint Venture or a partnership concern or a consortium, this agreement must be signed by all partners or consortium members.
4. Should one or several of the provisions of this agreement turn out to be invalid, the remainder of this agreement shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions in such a case.
5. Issues like warranty / guarantee, etc. shall be outside the purview of IEMs.
6. In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in Integrity Pact will prevail.



 Vivek Mishra
 Senior Manager (C&P)
 Talcher Fertilizers Limited
 Talcher, Odisha
 (For & on Behalf of Principal)


 (Office Seal)

 (For & on Behalf of Bidder/Contractor)

 (Office Seal)

Place -----
 Date -----

Witness 1:
 (Sign, Name & Address)
 [FOR PRINCIPAL]



 B. SUNIL PATRO, DY. MGR,
 TFL, TALCHER, ANGUL, ODISHA

Witness 2:
 (Sign, Name & Address)
 [FOR BIDDER / CONTRACTOR]

.....

SECTION-IV

GENERAL CONDITIONS **OF CONTRACT - WORKS**

GENERAL CONDITIONS OF
CONTRACT (GCC) FOR WORKS IS
AVAILABLE ON TFL'S WEBSITE

<https://tflonline.co.in/general-conditions-of-contract-for-works.html>

SECTION-V

SPECIAL CONDITIONS OF CONTRACT (SCC)

SPECIAL CONDITIONS OF CONTRACT

1.0 INTRODUCTION:

The Special Condition of Contract shall be read in conjunction with the General Conditions of Contract, Schedule of rates, and any other documents forming part of contract, wherever the context so requires.

2.0 BRIEF DESCRIPTION ABOUT COMPANY:

- 2.1 Talcher Fertilizers Limited (TFL) is a Joint Venture company of GAIL (India) Limited (GAIL), Rashtriya Chemicals & Fertilizers Limited (RCF), Coal India Limited (CIL) and Fertilizer Corporation of India Limited (FCIL).
- 2.2 TFL is setting up a Coal-Gasification based integrated fertilizer complex comprising of Coal Gasification and Gas Purification Unit, Ammonia Synthesis Unit, Urea Plant, along with necessary offsite and utility facilities, within the premises of existing closed coal-based Ammonia-Urea Complex of Fertilizer Corporation of India Limited (FCIL) at Talcher, Angul district, in the state of Odisha.
- 2.3 Project activities for the said plant is in full swing. Moreover, TFL has taken various initiatives for renovation and development of infrastructure for the Ammonia-Urea Plant as well as in the township area.
- 2.4 TFL intends to hire contract for Civil repair and maintenance work at factory and township premises at Talcher Fertilizers Ltd, Talcher, Odisha for a period of Two Years.

3.0 BRIEF DESCRIPTION ABOUT SITE LOCATION:

Nearest Airport and Distance	:	Bhubaneswar / 140 Km.
Railway station and Distance	:	Talcher /10 Km.
Important Town and Distance	:	Talcher & Angul / 10 Km.

4.0 BRIEF DESCRIPTION OF THE WORK:

- 4.1 Civil repair and maintenance work at plant premises, township areas, and other utility areas of Talcher Fertilizers Ltd, at Talcher Odisha, as per instructions of EIC.
- 4.2 In addition to the normal working time (mentioned against various job), contractor has to deploy manpower any time, in case of emergency, repair and maintenance work.
- 4.3 The area of work shall be within the premises of TFL Plant, Township and its utilities at Talcher Fertilizers Ltd, Talcher. The offered AMC (Annual Maintenance Contract) shall be utilized for Civil repair and maintenance job at different locations inside plant, township and other associated facilities.
- 4.4 Tenderers shall satisfy himself as regard to all the conditions of contract, Schedule of Rates contained herein and the General Conditions of Contract of TFL.
- 4.5 Wherever it is mentioned that Contractor shall perform / provide or do certain works, it should be understood that the Contractor shall do so at his own cost and the quoted rate deemed to have included the cost of such performance and provisions so mentioned.
- 4.6 All the quantities given in the Schedule of Rates are indicative only and may increase /decrease or deleted depend on the actual requirement.

- 4.7 The Contractor shall make its own necessary arrangements for the transportation and accommodation at Talcher area for its persons deployed for the service of this contract so that they can attend the complaint/breakdown at any time.
- 4.8 In case the company considers presence of any persons engaged by the Contractor for execution of this service contract, undesirable for security and other reasons (misbehavior or cause of any nuisance), the Contractor shall be required to take immediate appropriate necessary action for removal of such persons from site.
- 4.9 The contractor shall have to provide safety gears to each of his employees at his own cost.
- 4.10 The Contractor shall be solely responsible for making his own arrangements for removing of scraps, wastes etc., resulting from the execution of jobs, to the place indicated by EIC within TFL's premises.
- 4.11 The Contractor shall ensure regular and effective supervision of the personnel deployed by him. He should also give suitable directions/ instructions for each job assigned to the contractor's personnel so as make them understand and keep them aware of the contractual obligations and seriousness of the job.
- 4.12 Loss / Damage: Contractor shall be responsible for all actions of their workers and loss or damage caused on this account to TFL 's property or to any third party in any form shall be Chargeable to Contractor's account.
- 4.13 The entire Job shall be carried out in safe manner. Workers engaged in unsafe work shall be removed immediately. Contractor shall comply with all applicable safety laws and he should be conversant with all statutory labor laws and regulations prevailing during the contract and ensure to comply with the same and shall keep the TFL harmless and indemnified against any action brought against it for any violation and non-compliance of any Act etc. Contractor should be registered with labor commissioner and such details to be submitted to TFL at contractor's own cost. Failure to comply with statutory regulations would result in quantifiable deduction from running bill and / or cancellation of contract.
- 4.14 TFL reserves the right to reject any one or all the personnel deployed by contractor on the basis of their performance, conduct and discipline. If any replacement is sought by "EIC", the same shall have to be arranged by the contractor within the time provided by the "EIC". In case of any dispute the decision of "EIC" shall be final and binding.
- 4.15 The contractor shall ensure that the employees/ workmen employed by him, shall, at all times, be neatly and properly dressed in appropriate cotton uniforms embroidered with **company's/ agency's name** and shall be polite decent and courteous to all officers / employees / workmen of TFL and shall maintain high standard of discipline, decency and decorum.
- 4.16 In case it is found that terms and conditions of the contract are not being followed fully, then TFL will send notice to contractor to take remedial measures within 24Hrs. and in case of neglect of the notice, suitable action shall be taken against the contractor at his / her risk & cost which may include termination of contract.
- 4.17 The contractor shall deploy competent and suitable personnel for carrying out jobs as required under the contract. Contractor shall provide their staff with the appropriate tools / tackles and other resources required for proper execution of the job.
- 4.18 All Government Guidelines / SOP (Standard Operating Procedures) is to be followed / complied by the Contractor and all cost required for the compliance of the same has to be borne by the Contractor.
- 4.19 RESPONSIBILITIES OF SUPERVISOR DEPLOYED BY CONTRACTOR:

The contractor shall deploy a supervisor with full authority to act on behalf of contractor who shall supervise the Jobs, coordinate the jobs envisaged, receive instructions, corresponding letters, etc. from Engineer-In-Charge and ensure satisfactory performance of services. He shall also responsible for compliance of all safety regulations.

Major responsibilities of supervisor shall be as follows:

- i) Supervisor shall be present at site in General shift on all working days. He / She has to report to EIC on daily basis.
- ii) Execution of all the assigned works as per technical specification, drawings (if any), and instruction of Engineer –in-Charge.
- iii) Supervision of all civil repair and maintenance jobs carried out safely by contract workers.
- iv) Marking attendance of all workers on daily basis and submission of attendance report to EIC on daily basis.
- v) Allocation of contract workers for identified job assistance on daily basis.
- vi) Follow up job for issuance of work permit if any.
- vii) Arrangement of gate passes in time for all contract workers.
- viii) Submission of computerized annual wage sheet chart, attendance chart etc. or any other such report as desired by EIC from time to time.
- ix) Arrangement of manpower during emergencies or for extra jobs.
- x) Any other duty for smooth operation of contract as per instruction of EIC.
- xi) Getting Yearly health checkup of all the contract workers working inside the plant for the civil repair and maintenance jobs.
- xii) Maintenance/ Record keeping of log-book.

5.0 CODES AND SPECIFICATIONS:

- 5.1 The job shall conform to the Relevant Indian standard specifications code of practice as modified up to date, relevant IRC specification and CPWD (Central Public Works Department) specifications as applicable.
- 5.2 Any other standard not mentioned above but otherwise considered necessary for the satisfactory performance of the job shall also be applicable.
- 5.3 For smooth execution of the services mentioned herein it is expected that the contractor will deploy qualified and experienced personnel who also meets the site requirements for Civil repair and maintenance work inside plant, township and other utility areas.

6.0 ENGINEER-IN-CHARGE (EIC):

- 6.1 The Engineer-In-Charge shall look after general supervision and direction of the work. He shall be authorized to stop the work, whenever such stoppage may be necessary to ensure proper execution of the contract. Contractor has to report the EIC for day to execution plan as well as for reporting of work progress.
- 6.2 The EIC will have authority to reject all work, which does not conform to the specifications. The Engineer-In- Charge reserves the right to suspend the work or part thereof at any time and no claim whatsoever on this account will be entertained.

7.0 SITE ESTABLISHMENT:

- 7.1. Contractor may establish an office at site to administer, operate and maintain the contract. Further, Owner will allocate a suitable space within its premises,

if available.

8.0 UTILITY SUPPLY BY TFL (POWER, WATER, ETC.):

- 8.1 TFL will provide free construction water, and electricity at single point, as per availability, for undertaking the repair and maintenance job.
- 8.2 The Contractor has to make his own arrangement for taking construction &/or drinking water & electricity from the available source.
- 8.3 Non-availability of construction water and electricity for the use of the CONTRACTOR shall in no case condone any delay in the execution of the work nor be the cause for any claim for compensation against TFL.

9.0 CONTRACT PERIOD:

- 9.1 The Contract Period shall be for a period of 2 Years from the date of issuance of DLOA. Accordingly, the contractor has to deploy required manpower and associated requirements as spelt out in contract for all SOR items including completion of all formalities/documentation as per contract provisions and as directed by EIC.
- 9.2 In case Contractor fails to start services as defined above within 45 days from the date of issuance of DLOA (except for reasons attributable to Owner or Force Majeure conditions), then TFL reserves the right to terminate the contract as per provision of GCC.
- 9.3 The contract may be extendable for a further period of Six Months on same rates, terms & conditions at the sole discretion of TFL. The decision of TFL regarding extension of the contract shall be final and binding on the contractor.

10.0 MOBILIZATION PERIOD:

- 10.1 The contractor shall be given a period of 30 days from the date of issuance of Fax of Acceptance (FOA) for mobilizing his crew, tools & tackles, materials, equipment, etc. which are required for undertaking the contractual obligation & commencing the contract. Mobilization shall be considered to have been completed upon deployment of all manpower, tools & tackles and all requirements as per contract provisions for all SOR items and duly certified by EIC.
- 10.2 In case Contractor fails to mobilize services as mentioned above within 30 days from date of issuance of FOA (except for reasons attributable to Owner or Force Majeure conditions), then TFL shall make deductions as mentioned hereunder. Further, in case the mobilization period exceeds 45 days from date of FOA (except for reasons attributable to Owner or Force Majeure conditions), then TFL reserves the right to terminate the contract as per clause no. 2.14 of GCC. However, if TFL accepts any delay beyond 45 days, deductions for delay will still apply, without prejudice to other terms and conditions of contract.
- 10.3 **Deduction rate:** In case the date of mobilization of (a) and (b) are different, then for delays beyond 30 days from date of issuance of FOA, deductions shall be made @ Rs 2000/- per day of delay for both (a) and (b) together and @Rs 1000/- per day for delay in either (a) or (b).
- 10.4 Following documents are also to be submitted by the contractor before starting the contract-
 - (a) Contract Agreement.

- (b) CPS as per terms and conditions of the contract
- (c) All required documents (Police verification, Health Check-up, ID, etc.) have to be submitted for Gate Pass.
- (d) Letter to EIC for issuance of Form-III for issuance of labor license, in case of requirement.

11.0 DEFECT LIABILITY PERIOD:

11.1 Defect liability period for the said contract will be one year from the date of completion of the contract. Any defective work noticed within the defect liability period shall be rectified by the contractor immediately on receipt of information, without any financial implication to TFL.

12.0 TERMS OF PAYMENT:

Contractor shall submit monthly RA (Running Account) bills in triplicate to the Engineer-in-charge for certification along with relevant documents such as measurement sheets, proof of payment to deployed manpower through e-banking, wage slip, PF (Provident Fund) challan, ESIC (Employees State Insurance Corporation) Challan etc., in support of the claims. Payment shall be made by TFL within 30 days of receipt of bills.

PAYING AUTHORITY

Director
(Finance)
Talcher
Fertilizers
Limited
Vikrampur,
Talcher
Angul
Odisha

The amount of CGST & SGST or IGST and GST cess, if any will be released when the same will appear in the GSTR-2A of OWNER, in the common portal of GST and supplier has filed the valid return in accordance with the provisions of the GST act and the rules made there under. If, input tax credit is not available to OWNER for any reason attributable to the supplier, then OWNER shall not be obligatory or liable to pay or reimburse GST claimed in invoice and shall be entitled to deduct / setoff / recover such GST together with all penalty and interest if any, against any paid or payable amount to supplier. Further in this case, OWNER reserves the right to upload the name of such defaulter on the Company website and may also consider for giving Holiday or debarred from participation in future tender.

13.0 INSTRUCTIONS FOR CARRYING OUT THE JOB:

13.1 The jobs shall only be carried out as per the technical specification, SOR and instruction of "EIC". The Contractor has to ensure cleanliness of area after completion of the job assigned by EIC.

13.2 The workforce deployed by the contractor must have required experience of the job.

13.3 The work shall be carried out on “General” and “Round the Clock” duty in working days. But due to the exigencies, it may so happen that work may be required to be taken up during Sunday or holiday, which will be treated at par with normal working days. No additional charges shall be paid for providing services on above occasions.

14.0 DEDUCTION:

14.1 Contractor shall execute the work as per the site requirement and as advised by Engineer-In-Charge. Following deduction shall be made directly from RA bill limited to maximum of 10% (ten percent) of monthly bill. However, the total deductions as mentioned below under the contract shall not exceed 5% of the Total Contract Value excluding taxes and duties.

14.2 DEDUCTION ON ACCOUNT OF NON-PAYMENT OF MINIMUM WAGES

Deduction of Rs. 2500/- per day shall be made from monthly running bill if delay in payment of wages to deployed manpower by the stipulated time period i.e. latest by 7th of the subsequent month subject to the certification of attendance of the deputed manpower latest by 3rd of subsequent month by EIC. In case there is delay in certification of attendance of the deputed manpower, relaxation shall be provided.

If 7th day of a particular month is closed/holiday, then the wages shall be disbursed by the next working day.

14.3 DEDUCTION ON ACCOUNT OF NOT PROVIDING SAFETY GEARS TO DEPLOYED MANPOWER:

Deduction of Rs 500/- per day shall be made from each monthly running bill if the contractor fails to provide safety gears to deployed manpower within 30 days from the date of intimation by Engineer In-charge (EIC) w.r.t. commencement / start of services till the contractor provides the uniform and safety gears to deployed manpower.

14.4 DEDUCTION ON ACCOUNT OF NOT PROVIDING SERVICES / ASSISTANCE / RESOURCES AS PER REQUIREMENT:

- (a) If supervisor is not reporting for duty even after intimation by EIC, then deduction @ Rs. 200/- per day per person shall be levied in addition to non-payment of man-day rates for the absent duration.
- (b) If any High Skilled / Skilled / Semi-Skilled Manpower has not been provided even after intimation by EIC, then deduction @ Rs. 200 per day per person shall be levied in addition to non-payment of man-day rates for the absent duration.

14.5 DEDUCTION ON ACCOUNT OF VIOLATION OF SAFETY, HEALTH AND ENVIRONMENT RELATED NORMS:

Punitive deduction on contractors are imposed for repetitive violation of safety rules & regulations during execution of jobs. Objective of punitive fines is to work as deterrent for contractors in violation of safety rules & regulation and to improve safety atmosphere in general at all site.

Guidelines for imposition are described below:

- i) For first time violation of safety rules & regulation by any contractor, EIC will issue a warning letter to contractor with intimation to EIC.
- ii) In case of second time violation of safety rules & regulations by same contractor, EIC will call contractor in person and will have a meeting to discuss reason for repetitive violation along with EIC. A warning letter will also be issued by EIC to contractor.
- iii) In case of further violation, punitive fines will be imposed on contractor. Amount of fine will be decided as per severity of violation of safety. However, minimum fine would be Rs.10,000/- and in multiple of Rs.10,000/-, thereafter.

15.0 MEASUREMENT AND BILLING:

All measurement shall be in metric system (if applicable) as per relevant IS standard, and mentioned against each item in the SOR. Contractor shall submit Running account bill on monthly basis in triplicate as per the schedule of rates with the full details of work for the period of billing along with relevant documents such as measurement sheets, proof of payment to deployed manpower through e-banking, wage slip, PF (Provident Fund) challan, ESIC (Employees State Insurance Corporation) Challan etc., in support of the claims.

16.0 QUALITY CONTROL AND QUALITY ASSURANCE:

The contractor shall institute a quality control and quality assurance system to demonstrate compliance with the requirements of the contract. Such system shall be in accordance with the details stated in the contract. Compliance with the quality control and quality assurance system shall not relieve the contractor his duties, obligations or responsibilities.

17.0 ESCALATION / DE-ESCALATION:

Rates shall remain fixed during the contract period, what so ever may be the reason. No escalation will be provided during the entire period of contract.

18.0 OTHER CONDITIONS OF CONTRACT:

- i) All jobs are to be carried out under "Permit system" Further, any guidelines/ regulation/ penalty etc. with regards to this clause notified by TFL from time to time during execution of contract shall be binding on the contractor.
- ii) Contractor shall maintain first aid facility for his employees. All expenditure towards treatment of contractor's employee will be borne by the contractor.
- iii) The Contractor shall have to take adequate security measure for security of their office, equipment, machinery, tool & tackles and construction material. In the case of theft or loss, TFL will not be held responsible.
- iv) All the employee and worker of contractor should observe the security and safety related rules and regulations introduced from time to time by TFL, Talcher.

19.0 HR STANDARD CONDITIONS:

19.1 RESPONSIBILITIES OF THE CONTRACTOR FOR COMPLIANCE UNDER LABOUR / INDUSTRIAL LAWS

A. CONTRACTOR TO ENSURE THE PAYMENT OF WAGES AND EXTEND COVERAGE UNDER SOCIAL SECURITY LEGISLATION TO CONTRACT WORKERS

Sl. No.	Wage components	Rates
1.	Minimum wage	Minimum Rates of wages as notified by Central Government or State Government, whichever is higher, on the date of floating the tender and subsequently any escalation / de-escalation by the Govt. Notification.
2.	Employees' Provident Fund contribution including Employee Deposit Linked Insurance (EDLI) & Administrative charges.	The rates notified by Appropriate Government under the EPF & MP Act, 1952 for contribution and administration of (i) EPF Scheme, 1952 (ii) EPS, 1995 and (iii) EDLI Scheme, 1976 prevailing on the day and subsequent amendment if any.
3.	Employee State Insurance(ESI) contribution or Insurance policy coverage under Employee's Compensation Act, 1923	The rates of contribution as prescribed by the Government with specific notification on the date of floating of tender and subsequent changes if any as per Government Notification. In case the work center is situated, in an ESI non-implemented area / contract worker are drawing salary beyond the prescribed ceiling under ESI, it must be ensured that the contractor/contracting firm should extend coverage to the contract workers through Employee Compensation Policy, to meet the Compensation Liability under Employee's Compensation Act, 1923 along with Medical Liability.
4.	Bonus	Contractor to ensure the minimum bonus within the prescribed time frame i.e. 8 months from the closure of accounting year under the Payment of Bonus Act, 1965 and submit proof of payment of bonus in Form – C and Form – D to TFL.
5.	Death Gratuity	In case of Death or disablement of a Contract worker during execution of work under the CONTRACT, Contractor has to pay the GATUITY as per provision under the Payment of Gratuity Act 1972 and submit proof of having paid the same.
6.	Leave with Wages as per Factories Act / Rules.	Earned leave be regulated in terms of Factories Act / Rules Framed there under. Other leaves be regulated as per Statutory Provisions applicable in the State. Contractor to maintain proper record and Register as prescribed under Statutory provisions.
7.	Safety Kits & Liveries in terms of Safety Provisions under Factories Act, 1948 (For workers working in Factories and Construction activities)	Cost of Safety Kit & Liveries in terms of Safety provisions under Factories Act, 1948 (for workers working in factories only). The contractor to provide safety kits and liveries (i.e. shirts, trousers, socks and safety shoes as per safety norms of TFL) and submit proof of purchase & distribution with TFL.

Sl. No.	Wage components	Rates
8.	Maternity Benefit to women Contract Workers under Maternity Benefit Act, 1961 where ESI Act, 1948 is not applicable.	Contract to regulate the same in line with the provisions under the Maternity Benefit Act 1961. In case replacement is provided by the Contractor in lieu of the Women workers availing Maternity leave, her name should not be struck from the Muster Roll / Attendance Register during the period of Maternity Leave.

B. OVERTIME (if applicable)

Overtime for working extra hours / Compensatory off, to be provisioned in the Contract value as per requirement under Factories Act, 1948 or Shops & Establishment Act of the respective State. Payment of overtime in the event of emergencies of work, should be made and maintained in **Wage Register** (FORM - B).

C. PROVISIONS OF INTER STATE MIGRANT WORKMEN (IF APPLICABLE):

Further, for the activities involving Migrant Workers, in addition to aforesaid heads, provision must be made in the contract value under the following heads for the compliance of provisions of Inter State Migrant Workmen Act, 1979:

Sl. No.	Wage components	Rates
1.	Displacement Allowance	50% of Minimum wages of a month as one-time displacement allowance at the time of recruitment by the contractor in terms of section 14 of Inter- State Migrant Workmen Act, 1979.
2.	Journey Allowance	In terms of section 15 of Inter -State Migrant Workmen Act, 1979, to & fro journey fare equivalent to rail sleeper class as applicable to C & D class of Central Govt. employees for 4 members of the family. (Self, spouse and two children).

D. THE CONTRACTOR SHALL BEAR ANY UPWARD REVISION IN THE RATE OF MINIMUM WAGES, INCLUDING BUT NOT LIMITED TO ANY KIND OF UNPRECEDENTED OR STEEP HIKE OVER AND ABOVE THE HALF YEARLY REVISIONS OF VARIABLE DEARNESS ALLOWANCE FROM TIME TO TIME AT ITS OWN COST DURING THE CONTRACT PERIOD.

19.2 COMPLIANCES UNDER VARIOUS LABOUR LAWS

i. The Employees Provident Fund & Miscellaneous Provisions Act 1952:

- a) The contractor shall have his own PF code no. with the RPFC as required under Employee PF & Miscellaneous Provisions Act, 1952 and extend benefits of Employees Provident Fund 1952, Employee Deposit Linked Insurance 1976 and Employee Pension Scheme 1995 to contract workers deployed.

- b) The contractor has to ensure compliance under EPF 1952, EPS 1995 & EDLI 1976.
- c) The contractor should submit copies of e-Challans / ECR, in respect of contract workers engaged through this contract only, with an e-acknowledgement from PF office, (reflecting TRN No. of ECR and Challan Status as "Payment Confirmed") on a monthly basis.
- d) PF is mandatory irrespective of the wages paid by the Contractor to workers i.e. even workers drawing wages more than the prescribed ceiling, has to be made to the member. The exclusion is carried out as per provisions of EPF Scheme 1952.

ii. The Payment of Wages Act 1936:

- a) Ensure Monthly timely disbursement of Wages through e-banking / digital mode through cashless transaction only, and avoid illegitimate deductions and maintained records /returns as prescribed.
- b) The contractor shall be solely responsible for the payment of wages and other dues to the personnel, if any, deployed by him latest by 7th day of the subsequent month in the presence of Engineer In-Charge.
- c) After disbursement of wages the authorized representative and Engineer In-Charge have to certify the payment of wages to the contract workers and sign the Wage Register - Form B (under The Ease of Compliance to Maintain Registers under various Labour Laws Rules, 2017) jointly with specific seal detailing name/designation/Company.
- d) The payment / disbursement is to be carried out cashless through net banking/ digital mode and certification is to be done based on Bank Statement in the same manner.

iii. The Minimum Wages Act 1948:

Ensure the Minimum wages as prescribed in the Schedule above monthly without further bifurcation of the same. The Minimum Wages in case of revision shall be revised and paid to the Contractor workers by the Contractor ensuring the statutory compliance under EPF Act and ESIC i.r.o. the revised wages. The rates of Minimum Wages declared by Central Labour Department or State Labour Department, whichever is higher shall be made applicable during the tenure of contract.

iv. The Employees State Insurance Act 1948

- a) The contractor shall have his own ESI code No. allotted by Employee State Insurance Corporation (ESIC) as required under Employee State Insurance Act 1948.
- b) The contractors shall submit the eChallans / ECR along with bank receipts/bank statement on monthly basis as a part of compliance and proof of depositing of ESI contribution with ESI Authorities.

c) The contractor has to arrange Smart Cards (i.e. ESI Identity Card) /e-Pehchan Card to contract labours engaged by him from the Corporation.

v. The Maternity Benefit Act 1948:

In case of any woman contract worker eligible for benefit under the Act, contractor should abide by the regulation and should not remove her name from Employee Register (Form A) during the period.

vi. The Payment of Bonus Act, 1965:

Contractor to ensure the minimum bonus within the prescribed time frame i.e. 8 months from the closure of accounting year under the Payment of Bonus Act, 1965 and submit proof of payment of bonus in Form – C and Form – D under the Act to TFL.

vii. The Inter State Migrant Workmen (RECS) Act 1979 (if applicable)

All Migrant Workmen should be paid Displacement Allowance and Journey Allowance before commencement and after completion of the work and other benefits as prescribed.

viii. The Payment of Gratuity Act 1972:

In case of Death or disablement of a Contract worker during execution of work under the contract, Contractor has to pay the GRATUITY as per provision under the *Payment of Gratuity Act 1972* and submit proof of having paid the same.

ix. Factories Act, 1948 / Shops & Establishment Act.

Casual Leave / Earned leave / Gazetted Holiday be regulated in terms of Shops and Establishment Act / Factories Act / Model or TFL Standing Order.

x. Provision of Compensatory Off/Overtime Wages:

Compensatory Off / Overtime Wages are Mandatory Provisions and be regulated as per the regulation and paid to the Contractor workers regularly. Contractor to ensure maintain records and register as prescribed.

xi. Industrial Dispute Act 1947:

The provisions under *Industrial Dispute Act 1947* pertaining to Lay-Off should be observed and lay-off compensation should be ensured to effected workmen.

xii. Building and Other Construction Workers (Regulation of Employment and conditions of Services) Act 1996: (If applicable)

The provision under *Building and Other Construction Workers (Regulation of Employment and conditions of Services) Act 1996* along with Rules 1998 with Cess Act and Rules should be ensured through Contractor exclusively for Project Works.

xiii. Mines Act 1952: (If applicable)

The Provisions under the *Mines Act 1952* and Rules 1955/85 must be regulated through the Contractor exclusively for work undertaken by E&P Group.

xiv. Contract Labour (R&A) Act, 1970:

- a) The contractor is required to obtain Labour license under the provisions of *Contract Labour (R&A) Act, 1970* from the office of Licensing Officer, Central Labour Authority, Ministry of Labor and Employment, Govt. of India having jurisdiction of the Region.
- b) The contractor shall discharge obligations as provided under Contract Labor (R&A) Act, 1970 rules and regulations framed under the same and enforced from time to time.
- c) The Contractor shall ensure Regular and effective supervision and control of the deployed contract workers and give suitable direction for undertaking the Contractual Obligation and meeting all statutory obligation for genuineness and non- camouflaged state of the Contract.

19.3 ADDITIONAL RESPONSIBILITIES OF THE CONTRACTOR:

- i. The contractor shall be solely responsible and indemnify the TFL against all charges, dues, claim etc. arising out of the disputes relating to the dues and employment of personnel, if any, deployed by him.
- ii. The contractor shall indemnify TFL against all losses or damages, if any, caused to it on account of acts of the personnel, if any, deployed by him.
- iii. All personnel deployed by the contractor should be on the rolls of the contractor.
- iv. No contract worker below the age of 18 years and above superannuation age of 58 years, as prescribed under EPS, shall be deployed on work.
- v. The personnel to be deputed by the contractor shall observe all security, fire and safety rules of TFL while at the site/work. His Work/Services will be supervised by the supervisors of contractor. Contractor has to be strictly adhering to guidance, instruction whenever required. A copy of the work order should be with the Security Department / Agency for facilitating the movement of men, machine and materials involved in the contract. At no point of time TFL official should issue requisition to the Gate for movement of labour.
- vi. While confirming to any of these conditions, the contractor should ensure that no law of state regarding labor, their welfare, conduct etc. is violated. The contractor shall indemnify TFL for any action brought against him for violation, non-compliance of any act, rules & regulation of center / state / local statutory authorities.
- vii. All existing and amended safety / fire rules of TFL are to be followed at the work site.
- viii. Contractor shall ensure payment of wages to the personnel employed and meet all statutory obligations of payment as per Minimum Wages act 1948 and payment of wages Act 1936.
- ix. In case of accident, injury and death caused to the contract workers while executing the Work under the contract, the contractor shall be solely responsible for payment of adequate compensation, insurance money etc. to the next kith & kin of injured / diseased. Contractor shall indemnify TFL from such liabilities.
- x. The contractor shall not employ or permit to be employed any person suffering from any contagious, loathsome or infectious disease. The contractor shall get examined the deployed contract workers from a civil Govt. doctor.
- xi. No contract workers or person of contractor (including contractor) be allowed to consume alcoholic drinks or any narcotics within the plant premises. If found under the influence of above, the owner / TFL will terminate the contract immediately and may refer the case to police.

- xii. The contractor hereby agrees to indemnify owner / TFL and harmless from all claims, demands, actions, cost and charges etc. brought by any court, competent authority / statutory authorities against owner/TFL.
- xiii. The Contractor to maintain all Register and other records at an Office or the nearest convenient building within the precincts of the work place or at a place within a radius of three kilometers.
- xiv. Supervision and control for the contract for service rests on the contractor and as such contractor and its authorized representatives, duly accepted by TFL, are only allowed to enter the premises for execution of the contract.
- xv. The Engineer In charges is authorized to certify the Wages Register maintained by Contractor and accordingly as and when attendance to be checked EIC can ask for such registers which must be submitted by the contractor or his representative to the EIC.
- xvi. While engaging the contractual manpower, Contractor is required to make efforts to provide opportunity of employment to people belonging to Scheduled Castes and Weaker Sections of the Society also, in order to have a fair representation of these sections.
- xvii. The Contractor/Agency (including his sub-contractor/Petty Contractors etc.) will undertake police verification in respect of the contract workers engaged by him in TFL 's premises. Such verification will have to be carried out from concerned police station of their permanent place of residence/present place of residence.
- xviii. Further, the Contractor/agency is advised not to deploy any person having past criminal record in the establishment/premises of TFL under this contract awarded to him.
- xix. In the event of violation of above clauses at (xvii) and (xviii), the contractor/agency will be solely responsible for this.
- xx. If any such worker having criminal record is deployed by the Contractor/Agency in the premises of TFL and has come to the notice of TFL at any point of time, he will be removed by the Contractor/Agency forthwith, failing which that particular worker of the Contractor/Agency will not be allowed to enter into the premises of TFL.

19.4 DOCUMENTS TO BE SUBMITTED BY THE AGENCY / CONTRACTOR TO ENGINEER IN- CHARGE AT VARIOUS STAGES DURING THE CURRENCY OF THE CONTRACT:

- i. Immediately after issuance / receiving of Detailed Letter of Acceptance (DLOA):
 1. Details as required for issuance of **FORM - VII (Notice of Commencement of Work)**
 2. Application for issuance of **FORM -III (Form of Certificate by Principal Employer)** for obtaining Labour License from Licensing Authority for engaging 20 or more contract workers.
 3. Copy of **FORM - VI (License)** before commencement of work if 20 or more contract workers are engaged.
 4. Copy of Provident Fund Registration Certificate issued by concerned Regional Provident Fund Commissioner.
 5. Copy of Employee State Insurance Registration Certificate issued by concerned ESIC. Where ESI Act is not applicable, copy of Insurance Coverage under Employee Compensation Act, 1923 of appropriate value.
 6. Copies of ESI Identity Cards / E-Pehchan Cards of persons to be engaged in TFL (where ESI Act, 1948 is applicable).
 7. Copies of Nomination cum Declaration prescribed under The Payment of Wages Act, 1936, The Employees Provident Fund & Miscellaneous Provisions Act, 1952 and Schemes therein and The Employees State Insurance Act, 1948.

8. Copy of **Labour Identification Number (i.e. LIN)** Registration done in **Shram Suvidha Portal** of Govt. of India.
9. Copy of Certificate of Registration/Licence under Inter-State Migration Workmen (REC&S) Act,1979 and Central Rules,1980 in case there is any engagement of migrant workers.

ii. At the time of submission of monthly bills:

1. Copy of **Wage Register in FORM – B** (under The Ease of Compliance to Maintain Registers under various Labour Laws Rules, 2017) duly certified by **authorized representative** of the contractor and **authorized person** in TFL.
2. Copy of bank statement duly certified by bank / e-statement as proof of **Cashless Transaction / Payment of wages through e-banking/digital mode.**
3. Copy of e-Challan/ ECR for the proof of Provident Fund contribution and ESI contribution deposit along with details of contract workers, PF account No. / ESI No., contributions of contract worker and employer etc. for the previous month, in respect of contract workers deployed by them in TFL through this contract only. The documents should also contain details of contract workers, PF account No., ESI No., contributions of contract workers and employer etc.
4. Copy of the wage slip issued to the Contract Workers duly signed and sealed.
5. Dully filled in “**Proforma-PFD**”, as per **Annexure-1**

Note: TFL shall maintain these records and verify the deposit of statutory contribution made by the contractors with EPFO/ESI authorities, where deemed necessary.

iii. Evaluation of Bill and Release of Payment:

Bill should be evaluated based on the actual work executed as per SOR. The Contractor to submit a Statement duly signed to the effect and the cost actually incurred as per timeline.

iv. At the time of closure of contract:

1. **Indemnity Bond** of Rs. 500/- duly notarized from Notary indemnifying TFL from all liabilities w.r.t. the persons engaged by the contractor regarding payment of wages, Provident Fund/ESI contributions, Insurance and other payments. Performa Indemnity Bond is enclosed at **Forms & Format F-21.**
2. Copies of **Service Certificate** in FORM - VIII issued to the Contract workers
3. Copy of the **Wage Register** in FORM - B for the last month.
4. Copy of **Employment Card** in FORM - XII issued to the Contract workers.
5. Copy of the ECR related to EPF and ESIC Compliance in respect of Contract Workers.
6. Details as required for issuance of **FORM - VII (Notice of Completion of Work)**
7. Before making payment of the last bill/invoice of the Contractor, the appropriate authority (i.e. Payment Making Authority etc.) in TFL, shall verify from the EPF/ESI through respective web portals the detail/status

of the payment made by the Contractor. In case the information furnished by the Contractor is found to be incorrect TFL shall take appropriate action against the Contractor.

19.5 REGISTERS, RECORDS & RETURNS TO BE MAINTAINED BY THE CONTRACTOR:

Registers and Records to be maintained by the contractor shall be complete and up-to- date and kept at an office or convenient building within a radius of three kilometres from the work place. In case of any call seeking information or statistics in relation to contract labour at any time by an order in writing, the same should be provided without fail.

i. **Contract Labour (Regulation & Abolition), Act, 1970 & Payment of wages Act, 1936:**

During the currency of the contract, the contractor has to maintain records, registers and returns like:

1. **Employee Register** in FORM- A
2. **Wage Register** in FORM-B
3. **Register of loans / Recoveries** in FORM-C
4. **Attendance Register** in FORM- D
5. **Employment Card** in FORM – XII
6. **Copies of Wage Slips** in FORM – XIX
7. **Copies of Half Yearly Returns** in FORM - XXIV

In case the records are made in electronic form, the same should be replica of the Registers prescribed under the CL (RA) Act, 1970.

ii. **Employees State Insurance Act, 1948:**

During the currency of the contract, the contractor has to maintain registers like:

1. Register of employees in **FORM-6**
2. Accident Book in **FORM-11**

iii. **Employees Provident Fund & Miscellaneous Provisions Act, 1952:**

The contractor has to maintain the Eligibility Register and Online Returns submitted in compliance to Para 36B of the EPF Scheme 1952. Copies of Nomination cum Declaration prescribed under The Payment of Wages Act 1936, The Employees Provident Fund & Miscellaneous Provisions Act 1952 and Schemes therein, The ESI Act 1948.

iv. **The Payment of Bonus Act, 1962:**

Register showing the details of the amount of bonus due to each of the contract workers, the deductions under Sections 17 and 18 and the amount actually disbursed, in **FORM- C.**

The contractor shall send a return in **FORM – D** to the Inspector so as the reach him within 30 days after the expiry of time limit specified in Section 19 for payment of Bonus.

v. **Factories Act, 1948 / Shop & Establishment Act:**

The contractor has to maintain the **Wage Register in FORM - B** as per provisions of Factories Act, 1948 / Shop & Establishment Act of respective State and also make entries regarding Leave in the Others column of the said register.

vi. The Ease of Compliance to Maintain Registers under various Labour Laws Rules, 2017:

- i) Employee Register - FORM A [See rule 2(1)]
- ii) Wage Register - FORM B
- iii) Register of Loan/ Recoveries - FORM C
- iv) Attendance Register – FORM D

PROFORMA - "PFD"

Sub: PARTICULARS OF CONTRIBUTION FOR THE MONTH OF _____, 20__

- (1) Name of the Firm/Agency/Contractor: _____
- (2) Nature of Contract: _____
- (3) Postal Address of the Contractor: _____
- (4) Phone No. of the Contractor: _____
- (5) Fax No. of the Contractor: _____
- (6) Address of PF office from where EPF Code No. has been allotted: _____
- (7) EPF Code No. allotted by PF office: _____
- (8) Address of ESIC office from where ESI Code No. has been allotted: _____
- (9) ESI Code No. allotted by ESIC office: _____
- (10) Period of Contract: From _____ to _____
- (11) Extension Period of Contract, if any from _____ to _____
- (12) Place where contract workmen are working: _____
- (13) Labour License No. _____ dated _____
- (14) Validity period of Labour License from _____ to _____
- (15) Copy of Wage Register in FORM-B
- (16) Details of Deposition of contribution towards EPF
 - (a) EPF Challan No. _____ Amount _____ Date _____
- (17) Details of Deposition of contribution towards ESI
 - (b) ESI Challan No. _____ Amount _____ Date _____

(18) Detail of Contract labour engaged by the contractor

Category	No. of Workers	Prevailing Minimum Wages
Unskilled		
Semi-skilled		
Skilled		
Highly skilled		
Total		

- (19) Whether any arrangement / agreement has been entered with any contract worker for extending benefits under Inter-state Migrant Workmen (RE&CS) Act, 1979: _____
(Yes / No)
If yes, No. of such Inter-state Migrant Workers: _____

SIGNATURE OF CONTRACTOR / AUTHORIZED REPRESENTATIVE

Place:
Date:

SECTION-VI

SCOPE OF SERVICES / **WORK**

SCOPE OF WORK

1. WORKING AREAS

Civil repair and maintenance work at plant premises, township areas, and other facilities of Talcher Fertilizers Ltd, at Talcher Odisha, as per instructions of EIC.

In addition to the normal working time (mentioned against various job), contractor has to deploy manpower any time, in case of emergency, repair and maintenance work.

2. SCOPE OF WORK

Civil repair and maintenance work at plant premises, township and other facilities of TFL at Talcher Odisha for a period of Two Years.

Specifications for the entire work under the Contract shall be in accordance with the latest CPWD Specifications, including all correction slips & latest IS codes. Wherever these codes are silent, the same shall be governed by sound Engineering practice, and the decision of the "Engineer-in-Charge [EIC]", in matter of interpretation, shall be final and binding on the Contractor. The Bidder must read carefully all such specifications / codes before submitting their Bid. It shall be deemed that the Bidder has thoroughly read & understood the "GCC", "SCC" & "Scope of Work & Technical Specifications" before filling in the rates / prices, irrespective of the fact whether they have really done so or not, and no claim on this account shall be entertained at a later date.

The work mainly consists of the following:

- a) Dismantling & Demolishing
- b) Earth work
- c) Plain Cement Concrete & RCC
- d) Brick Work
- e) Finishing works like plastering, painting etc
- f) Flooring, Tiling etc
- g) Sanitary Installations
- h) Doors, Windows & Ventilators
- i) Water Proofing Treatment
- j) Paver Block & Fencing
- k) Handrailing & Gate
- l) Horticulture & Landscape
- m) Miscellaneous - Civil works like anti-termite treatment, repair and strengthening of RCC structures, False Ceiling, wall paneling and other jobs as per SOR.
- n) All the above-mentioned jobs (with required materials, its transportation, loading, unloading, tools, tackles, Manpower all complete) shall be carried out at designated locations as per the technical specification, SOR, and instructions of EIC.

Above gives the general scope of work; however, Bidder is supposed to acquaint himself of various items as detailed in the "SOR". Bidder may visit the site of works before quoting his rates / prices to assess the nature of work actually involved.

The scope of work also includes:

- i. Deployment of Service of semi- skilled & Skilled Manpower for plumber, carpenter, welder, masson, painter etc. as and when required as per direction of EIC.
 - ii. Hiring of Service of unskilled Manpower for aiding for plumber, carpenter, welder, masson, painter etc. as and when required as per direction of EIC.
 - iii. This will be purely on call basis as and when required as per instruction of Engineer-in-Charge (EIC).
 - iv. Hiring of excavator with operator and fuel as per direction of EIC.
 - v. Hiring of tipper with operator and fuel as per direction of EIC.
 - vi. Cleaning of Drains for Monsoon preparation
 - vii. Cleaning of underground and over ground water tanks
 - viii. Cleaning of chocked sewer lines
3. Vendor should be fully equipped to work in running plant / project premises and should have all arrangements for call basis plumbing, carpentry and other civil jobs.
 4. The vendor shall compulsorily inspect the site and satisfy himself about the actual site conditions and collect all other information which is required by him before tendering for the work.
 5. Rates will be firm for entire duration of contract. No escalation will be provided for entire period of contract. Vendor to go through the tender completely before quoting.
 6. The vendor shall make himself fully conversant with the locations and the type of jobs to be carried out therein so that he clearly understands the scope of work and assess the requirement of resources required to complete the work in scheduled time.
 7. Vendor needs to check and inform for any discrepancies/queries in contract document before quoting. Same shall be brought in notice of TFL & seek clarification for the same. No grievances shall be entertained at later stage & EIC decision will be final.
 8. The Vendor shall be familiar to work in Continuous Running Chemical, Petrochemical, Oil & Gas, and or Fertilizer Plants.
 9. In case during the execution of contract or thereafter at any later stage, including after the completion of contract, it comes into the knowledge of TFL or any of its employee that the information submitted by the bidder, regarding experience etc., is false, TFL shall have the right to terminate the contract immediately without assigning any reason thereof and get the remaining jobs executed at the risk and cost of bidder besides blacklisting it for further dealings with TFL.
 10. The work is to be carried out in designated area and Vendor will have to work strictly as per instruction of Engineer-In-Charge (EIC) and obtain permission in standard format for every employee and worker working for him, who are liable for physical check by competent authority as decided by Engineer-In-Charge at any time.
 11. The Vendor shall follow best industry practices for civil maintenance jobs & Engineer-In Charge instructions for execution of any job. In case of any discrepancies, the decision /interpretation of EIC shall be final. All the services provided by the Vendor as mentioned in their scope will be inclusive in the rate quoted.
 12. The quoted rates against SOR shall be all inclusive of overhead cost (Supervision, Transportation, Food, Site Office etc.) in addition to the wages and other benefits, Compensation & contributions to labourer as per govt. policy.
 13. All labour, material, consumable etc., are included in items of each SOR. The value of contract shall be deemed to have included cost of such performance and provisions, so mentioned.
 14. Contractor or his authorized representative shall be available at site during the progress of the work.

15. Number of supervisors may vary depending on quantum of job. Quoted SOR shall be inclusive of these charges. No extra charges will be entertained by TFL.
16. All plumbing and carpentry jobs to be attended on priority. Plumber, carpenter, tools& tackles and all materials related to it to be made available on daily basis.
17. All jobs in this contract are to be carried out under proper supervision. The Vendor must ensure effective supervision of all the jobs carried out through experienced and adequately qualified Supervisors. It shall be the Vendor's responsibility to ensure all works are performed in compliance with the Safety Health and Environment policy of TFL.
18. The Vendor shall be responsible to make his manpower familiar with all the relevant Safety and Health Policy.
19. The Vendor shall ensure regular safety trainings, use of PPE's & daily tool box talk to Vendor employees & communicate any unsafe act or near miss promptly to Engineer-In-Charge.
20. TFL will allocate an open space within the plant premises for storing the Vendor's materials and Tools. Any damage / pilferage of the materials will be the responsibility of the Vendor.
21. Vendor can make his temporary office and store room on his/her own expenses. Deployment of adequate manpower, machineries and other resources shall be in scope of vendor.
22. The vendor shall deploy adequate number of supervisors, skilled/ unskilled and auxiliary labor as required for the work and comply with instructions of the Engineer-in-Charge in the interest of satisfactory progress and completion of the work according to the schedule.
23. All jobs to be completed as per percentage Rate contract. Payments shall be made on basis of actual work done and certified by EIC. There is no minimum payment guarantee. No claim shall be entertained in this regard.
24. The Vendor shall keep the manpower / tools & tackles as per job requirement and or as directed by Engineer-in-charge.

SECTION-VII

SCHEDULE OF RATES (SOR)

PREAMBLE TO SCHEDULE OF RATES (SOR)

1. The “Bill of Quantity (BOQ)” will be in Excel format (password protected) and will be uploaded during tender creation. This will be downloaded by the bidder and bidder will quote Percentage rate on this Excel file upto two decimal places for entire scope of work as per NIT. Thereafter, the bidder will upload the same Excel file during bid submission.
2. The BOQ format is provided in a spread sheet file (BoQ_xxxx.xls). The Percentage rates offered should be entered in the allotted space only and uploaded after filling the relevant Cells. The BOQ template must not be modified / replaced by the bidder; else the bid submitted shall be rejected.
3. All price mentioned in BOQ are in INR only.
4. BOQ consists of following One sheets:
 - Schedule of Rates containing Item Rates excluding GSTBidder to indicate the Percentage rate Excess (+) or Less (-) on the estimated rate provided in the Bill of Quantity (BOQ) [In the form of Excel sheet]
5. It is mandatory to quote Percentage Rate in BOQ and fill up as listed in Para 4. It will be the responsibility of the contractor to quote as per scope of work defined in NIT.
6. A copy of SOR, with Percentage Rate completely blanked out but with the word “QUOTED” in all columns is to be uploaded along with the un-priced bid, as a confirmation of price/data quoted against each head.
7. Bidders shall indicate the PERCENTAGE RATE EXCESS (+) OR LESS (-) on the Estimated Total provided in the Bill of Quantities (BoQ) / Schedule of Rates (SOR) [in the form of Excel Sheet] provided along with the NIT / Tender at CPP Portal. The Quoted Percentage indicated by the bidder should be strictly quoted as specified in the Bill of Quantities (BoQ) / Schedule of Rates (SOR) provided along with the NIT / Tender.
8. The comparison shall be on the basis of Total Evaluated Cost derived by Quoted Percentage (Excess or Less) in Bill of Quantities (BoQ) after arithmetic correction of errors (if any). The order will be placed on overall lowest basis.
9. The Subject work is non-splittable.
10. Rates mentioned in the BOQ / SOR are including BOCW but excluding of GST. The Contractor shall submit the tax invoice showing tax elements separately. GST @ 18 % shall be payable extra.
11. Estimated item-wise rates are mentioned Schedule of Rates (pre-filled) attached under Section-VIII of tender (refer Excel Sheet). Bidders are required to quote only the percentage (plus or minus) in Schedule of Rates over the Total estimated value of Tender (mentioned in Schedule of Rates).
12. Prices quoted by the bidder in the SOR sheet shall remain firm and fixed during contract duration and no escalation on whatsoever account shall be entertained.
13. The Bidders shall note that the quantities of the different items mentioned in SOR are tentative based on the existing site condition and are subject to variation and they shall not be entitled to claim any higher rate or compensation on this account. Quantity of individual item may vary to any extent and TFL does not guarantee any minimum quantity for any SOR item. All payments shall be made based on actual quantity executed, duly certified by EIC.
For variation in value of contract, please refers clause no. 60 of GCC.
14. The CONTRACTOR confirms that it has included all taxes, duties, levies etc., as applicable at prevailing rates, in its SCHEDULE OF RATES. In case, CONTRACTOR has not included any such taxes, duties, levies etc., at all and/or at prevailing rates and CONTRACTOR has to pay such taxes, duties, levies etc., OWNER shall not be liable for payment of such liabilities and/or OWNER shall not reimburse such taxes, duties, levies etc. to CONTRACTOR.
15. Based on the rate of percentage (plus or minus) quoted by the bidder, Item wise rates shall be derived for execution of each item specified in SOR.

- 16.** The bidder undertakes that he has completely understood both financial and non-financial implication towards the statutory and non-statutory components involved in deployment of resources as per the tender document including Scope of work and Special Conditions of Contract (SCC).
- 17.** The Tenderers shall be fully responsible for the correct setting out and execution of the work. All tools, tackles, construction equipments etc., required for the successful execution / construction of the complete work shall be responsibility of the Tenderers.
- 18.** Payments on bills shall, however, be made on actual measurements of quantities of work done as per approved scope of work. Unless otherwise specified in Tender Documents, measurements of quantities shall be taken as per relevant standard & specification.
- 19.** The Percentage rate to be inserted in the "Schedule of Rates" are to be inclusive of the value of the work described under several items including all costs and expenses which may be required for the detail design and construction of the work described together with all taxes, general risks, liabilities and obligations such as temporary buildings / hutments, watching, insurance, labour regulations, indemnity, maintenance and the like. The prices shall be inclusive of Supply of materials, construction, all labors, materials, tools and tackles, barricading, the sundries, etc., as may be necessary for the completion of the work in all respects.
- 20.** In case of any discrepancy between the description of items given in the "Schedule of Rates" and Specifications, Tender drawings and other documents, the decision of the EIC in writing shall be final, binding and conclusive for the purpose of this contract.
- 21.** Owner reserve their right to execute any additional works / extra works, during the execution of work, either by themselves or by appointing any other agency, even though such works are incidental to and necessary for the completion of works awarded to the Contractor. In the event of such decisions taken by Owner, Contractor is required to extend necessary cooperation, and act as per the instructions of Engineer-in-Charge.
- 22.** The Contractor must visit TFL sites to assess the quantum and nature of work before quoting. However, the Contractor shall inform TFL, prior to their visit to the site.
- 23.** Employer reserves the right to interpolate or extrapolate the rates for any new item of work not covered in Schedule of Price from the similar items already available in schedule of rates. All the works shall be measured upon completion and paid for at the rate quoted and accepted in the "Schedule of Price/ Summary of Price". In case any activity though specifically not covered in schedule of rates descriptions but the same is covered under scope of work/ scope of supply/ specification/ drawings etc. no extra claim on this account shall be entertained, since Schedule of Price is to be read in conjunction with all other documents forming part of the Contract.

Validate

Print

Help

Percentage BoQ

Tender Inviting Authority: **TALCHER FERTILIZERS LIMITED (TFL)**Name of Work: **ANNUAL RATE CONTRACT (ARC) FOR REPAIR AND MAINTENANCE OF CIVIL WORKS AT TFL, TALCHER FOR A PERIOD OF TWO YEARS**Tender No: **TFL/TAL/C&P/REPAIR_CIVIL/2025/SMD DATED 05.03.2025 (E-TENDER ID: 2025_TFL_228927_1)**Name of the Bidder/
Bidding Firm /
Company :**SCHEDULE OF RATES**

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs.	TOTAL AMOUNT Without Taxes in Rs.	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
1.0	Demolishing plain cement concrete under floor including disposal of material outside Building premises as directed by Engineer-in-charge. 1:3:6 or richer mix.	5.000	Cu.M.	1807.01	9035.05	INR Nine Thousand &Thirty Five and Paise Five Only
2.0	Dismantling old plaster or skirting, raking out joints and cleaning the surface for plaster including disposal of rubbish as directed by Engineer-in-charge.	20.000	Sq.M	40.90	818.00	INR Eight Hundred & Eighteen Only
3.0	Dismantling of existing tiles in floor and wall laid in cement mortar as directed.	20.000	Sq.M	55.88	1117.60	INR One Thousand One Hundred & Seventeen and Paise Sixty Only
4.0	Dismantling of existing G.I. water supply pipes with all fittings / fixtures / clamps as per instruction of Engineer- in charge.	20.000	R.M.	2.64	52.80	INR Fifty Two and Paise Eighty Only
5.0	Dismantling of C.I. pipes of 75mm to 80 mm dia (waste water & soil water) with fittings/fixtures and clamps including stacking and disposal of the materials as per instruction of Engineer- in charge.	20.000	R.M.	56.17	1123.40	INR One Thousand One Hundred & Twenty Three and Paise Forty Only
6.0	Dismantling C.I. or asbestos rain water pipe of 150 mm dia (waste water & soil water) with fittings/fixtures and clamps including stacking and disposal of the materials as per instruction of Engineer- in charge.	20.000	R.M.	59.58	1191.60	INR One Thousand One Hundred & Ninety One and Paise Sixty Only
7.0	Dismantling doors, windows and clerretory windows & ventilator (steel or wood) shutter including chowkhats, architravs, holdfasts etc. complete including stacking and disposal of the materials as per instruction of Engineer- in charge.					
7.1	a) Of area 3 Sq.m. and below	10.000	Each	279.60	2796.00	INR Two Thousand Seven Hundred & Ninety Six Only
7.2	b) Of area beyond 3 Sq.m.	10.000	Each	382.73	3827.30	INR Three Thousand Eight Hundred & Twenty Seven and Paise Thirty Only
8.0	Demolishing brick work manually/ by mechanical means including disposal of unserviceable material as per direction of Engineer-in-charge.					
8.1	In cement mortar	20.000	Cu.M.	1528.97	30579.40	INR Thirty Thousand Five Hundred & Seventy Nine and Paise Forty Only
9.0	Dismantling manually/ by mechanical means including disposal of unserviceable material within 200 metres lead as per direction of Engineer-in-charge :					
9.1	Bituminous road	10.000	Sq.M	318.59	3185.90	INR Three Thousand One Hundred & Eighty Five and Paise Ninety Only
10.0	Dismantling steel work manually/ by mechanical means in built up sections without dismembering within 200 metres lead as per direction of Engineer-in-charge.	25.000	Kg.	2.92	73.00	INR Seventy Three Only
11.0	Dismantling aluminium/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable surplus material as directed by Engineer-in-charge.	25.000	Sq.M	42.86	1071.50	INR One Thousand & Seventy One and Paise Fifty Only
12.0	Demolishing R.C.C. work manually/ by mechanical means including disposal of unserviceable material as per direction of Engineer - in- charge.	10.000	Cu.M.	2636.21	26362.10	INR Twenty Six Thousand Three Hundred & Sixty Two and Paise Ten Only
13.0	Dismantling precast concrete or stone slabs in walls, partition walls etc. Including stacking and disposal of material as per instruction of Engineer- in charge : Thickness up to 40 mm	10.000	Sq.M	215.86	2158.60	INR Two Thousand One Hundred & Fifty Eight and Paise Sixty Only

SCHEDULE OF RATES

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NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs.	TOTAL AMOUNT Without Taxes in Rs.	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
14.0	Excavating trenches of required width for pipes, cables, etc including excavation for sockets and dressing of sides, ramming of bottoms depth up to 1.5 m including getting out the excavated soil and then returning the soil as required in layers not exceeding 20 cm in depth including consolidating each deposited layer by ramming, watering, or dewatering etc. and disposing of surplus excavated soil as directed by Engineer- in charge:					
14.1	Pipes, cables etc exceeding 80 mm dia but not exceeding 300 mm dia	50.000	R.M.	234.28	11714.00	INR Eleven Thousand Seven Hundred & Fourteen Only
15.0	Earthwork in excavation in foundations of buildings, footings, columns, plinth beams, walls, machine/ equipment foundations, isolated pits, pavements, trenches for pipelines /cables, pipe sleepers, drains, etc., to the required levels and grades in both dry and wet conditions, including dressing of sides and ramming of bottoms, getting out excavated earth with lift upto 1.5 M and disposal of surplus excavated materials within a lead of 50 M including stacking, levelling and dressing etc., complete as per direction of Engineer-in-Charge(E.I.C.) in all kinds of soils as defined in IS: 1200 including providing temporary supports to all service lines such as overhead and underground water, sewage and drain pipes, cables etc. and shoring and strutting wherever necessary, complete in all respects as per direction of Engineer-in-Charge. .					
15.1	a) All kinds of soil	200.000	Cu.M.	143.49	28698.00	INR Twenty Eight Thousand Six Hundred & Ninety Eight Only
15.2	b) Same as above item but Lift from 1.5 M to 3.0 M.	50.000	Cu.M.	313.09	15654.50	INR Fifteen Thousand Six Hundred & Fifty Four and Paise Fifty Only
15.3	c) Same as above item but Lift from 3.0 M to 4.5 M.	20.000	Cu.M.	482.69	9653.80	INR Nine Thousand Six Hundred & Fifty Three and Paise Eighty Only
16.0	Backfilling with available excavated good earth (excluding rocks / boulders), as approved and directed by Engineer-in-Charge, in trenches, plinth, under floors, sides of foundation etc., at all depths in layers not exceeding 20 cms. in thickness including consolidating and dressing each deposited layer by ramming and watering complete in all respects with lead directed as per Engineer-in-Charge ,	50.000	Cu.M.	146.32	7316.00	INR Seven Thousand Three Hundred & Sixteen Only
17.0	Providing and laying plain cement concrete, machine mixed and mechanically vibrated in foundations, plinth, under floors, etc.,					
17.1	a) 1:5:10 (1 cement: 5 coarse sand:10 graded stone aggregate 40 mm nominal size).	10.000	Cu.M.	5173.43	51734.30	INR Fifty One Thousand Seven Hundred & Thirty Four and Paise Thirty Only
17.2	b) 1:4:8 (1 cement: 4 coarse sand:8 graded stone aggregate 40 mm nominal size).	10.000	Cu.M.	5405.91	54059.10	INR Fifty Four Thousand & Fifty Nine and Paise Ten Only
17.3	c) 1:3:6 (1 Cement : 3 coarse sand (zone-III) : 6 graded stone aggregate 40 mm nominal size).	10.000	Cu.M.	5705.34	57053.40	INR Fifty Seven Thousand & Fifty Three and Paise Forty Only
18.0	Providing and laying in position specified grade of reinforced cement concrete, machine mixed, mechanically vibrated and finished to a fair face but excluding the cost of centring and shuttering (excluding reinforcement) in superstructure at all heights for columns, pillars, posts, attached pilasters, portals, struts, inclined posts, pedestals, Beam, lintel, walls, Roof, Slabs, staircase, equipment pedestal etc (all type of super-structure works), including pumping of concrete to site laying, curing, carriage for all leads complete in all respects as per direction of Engineer-in-Charge.					
18.1	a) Design mix M25 grade concrete (min cement content: 330 kg/cum)	20.000	Cu.M.	7857.90	157158.00	INR One Lakh Fifty Seven Thousand One Hundred & Fifty Eight Only
18.2	b) Design mix M30 grade concrete (min cement content: 350 kg/cum)	20.000	Cu.M.	7981.16	159623.20	INR One Lakh Fifty Nine Thousand Six Hundred & Twenty Three and Paise Twenty Only
19.0	Formwork, Shuttering etc					
19.1	Centering and shuttering including strutting, propping etc. and removal of form for					
19.2	a) Foundations, footings, bases of columns, etc.	50.000	Sqm	312.15	15607.50	INR Fifteen Thousand Six Hundred & Seven and Paise Fifty Only
19.3	b) Walls (any thickness) including attached pilasters, buttersesses, plinth and string courses etc.	50.000	Sqm	668.13	33406.50	INR Thirty Three Thousand Four Hundred & Six and Paise Fifty Only

SCHEDULE OF RATES

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER	NUMBER #	TEXT #
SI. No.	Item Description	Quantity	Units	Estimated Rate in Rs.	TOTAL AMOUNT Without Taxes in Rs.	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
19.4	c) Suspended floors, roofs, landings, balconies and access platform	50.000	Sqm	732.70	36635.00	INR Thirty Six Thousand Six Hundred & Thirty Five Only
19.5	d) Lintels, beams, plinth beams, girders, bressumers and cantilevers	20.000	Sqm	583.36	11667.20	INR Eleven Thousand Six Hundred & Sixty Seven and Paise Twenty Only
19.6	e) Columns, pillars abutment and Posts	20.000	Sqm	761.12	15222.40	INR Fifteen Thousand Two Hundred & Twenty Two and Paise Forty Only
19.7	f) Staircase	20.000	Sqm	598.64	11972.80	INR Eleven Thousand Nine Hundred & Seventy Two and Paise Eighty Only
20.0	Providing and laying in position specified grade of reinforced cement concrete, machine mixed, mechanically vibrated and finished to a fair face but excluding the cost of centring and shuttering (excluding reinforcement) in foundations, walls, plinth beams etc. (all type of sub-structure works), including pumping of concrete to site laying, curing, carriage for all leads complete in all respects as per direction of Engineer-in-Charge. - All work up to plinth level					
20.1	a) 1:1.5:3 (1 cement: 1.5 coarse sand (zone-III) derived from natural sources: 3 graded stone (Design mix M20 grade concrete)	20.000	Cu.M.	7192.79	143855.80	INR One Lakh Forty Three Thousand Eight Hundred & Fifty Five and Paise Eighty Only
20.2	b) Design mix M25 grade concrete (min cement content: 330 kg/cum)	20.000	Cu.M.	7567.52	151350.40	INR One Lakh Fifty One Thousand Three Hundred & Fifty and Paise Forty Only
20.3	c) Design mix M30 grade concrete (min cement content: 350 kg/cum)	10.000	Cu.M.	7690.78	76907.80	INR Seventy Six Thousand Nine Hundred & Seven and Paise Eighty Only
21.0	Supplying, cutting, cleaning, straightening, bending, hoisting and placing in position and binding with 18 SWG annealed wire, reinforcement TMT bar of high yield strength Corrosion Resistance Steel with Fe500D or more properties conforming to IS:1786 with minimum yield strength of 500 N/sq,mm or more for all R.C.C. works including all necessary handling at all heights and depths complete in all respects and as per direction of Engineer-in-Charge.	5000.000	Kg	87.76	438800.00	INR Four Lakh Thirty Eight Thousand Eight Hundred Only
22.0	Grading roof for water proofing treatment with - Cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20mm nominal size),with using waterproof powder/chemical.	20.000	Cu.M.	6414.95	128299.00	INR One Lakh Twenty Eight Thousand Two Hundred & Ninety Nine Only
23.0	Neat cement punning.	50.000	Sq.M	63.25	3162.50	INR Three Thousand One Hundred & Sixty Two and Paise Fifty Only
24.0	Supplying, fabricating and fixing in position M.S. holding down bolts assembly consisting of bolts, heads, nuts, washers etc., and the like including embedding in cement concrete/R.C.C. works as per approved drawings complete in all respects including one coat of approved quality anti-corrosive paint over a coat of approved quality primer. (All materials supply are in contractor's scope.	20.000	Kg	78.86	1577.20	INR One Thousand Five Hundred & Seventy Seven and Paise Twenty Only
25.0	Brick work with common burnt clay bricks / Fly ash bricks of class designation 7.5 in foundation and plinth in: Cement mortar 1:6 (1 cement: 6 coarse sand)	50.000	Cu.M.	5695.50	284775.00	INR Two Lakh Eighty Four Thousand Seven Hundred & Seventy Five Only
26.0	Providing and constructing Brick work with non modular fly ash bricks conforming to IS:12894, class designation 10 average compressive strength in cement mortar 1 : 6 (1 cement: 6 coarse sand jinwalls, etc. at all depths, places and positions including raking out joints, curing, scaffolding etc. complete excluding plastering and painting.	30.000	Cu.M.	6899.32	206979.60	INR Two Lakh Six Thousand Nine Hundred & Seventy Nine and Paise Sixty Only
27.0	Half brick masonry with non modular clay bricks / fly ash bricks of class designation 7.5 in superstructure above plinth level up to floor V level.					
27.1	Cement mortar 1:4 (1 cement : 4 coarse sand)	20.000	Sq.M	887.73	17754.60	INR Seventeen Thousand Seven Hundred & Fifty Four and Paise Sixty Only
28.0	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq. meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per directions of Engineer-In-Charge.					
28.1	With cement mortar 1:4 (1 cement : 4 fine sand)	50.000	Sq.M	314.40	15720.00	INR Fifteen Thousand Seven Hundred & Twenty Only
29.0	Plastering work including labour, materials, equipment, handling, transportation, finishing, scaffolding and preparing the surface etc.:					

SCHEDULE OF RATES

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SI. No.	Item Description	Quantity	Units	Estimated Rate in Rs.	TOTAL AMOUNT Without Taxes in Rs.	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
29.1	a) 12 mm thick cement plaster 1:6 (1 cement: 6 fine sand) after properly cleaning etc. as per instruction of Engineer - In-charge.	100.000	Sq.M	261.87	26187.00	INR Twenty Six Thousand One Hundred & Eighty Seven Only
29.2	b) 12 mm thick cement plaster 1:4 (1 cement: 4 fine sand) after properly cleaning etc. as per instruction of Engineer - In-charge.	100.000	Sq.M	273.08	27308.00	INR Twenty Seven Thousand Three Hundred & Eight Only
29.3	c) 15 mm thick cement plaster 1:6 (1 cement: 6 fine sand) after properly cleaning etc. as per instruction of Engineer - In-charge.	50.000	Sq.M	301.01	15050.50	INR Fifteen Thousand & Fifty and Paise Fifty Only
29.4	d) 15 mm thick cement plaster 1:4 (1 cement: 4 fine sand) after properly cleaning etc. as per instruction of Engineer - In-charge.	50.000	Sq.M	314.40	15720.00	INR Fifteen Thousand Seven Hundred & Twenty Only
29.5	e) 6mm thick cement plaster to ceiling of mix 1:3 (1 cement: 3 fine sand).	100.000	Sq.M	235.42	23542.00	INR Twenty Three Thousand Five Hundred & Forty Two Only
29.6	f) 20 mm thick cement plaster 1:6 (1 cement: 6 fine sand) after properly cleaning etc. as per instruction of Engineer - In-charge.	100.000	Sq.M	353.88	35388.00	INR Thirty Five Thousand Three Hundred & Eighty Eight Only
29.7	g) 20 mm thick cement plaster 1:4 (1 cement: 4 fine sand) after properly cleaning etc. as per instruction of Engineer - In-charge.	100.000	Sq.M	371.32	37132.00	INR Thirty Seven Thousand One Hundred & Thirty Two Only
30.0	Wall painting with Plastic Emulsion Paint / acrylic emulsion paint with one coat of primer of approved brand and manufacture to give an even shade :					
30.1	a) One or more coat on old work.(Including scrapping and sand rubbing & preparing the smooth surface)	200.000	Sq.M	70.84	14168.00	INR Fourteen Thousand One Hundred & Sixty Eight Only
30.2	b) New work (two or more coats) over and including water thinnable priming coat with cement primer	200.000	Sq.M	105.78	21156.00	INR Twenty One Thousand One Hundred & Fifty Six Only
31.0	Finishing walls with 100% Premium acrylic emulsion paint with one coat of primer having VOC less than 50 gm/litre and UV Resistance as per IS 15489:2004, Alkali & fungal resistance, dirt resistance exterior paint of required shade (Company Depot Tinted) with silicon additives with approved manufacture (Asian/ Nerolac/ Berger or equivalent), quality and shades over exterior walls including labour, materials, equipment, handling, transportation, finishing, scaffolding and preparing the surface Including Filling of cracks with water proof materials etc. Cleaning stain from floors, walls, glass panes etc. all complete instructions of the Engineer at all elevations. Roller to be used in the paint application.					
31.1	Two coats as per instructions of EIC	200.000	Sq.M	142.97	28594.00	INR Twenty Eight Thousand Five Hundred & Ninety Four Only
32.0	Distemping with 1st quality acrylic distemper (ready mixed) with one coat of primer having VOC content less than 50 gms/litre, of approved manufacturer, of required shade and colour complete, as per manufacturer's specification.(Two or more coats over and including water thinnable priming coat with cement primer having VOC content less than 50 gms/litre.	200.000	Sq.M	143.55	28710.00	INR Twenty Eight Thousand Seven Hundred & Ten Only
33.0	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete	150.000	Sq.M	211.86	31779.00	INR Thirty One Thousand Seven Hundred & Seventy Nine Only
34.0	Painting on GS sheet with synthetic enamel paint of approved brand and manufacturer of required colour to give an even shade.					
34.1	Old work (one or two coats)	200.000	Sq.M	71.86	14372.00	INR Fourteen Thousand Three Hundred & Seventy Two Only
35.0	Painting on GS sheet with synthetic enamel paint of approved brand and manufacturer of required colour to give an even shade.					
35.1	New work (two or more coats) including a coat of approved steel primer but excluding a coat of mordant solution	200.000	Sq.M	139.78	27956.00	INR Twenty Seven Thousand Nine Hundred & Fifty Six Only
36.0	Finishing with Dulux multi surface paint system with interiors and exteriors using primer as per manufacturers specification:					
36.1	Painting steel works with Dulux multi surface paint to give even shade. Two or more coats applied @0.9 litre/10sqm over an under coat of primer applied @0.8litre/10sqm of approved brand and manufacturer.	200.000	Sq.M	134.36	26872.00	INR Twenty Six Thousand Eight Hundred & Seventy Two Only
37.0	White washing with lime to give an even shade: Old works (two or more coat)	200.000	Sq.M	17.72	3544.00	INR Three Thousand Five Hundred & Forty Four Only

SCHEDULE OF RATES

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38.0	White washing with lime to give an even shade: New works (three or more coat)	200.000	Sq.M	30.29	6058.00	INR Six Thousand & Fifty Eight Only
39.0	Providing and laying Vitrified finish ceramic floor tiles 600mm x 600mm (thickness to be specified by manufacturer) of first quality conforming to IS: 15622 of reputed make as per approved Vendor list in all colours, shade and design as approved by E.I.C. laid on 20mm thick cement mortar (1 cement: 4 coarse sand) including pointing the joints with white cement and matching pigment of matching shade to match the level of existing floor complete in all respect at any level.	100.000	Sq.M	1261.10	126110.00	INR One Lakh Twenty Six Thousand One Hundred & Ten Only
40.0	Providing and laying Vitrified finish ceramic floor tiles on skirting made from tiles 600mm x 600mm (thickness to be specified by manufacturer) of first quality conforming to IS: 15622 of reputed make as per approved Vendor list in all colours, shade and design as approved by E.I.C. laid on 20mm thick cement mortar 1:3 (1 cement: 3 coarse sand) including pointing the joints with white cement and matching pigment of matching shade complete in all respect at any level.	100.000	Sq.M	1317.10	131710.00	INR One Lakh Thirty One Thousand Seven Hundred & Ten Only
41.0	Providing and laying 1st quality ceramic glazed tiles 300mm x 300mm conforming to IS: 15622 of minimum thickness 5mm of approved make like reputed make as per approved Vendor list on walls, skirting, risers of steps and dados, in all colours, shade and design as approved by E.I.C. over 12mm thick bed of cement mortar 1:3 (1 cement: 3 coarse sand) and jointing with grey cement slurry @ 3.3Kg per Sq.m. including pointing in white cement mixed with pigment of matching shade complete.	150.000	Sq.M	1027.18	154077.00	INR One Lakh Fifty Four Thousand & Seventy Seven Only
42.0	Kota stone slab flooring over 20 mm (average) thick base laid over and jointed with grey cement slurry mixed with pigment to match the shade of the slab, including rubbing and polishing Mechanically as per directed by EIC. complete with base of cement mortar 1 : 4 (1 cement : 4 coarse sand) :					
42.1	25 mm thick	100.000	Sq.M	1548.16	154816.00	INR One Lakh Fifty Four Thousand Eight Hundred & Sixteen Only
43.0	Kota stone slabs 20 mm thick in risers of steps, skirting, dado and pillars laid on 12 mm (average) thick cement mortar 1:3 (1 cement: 3 coarse sand) and jointed with grey cement slurry mixed with pigment to match the shade of the slabs, including rubbing and polishing Mechanically as per directed by EIC complete.	50.000	Sq.M	1849.28	92464.00	INR Ninety Two Thousand Four Hundred & Sixty Four Only
44.0	Providing and laying Polished Granite stone flooring in required design and patterns, in linear as well as curvilinear portions of the building all complete as per the architectural drawings with 18 mm thick stone slab over 20 mm (average) thick base of cement mortar 1:4 (1 cement: 4 coarse sand) laid and jointed with cement slurry and pointing with white cement slurry admixed with pigment of matching shade including rubbing, curing and polishing etc. all complete as specified and as directed by the Engineer-in-Charge. Polished Granite stone slab of colour Black, Cherry/Ruby Red or equivalent	50.000	Sq.M	3628.58	181429.00	INR One Lakh Eighty One Thousand Four Hundred & Twenty Nine Only
45.0	Providing and fixing 10 mm thick acid and/or alkali resistant tiles of approved make and colour using acid and/or alkali resisting mortar bedding, and joints filled with acid and/or alkali resisting cement as per IS: 4457, complete as per the direction of Engineer-in-Charge. In flooring on a bed of 10 mm thick mortar 1:4 (1 acid proof cement: 4 coarse sand) Acid and alkali resistant tile	20.000	Sq.M	1414.04	28280.80	INR Twenty Eight Thousand Two Hundred & Eighty and Paise Eighty Only
46.0	In dado/skirting on 12 mm thick mortar 1:4 (1 acid proof cement: 4 coarse sand) Acid and alkali resistant tile	10.000	Sq.M	1532.29	15322.90	INR Fifteen Thousand Three Hundred & Twenty Two and Paise Ninety Only
47.0	Brick on edge flooring with bricks of class designation 7.5 on a bed of 12 mm cement mortar, including filling the joints with same mortar, with common burnt clay non modular bricks: 1:4 (1 cement: 4 coarse sand)	50.000	Sq.M	799.29	39964.50	INR Thirty Nine Thousand Nine Hundred & Sixty Four and Paise Fifty Only
48.0	Dry brick on edge flooring in required pattern with bricks of class designation 7.5 on a bed of 12 mm mud mortar, including filling joints with Jamuna sand, with common burnt clay non modular bricks.	50.000	Sq.M	626.37	31318.50	INR Thirty One Thousand Three Hundred & Eighteen and Paise Fifty Only
49.0	Cement concrete flooring 1:2:4 (1 cement: 2 coarse sand: 4 graded stone aggregate) finished with a floating coat of neat cement, including cement slurry, but excluding the cost of nosing of steps etc. complete. 40 mm thick with 20 mm nominal size stone aggregate	50.000	Sq.M	483.10	24155.00	INR Twenty Four Thousand One Hundred & Fifty Five Only
50.0	Cement plaster skirting up to 30 cm height, with cement mortar 1:3 (1 cement: 3 coarse sand), finished with a floating coat of neat cement. 18mm Thick	10.000	Sq.M	514.45	5144.50	INR Five Thousand One Hundred & Forty Four and Paise Fifty Only
51.0	Cement concrete pavement with 1:2:4 (1 cement: 2 coarse sand: 4 graded stone aggregate 20 mm nominal size), including finishing complete.	10.000	Cu.M.	6831.25	68312.50	INR Sixty Eight Thousand Three Hundred & Twelve and Paise Fifty Only

SCHEDULE OF RATES

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52.0	Providing and fixing Chlorinated Polyvinyl Chloride (UPVC/CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge. Concealed work, including cutting chases and making good the walls etc.					
52.1	a) 15 mm nominal outer dia pipes	9.000	R.M.	391.45	3523.05	INR Three Thousand Five Hundred & Twenty Three and Paise Five Only
52.2	b) 20 mm nominal outer dia pipes	9.000	R.M.	423.98	3815.82	INR Three Thousand Eight Hundred & Fifteen and Paise Eighty Two Only
52.3	c) 25 mm nominal outer dia pipes	9.000	R.M.	497.15	4474.35	INR Four Thousand Four Hundred & Seventy Four and Paise Thirty Five Only
52.4	d) 32 mm nominal outer dia pipes	9.000	R.M.	588.62	5297.58	INR Five Thousand Two Hundred & Ninety Seven and Paise Fifty Eight Only
53.0	Providing and fixing soil/ waste PVC pipes as required connecting properly with old and new existing pipe and filling all joints as required at any level (including tees, bends, plain junction, stays & clamps and other fixtures as required complete in all respect					
53.1	a) 75 mm dia.	10.000	R.M.	199.32	1993.20	INR One Thousand Nine Hundred & Ninety Three and Paise Twenty Only
53.2	b)110 mm dia.	10.000	R.M.	303.39	3033.90	INR Three Thousand & Thirty Three and Paise Ninety Only
54.0	Providing and fixing on wall face unplastiscised Rigid PVC rain water pipes conforming to IS: 13592 Type A , including jointing with seal ring conforming to IS :5382, leaving 10mm gap for thermal expansion, single socketed pipe including all fittings and accessories etc					
54.1	a) 75 mm dia.	50.000	R.M.	199.32	9966.00	INR Nine Thousand Nine Hundred & Sixty Six Only
54.2	b)110 mm dia.	50.000	R.M.	303.39	15169.50	INR Fifteen Thousand One Hundred & Sixty Nine and Paise Fifty Only
55.0	Providing and fixing to the inlet mouth of rain water pipe cast iron grating 15 cm diameter and weighing not less than 440gm.	5.000	each	44.65	223.25	INR Two Hundred & Twenty Three and Paise Twenty Five Only
56.0	Providing and fixing to the inlet mouth of rain water pipe PTMT(an engineering thermoplastic) grating square (slit) 150mm square with a height of 08mm and weighing not less than 100gm.	5.000	each	69.04	345.20	INR Three Hundred & Forty Five and Paise Twenty Only
57.0	Providing and fixing 18 mm thick gang saw cut, mirror polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills , facias and similar locations of required size, approved shade, colour and texture laid with necessary opening (area less than 0.5 sqm) over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment,epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels. Area of slab over 0.50 sqm"					
57.1	a) Granite of any colour and shade, area of slab upto 0.5 Sq.m.	10.000	Sq.M	4403.28	44032.80	INR Forty Four Thousand & Thirty Two and Paise Eighty Only
57.2	b) Granite of any colour and shade, area of slab over 0.5 Sq.m.	10.000	Sq.M	4180.77	41807.70	INR Forty One Thousand Eight Hundred & Seven and Paise Seventy Only
58.0	Providing and fixing vitreous china wash basin of Parryware or approved make and colour with C.I. brackets 15mm C.P. brass Pillar taps Jaquar, no.011, 32mm C.P. brass waste of standard pattern , including painting of fittings and C.I. brackets, cutting and making good the walls wherever required.					
58.1	a) White Vitreous China Flat back wash basin size 550x400 mm with single 15 mm C.P. brass pillar tap	5.000	Each	1534.27	7671.35	INR Seven Thousand Six Hundred & Seventy One and Paise Thirty Five Only
58.2	b) White Vitreous China Surgeon type wash basin of size 660x460 mm with single 15 mm C.P. brass pillar taps with elbow operated levers ISI Marked.	2.000	Each	2400.75	4801.50	INR Four Thousand Eight Hundred & One and Paise Fifty Only

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59.0	Providing and fixing white vitreous china pedestal type water closet (European type W.C. pan) of Cera make or equivalent with seat and lid, 10 litre low level white PVC flushing cistern with manually controlled device conforming to IS: 7231 with all fittings and fixtures With jet spray all complete including cutting and making good the walls and floors wherever required, including providing and fixing jet to W.C. Pan(European).					
59.1	W.C. pan with ISI marked white solid plastic seat and lid self closing type.	5.000	Each	5327.99	26639.95	INR Twenty Six Thousand Six Hundred & Thirty Nine and Paise Ninety Five Only
60.0	Providing and fixing C.P. brass bib cock of Jaquar / Cera / Hindware / Parryware or equivalent make, chrome finish of approved quality and 15 mm nominal bore weighing not less than 690gm.					
60.1	a) Long body bib cock	10.000	Each	652.27	6522.70	INR Six Thousand Five Hundred & Twenty Two and Paise Seventy Only
60.2	b)Short body bib cock	10.000	Each	413.80	4138.00	INR Four Thousand One Hundred & Thirty Eight Only
61.0	Providing and fixing C.P. brass angle valve, 15 mm nominal bore of Jaquar make no.053 chrome finish or equivalent for Wash basins, urinals etc. of approved quality conforming to IS:8931	10.000	Each	468.87	4688.70	INR Four Thousand Six Hundred & Eighty Eight and Paise Seventy Only
62.0	Providing and fixing toilet paper holder C.P. brass of approved make Jaquar / Cera / Hindware / Parryware or equivalent chrome finish	10.000	Each	649.28	6492.80	INR Six Thousand Four Hundred & Ninety Two and Paise Eighty Only
63.0	Providing and fixing PTMT liquid soap container 109mm wide, 125mm high and 112mm distance from wall of standard shape with bracket of the same material with snap fitting of approved colour and make, complete in all respect weighing not less than 105gms.	10.000	Each	137.46	1374.60	INR One Thousand Three Hundred & Seventy Four and Paise Sixty Only
64.0	Providing and fixing PVC waste pipe 40mm rigid with elbow, tee, reducer etc. as required to complete in all respect to wash basin etc.	15.000	Each	95.28	1429.20	INR One Thousand Four Hundred & Twenty Nine and Paise Twenty Only
65.0	Providing and fixing CP Jalli of approved make for traps/gully traps etc.	15.000	Each	43.49	652.35	INR Six Hundred & Fifty Two and Paise Thirty Five Only
66.0	Providing and fixing brass ferrule with C.I. mouth cover including boring and tapping the main :					
66.1	20 mm nominal bore	12.000	Each	310.26	3723.12	INR Three Thousand Seven Hundred & Twenty Three and Paise Twelve Only
67.0	Providing and placing on terrace (at all floor levels) polyethylene water storage tank, IS : 12701 marked, with cover and suitable locking arrangement and making necessary holes for inlet, outlet and overflow pipes but without fittings and the base support for tank.	5000.000	Per Litre	8.97	44850.00	INR Forty Four Thousand Eight Hundred & Fifty Only
68.0	Providing and fixing white vitreous china flat back half stall urinal of size 580x380x350 mm with white PVC automatic flushing cistern, with fittings, standard size C.P. brass flush pipe, spreaders with unions and clamps (all in C.P. brass) with waste fitting as per IS :2556, C.I. trap with outlet grating and other couplings in C.P. brass,including painting of fittings and cutting and making good the walls and floors wherever required :					
68.1	Single half stall urinals with 5 litre P.V.C. automatic flushing cistern	5.000	Each	9728.85	48644.25	INR Forty Eight Thousand Six Hundred & Forty Four and Paise Twenty Five Only
69.0	Providing and fixing Stainless Steel A ISI 304 (18/8) kitchen sink as per IS: 13983 with C.I. brackets and stainless steel plug 40 mm, including painting of fittings and brackets, cutting and making good the walls wherever required :					
69.1	Kitchen sink with drain board (510x1040 mm bowl depth 225 mm)	5.000	Each	6111.79	30558.95	INR Thirty Thousand Five Hundred & Fifty Eight and Paise Ninety Five Only
70.0	Providing and fixing water closet squatting pan (Indian type W.C. pan) with 100 mm sand cast Iron P or S trap, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required:					
70.1	White Vitreous china Orissa pattern W.C. pan of size 580x440 mm with integral type foot rests	2.000	Each	5533.57	11067.14	INR Eleven Thousand & Sixty Seven and Paise Fourteen Only
71.0	Providing and fixing PTMT towel ring trapezoidal shape 215 mm long,200 mm wide with minimum distances of 37 mm from wall face with concealed fittings arrangement of approved quality and colour, weighing not less than 88 gms.	5.000	Each	189.37	946.85	INR Nine Hundred & Forty Six and Paise Eighty Five Only

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72.0	Providing and fixing PTMT swivelling shower, 15 mm nominal bore, weighing not less than 40 gms	5.000	Each	99.13	495.65	INR Four Hundred & Ninety Five and Paise Sixty Five Only
73.0	Providing and fixing 600x450 mm beveled edge mirror of superior glass (of approved quality) complete with 6 mm thick hard board ground fixed to wooden cleats with C.P. brass screws and washers complete.	5.000	Each	1268.65	6343.25	INR Six Thousand Three Hundred & Forty Three and Paise Twenty Five Only
74.0	Providing Gola 75mm x 75mm in cement concrete 1:2:4 (1 cement: 2 coarse sand: 4 stone aggregate 10mm and down grade) including finishing with cement mortar 1:3 (1 cement: 3 fine sand) as per standard design.	10.000	R.M.	239.48	2394.80	INR Two Thousand Three Hundred & Ninety Four and Paise Eighty Only
75.0	Providing and fixing trap of any type (self cleansing design with or without vent arm complete including cost of cutting and making good the walls and floors.					
75.1	PVC make, 100 mm inlet & 100 mm outlet.	10.000	Each	330.00	3300.00	INR Three Thousand Three Hundred Only
76.0	Providing and fixing CP Brass 32mm size Bottle Trap of approved quality & make and as per the direction of Engineer-in-charge.	20.000	Each	844.88	16897.60	INR Sixteen Thousand Eight Hundred & Ninety Seven and Paise Sixty Only
77.0	Providing and fixing Chlorinated Polyvinyl Chloride (UPVC/CPVC) pipes, including all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge					
77.1	a) 40 mm nominal outer dia Pipes	12.000	R.M.	559.94	6719.28	INR Six Thousand Seven Hundred & Nineteen and Paise Twenty Eight Only
77.2	b) 50 mm nominal outer dia Pipes	12.000	R.M.	748.69	8984.28	INR Eight Thousand Nine Hundred & Eighty Four and Paise Twenty Eight Only
78.0	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end)					
78.1	a) 25 mm nominal bore	12.000	Each	508.15	6097.80	INR Six Thousand & Ninety Seven and Paise Eighty Only
78.2	b) 40 mm nominal bore	12.000	Each	674.47	8093.64	INR Eight Thousand & Ninety Three and Paise Sixty Four Only
78.3	c) 50 mm nominal bore each	12.000	Each	838.19	10058.28	INR Ten Thousand & Fifty Eight and Paise Twenty Eight Only
79.0	Providing and laying non-pressure NP2 class (light duty) R.C.C. pipes with collars jointed with stiff mixture of cement mortar in the proportion of 1:2 (1 cement : 2 fine sand) including testing of joints etc. complete :					
79.1	a) 150 mm dia. R.C.C. pipe.	15.000	R.M.	447.90	6718.50	INR Six Thousand Seven Hundred & Eighteen and Paise Fifty Only
79.2	b) 250 mm dia. R.C.C. pipe	15.000	R.M.	722.43	10836.45	INR Ten Thousand Eight Hundred & Thirty Six and Paise Forty Five Only
79.3	c) 300 mm dia. R.C.C. pipe	15.000	R.M.	802.39	12035.85	INR Twelve Thousand & Thirty Five and Paise Eighty Five Only
80.0	Providing and fixing PTMT extension nipple for water tank pipe, fittings of approved quality and colour.					
80.1	25mm nominal bore, weighing not less than 62 gms.	10.000	Each	92.54	925.40	INR Nine Hundred & Twenty Five and Paise Forty Only
81.0	Providing and fixing C.P. brass stop cock (concealed) of standard design and of approved make conforming to IS:8931. 15 mm nominal bore	12.000	Each	547.37	6568.44	INR Six Thousand Five Hundred & Sixty Eight and Paise Forty Four Only
82.0	Providing and fixing 18 mm thick gang saw cut, mirror polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations of required size, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels. Raj Nagar Plain white marble/ Udaipur green marble/ Zebra black marble.					
82.1	a) Area of slab upto 0.50 sqm	3.000	Sq.M	2771.49	8314.47	INR Eight Thousand Three Hundred & Fourteen and Paise Forty Seven Only

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82.2	b) Area of slab over 0.50 sqm	3.000	Sq.M	2500.58	7501.74	INR Seven Thousand Five Hundred & One and Paise Seventy Four Only
83.0	PTMT Ball Cock 25mm complete with Epoxy Coated Aluminium Rod & H.D. Ball.	3.000	Each	295.00	885.00	INR Eight Hundred & Eighty Five Only
84.0	PTMT Ball Cock 40mm complete with Epoxy Coated Aluminium Rod & H.D. Ball.	3.000	Each	445.00	1335.00	INR One Thousand Three Hundred & Thirty Five Only
85.0	CP Brass Single lever telephonic wall mixer of approved make	3.000	Each	4800.00	14400.00	INR Fourteen Thousand Four Hundred Only
86.0	Providing and fixing square-mouth S.W. gully trap class SP-1 complete with C.I. grating brick masonry chamber with water tight C.I. cover with frame of 300 x300 mm size (inside) the weight of cover to be not less than 4.50 kg and frame to be not less than 2.70 kg as per standard design:					
86.1	100x100 mm size P type With common burnt clay F.P.S. (non modular) bricks of class designation 7.5.	5.000	Each	2187.44	10937.20	INR Ten Thousand Nine Hundred & Thirty Seven and Paise Twenty Only
87.0	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or dash fastener shall be paid for separately).					
87.1	Kiln seasoned and chemically treated hollock wood or equivalent grade wood	0.600	Cu.M.	67993.54	40796.12	INR Forty Thousand Seven Hundred & Ninety Six and Paise Twelve Only
88.0	Providing and fixing panelled or panelled and glazed shutters for doors, windows and clerestory windows, including ISI marked M.S. pressed butt hinges bright finished of required size with necessary screws, excluding panelling which will be paid for separately, all complete as per direction of Engineer-in-charge.					
88.1	Kiln seasoned and chemically treated hollock wood or equivalent grade wood (30 mm thick shutters)	12.000	Sq.M	2161.08	25932.96	INR Twenty Five Thousand Nine Hundred & Thirty Two and Paise Ninety Six Only
89.0	Providing and fixing panelling or panelling and glazing in panelled or panelled and glazed shutters for doors, windows and clerestory windows (Area of opening for panel inserts excluding portion inside grooves or rebates to be measured). Panelling for panelled or panelled and glazed shutters 25 mm to 40 mm thick :					
89.1	a) Kiln seasoned and chemically treated hollock wood or equivalent grade wood	10.000	Sq.M	1942.52	19425.20	INR Nineteen Thousand Four Hundred & Twenty Five and Paise Twenty Only
89.2	b) Ply wood 5 ply, 9 mm thick Decorative plywood one side decorative veneer and commercial veneer on other face (Type 1) conforming to IS 1328 BWR Type	10.000	Sq.M	2245.77	22457.70	INR Twenty Two Thousand Four Hundred & Fifty Seven and Paise Seventy Only
89.3	c) Particle Board 12 mm thick Plain particle board flat pressed, 3 layer or graded wood particle board medium density Grade I, IS :3087 marked	10.000	Sq.M	1424.97	14249.70	INR Fourteen Thousand Two Hundred & Forty Nine and Paise Seventy Only
90.0	Providing and fixing ISI marked flush door shutters conforming to IS: 2202, core of block construction with frame of 1st class hard wood and well matched teak 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters.					
90.1	30 mm thick non-decorative type including ISI marked stainless steel butt hinges with necessary screws.	10.000	Sq.M	1754.79	17547.90	INR Seventeen Thousand Five Hundred & Forty Seven and Paise Ninety Only
91.0	Providing and fixing glazed shutter for doors, windows and clerestory windows using 4 mm thick float glass panes including ISI marked butt hinges bright finished of required size with necessary screws.					
91.1	30 mm thick Kiln seasoned and chemically treated hollock wood or equivalent grade wood	8.000	Sq.M	2669.32	21354.56	INR Twenty One Thousand Three Hundred & Fifty Four and Paise Fifty Six Only
92.0	Providing and fixing 25 mm thick shutters for cup board etc. :					
92.1	Panelled or panelled & glazed shutters : Teak wood including nickel plated bright finished hinges with necessary screws.	8.000	Sq.M	3618.34	28946.72	INR Twenty Eight Thousand Nine Hundred & Forty Six and Paise Seventy Two Only

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93.0	Providing and fixing wire gauge shutters using stainless steel grade 304 wire gauge with wire of dia 0.5 mm and average width of aperture 1.4 mm in both directions for doors, windows and clerestory windows with necessary screws : 35 mm thick shutters.					
93.1	With ISI marked stainless steel butt hinges of required size Kiln seasoned and chemically treated hollock wood or equivalent garde wood.	20.000	Sq.M	3056.05	61121.00	INR Sixty One Thousand One Hundred & Twenty One Only
94.0	Providing and fixing to existing door frames 30 mm thick Glass Fibre Reinforced Plastic (FRP) panelled door shutter of required colour and approved brand and manufacture, made with fire - retardant grade unsaturated polyester resin, moulded to 3 mm thick FRP laminate for forming hollow rails and styles, with wooden frame and suitable blocks of seasoned wood inside at required places for fixing of fittings, cast monolithically with 5 mm thick FRP laminate for panels conforming to IS: 14856, including fixing to frames. direction of Engineer-in-charge.	10.000	Sq.M	3025.23	30252.30	INR Thirty Thousand Two Hundred & Fifty Two and Paise Thirty Only
95.0	Providing and fixing in position collapsible steel shutters with vertical channels 20x10x2 mm and braced with flat iron diagonals 20x5 mm size, with top and bottom rail of T-iron 40x40x6 mm, with 40 mm dia steel pulleys, complete with bolts, nuts, locking arrangement, stoppers, handles, including applying a priming coat of approved steel primer.	6.000	Sq.M	9040.61	54243.66	INR Fifty Four Thousand Two Hundred & Forty Three and Paise Sixty Six Only
96.0	Providing and fixing aluminium extruded section body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 36 kg to 80 kg and door width from 701 mm to 1000 mm), with double speed adjustment with necessary accessories and screws etc. complete	10.000	Each	798.58	7985.80	INR Seven Thousand Nine Hundred & Eighty Five and Paise Eighty Only
97.0	Fixing chowkhat in existing opening in brick/ RCC wall with dash fasteners/Chemical fasteners of appropriate size (3 nos on each vertical member of door chowkhat and 2 nos on each vertical member of window chowkhats), including Cost of dash fasteners/ chemical fastener.	10.000	Each	173.99	1739.90	INR One Thousand Seven Hundred & Thirty Nine and Paise Ninety Only
98.0	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, of HINDALCO, JINDAL, or Equivalent fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P.brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) :					
98.1	For fixed portion Anodised aluminium (anodised transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15)	100.000	Kg.	403.62	40362.00	INR Forty Thousand Three Hundred & Sixty Two Only
99.0	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge . (Cost of aluminium snap beading shall be paid in basic item):					
99.1	a) With float glass panes of 4.0 mm thickness (weight not less than 10 kg/ sqm), along with SS jali sutter.	10.000	Sq.M	933.38	9333.80	INR Nine Thousand Three Hundred & Thirty Three and Paise Eighty Only
99.2	b) With float glass panes of 5.0 mm thickness (weight not less than 10 kg/ sqm), along with SS jali sutter.	10.000	Sq.M	1201.53	12015.30	INR Twelve Thousand & Fifteen and Paise Thirty Only
100.0	Providing and fixing double action hydraulic floor spring of approved brand and manufacture conforming to IS : 6315, having brand logo embossed on the body / plate with double spring mechanism and door weight upto 125 kg, for doors, including cost of cutting floors, embedding in floors as required and making good the same matching to the existing floor finishing and cover plates with brass pivot and single piece M.S. sheet outer box with slide plate etc. complete as per the direction of Engineer-in-charge; With stainless steel cover plate minimum 1.25 mm thickness.	5.000	Each	2292.16	11460.80	INR Eleven Thousand Four Hundred & Sixty and Paise Eighty Only
101.0	Melamine polishing on wood work on old and new work (one or more coat), matt/glossy as directed by EIC.	150.000	Sq.M	969.26	145389.00	INR One Lakh Forty Five Thousand Three Hundred & Eighty Nine Only
102.0	Providing and fixing bright finished brass tower bolts (barrel type) with necessary screws etc. complete :					
102.1	a) 200x10 mm	10.000	Each	230.00	2300.00	INR Two Thousand Three Hundred Only
102.2	b) 150x10 mm	10.000	Each	180.00	1800.00	INR One Thousand Eight Hundred Only

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102.3	c) 100x10 mm	10.000	Each	120.00	1200.00	INR One Thousand Two Hundred Only
103.0	Providing and fixing bright finished brass 100 mm mortice latch and lock with 6 levers and a pair of lever handles of approved quality with necessary screws etc. complete.	30.000	Each	440.19	13205.70	INR Thirteen Thousand Two Hundred & Five and Paise Seventy Only
104.0	Providing and fixing special quality bright finished brass cupboard or ward robe locks with four levers of approved quality including necessary screws etc. complete.					
104.1	a) 40 mm	30.000	Each	262.49	7874.70	INR Seven Thousand Eight Hundred & Seventy Four and Paise Seventy Only
104.2	b) 50 mm	30.000	Each	299.65	8989.50	INR Eight Thousand Nine Hundred & Eighty Nine and Paise Fifty Only
105.0	Providing and fixing bright finished brass handles with screws etc.complete:					
105.1	a) 125 mm	10.000	Each	209.83	2098.30	INR Two Thousand & Ninety Eight and Paise Thirty Only
105.2	b) 100 mm	10.000	Each	191.93	1919.30	INR One Thousand Nine Hundred & Nineteen and Paise Thirty Only
106.0	Taking out existing wooden door shutter, repair by cutting, painting etc. and refixing of repaired door shutters to existing door frames, including replacement of hinges with screws, etc. as required, all complete as per the direction of the Engineer-in-charge	10.000	Each	336.92	3369.20	INR Three Thousand Three Hundred & Sixty Nine and Paise Twenty Only
107.0	Providing and fixing brass curtain rods of wall thickness 1.25 mm with two brass brackets fixed with brass screws and wooden plugs etc. wherever necessary complete.					
107.1	25mm Diameter	50.000	R.M.	343.12	17156.00	INR Seventeen Thousand One Hundred & Fifty Six Only
108.0	Providing and fixing fly proof galvanized MS wire gauge to windows and clerestory windows using wire gauge with average width of aperture 1.4mm in both directions with wire of dia. 0.63 mm all complete.					
108.1	with second class teak wood bidding 62 X 19mm	50.000	Sq.M	1046.70	52335.00	INR Fifty Two Thousand Three Hundred & Thirty Five Only
109.0	Providing and fixing chromium plated brass curtain rod having wall thickness of 1.25mm with two chromium plated brass brackets fixed with CP brass screws and PVC sleeves etc. wherever necessary complete.					
109.1	a) 20mm dia	50.000	meter	320.70	16035.00	INR Sixteen Thousand & Thirty Five Only
109.2	b) 25mm dia	50.000	meter	428.72	21436.00	INR Twenty One Thousand Four Hundred & Thirty Six Only
110.0	Providing and laying water proofing treatment in sunken portion of WCs, bathroom etc. by applying cement slurry mixed with Armourcrete of M/s The Structural water proofing Company Pvt. Ltd. or Tapecrete of M/s CICO Engineering Service consisting of applying: a) First layer of slurry of cement @ 0.488 Kg/Sq.m mixed with Armourcrete or Tapecrete @ 0.253 Kg/Sq.m. This layer will be allowed to air cure for 4 hours. b) Second layer of slurry of cement @ 0.242 Kg/Sq.m mixed with Armourcrete or Tapecrete @ 0.126 Kg/Sq.m. This layer will be allowed to air cure for 4 hours followed with water curing for 48 hours. (The rate includes preparation of surface, treatment and sealing of all joints, corners, junctions of pipes and masonry with polymer mixed slurry.	50.000	Sq.M	487.85	24392.50	INR Twenty Four Thousand Three Hundred & Ninety Two and Paise Fifty Only

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111.0	Providing and laying APP (Atactic Polypropylene Polymer) modified prefabricated five layer, 3 mm thick water proofing membrane, black finished reinforced with glass fibre matt consisting of a coat of bitumen primer for bitumen membrane @ 0.40 litre/sqm by the same membrane manufactured of density at 25°C, 0.87 - 0.89 kg/litre and viscosity 70 - 160 cps. Over the primer coat the layer of membrane shall be laid using butane torch and sealing all joints etc., and preparing the surface complete. The vital physical and chemical parameters of the membrane shall be as under : Joint strength in longitudinal and transverse direction at 23°C as 350/300 N/5 cm. Tear strength in longitudinal and transverse direction as 60/80N. Softening point of membrane not less than 150°C. Cold flexibility shall be upto -2°C when tested in accordance with ASTM, D - 5147. The laying of membrane shall be got done through the authorised applicator of the manufacturer of membrane : - 3 mm thick.	50.000	Sq.M	434.23	21711.50	INR Twenty One Thousand Seven Hundred & Eleven and Paise Fifty Only
112.0	Providing and laying integral cement based water proofing treatment including preparation of surface as required for treatment of roofs, balconies, terraces etc consisting of following operations: (a) Applying a slurry coat of neat cement using 2.75 kg/sqm of cement admixed with water proofing compound conforming to IS. 2645 and approved by Engineer-in-charge over the RCCslab including adjoining walls upto 300 mm height including cleaning the surface before treatment. (b) Laying brick bats with mortar using broken bricks/brick bats 25 mm to 115 mm size with 50% of cement mortar 1:5 (1 cement : 5 coarse sand) admixed with water proofing compound conforming to IS : 2645 and approved by Engineer-in-charge over 20 mm thick layer of cement mortar of mix 1:5 (1 cement : 5 coarse sand) admixed with water proofing compound conforming to IS : 2645 and approved by Engineer-in-charge to required slope and treating similarly the adjoining walls upto 300 mm height including rounding of junctions of walls and slabs. (c) After two days of proper curing applying a second coat of cement slurry using 2.75 kg/ sqm of cement admixed with water proofing compound conforming to IS : 2645 and approved by Engineerin- charge. (d) Finishing the surface with 20 mm thick jointless cement mortar of mix 1:4 (1 cement : 4 coarse sand) admixed with water proofing compound conforming to IS : 2645 and approved by Engineerin- charge including laying glass fibre cloth of approved quality in top layer of plaster and finally finishing the surface with trowel with neat cement slurry and making pattern of 300x300 mm square 3 mm deep. (e) The whole terrace so finished shall be flooded with water for a minimum period of two weeks for curing and for final test."All above operations to be done in order and as directed and specified by the Engineer-in-Charge :					
112.1	With average thickness of 120 mm and minimum thickness at khurra as 65 mm.	100.000	Sq.M	1326.14	132614.00	INR One Lakh Thirty Two Thousand Six Hundred & Fourteen Only
113.0	Providing and fixing G.I. chain link fabric fencing of required width in mesh size 50x50 mm including strengthening with 2 mm dia wire or nuts, bolts and washers as required complete as per the direction of Engineer-in-charge.					
113.1	Made of G.I. wire of dia 4 mm	10.000	Sq.M	809.54	8095.40	INR Eight Thousand & Ninety Five and Paise Forty Only
114.0	Providing and fixing concertina coil fencing with punched tape concertina coil 600 mm dia 10 metre openable length (total length 90 m), having 50 nos rounds per 6 metre length, upto 3 m height of wall with existing angle iron 'Y' shaped placed 2.4m or 3.00 m apart and with 9 horizontal R.B.T. reinforced barbed wire, stud tied with G.I. staples and G.I. clips to retain horizontal, including necessary bolts or G.I. barbed wire tied to angle iron, all complete as per direction of Engineer-in-charge, with reinforced barbed tape(R.B.T.) / Spring core (2.5mm thick) wire of high tensile strength of 165 kg/ sq.mm with tape (0.52 mm thick) and weight 43.478 gm/ metre (cost of M.S. angle, C.C. blocks shall be paid separately)	10.000	R.M.	304.35	3043.50	INR Three Thousand & Forty Three and Paise Fifty Only
115.0	Providing and laying factory made chamfered edge Cement Concrete paver blocks In foot path, park & lawns driveway or light & traffic parking etc. of required strength, thickness & size/ shape, made by table vibratory method using PU mould, laid in required colour & pattern over 50mm thick compacted bed of course sand, compacting and proper embedding/laying of inter locking paver blocks into the sand bedding layer through vibratory compaction by using plate vibrator, filling the joints with sand and cutting of paver blocks as per required size and pattern, finishing and sweeping extra sand, all complete as per manufacturer's specifications & direction of Engineer-in-Charge.					
115.1	80mm thick Cement concrete paver block of M-35 grade with approved colour, design & pattern.	200.000	Sq.M	842.41	168482.00	INR One Lakh Sixty Eight Thousand Four Hundred & Eighty Two Only

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116.0	Providing and fixing M.S pipe hand railing (medium grade) conforming to IS-1239 consisting of top and middle horizontal rails of 40 mm dia. and 32 mm dia. nominal bore respectively, 1050 mm high upright members of 40 mm dia. nominal bore at 1500 mm maximum distance centre to centre of each member including all joints, bends, elbows, and specials as required and upright members welded or bolted to structural steel work/toe plates or welded to M.S. insert plates with M.S. lugs embedded in R.C.C. works, complete in all respects including application of primer and 2 coats of painting as per direction of Engineer-in-Charge .	200.000	Kg	157.29	31458.00	INR Thirty One Thousand Four Hundred & Fifty Eight Only
117.0	Steel work welded in built up sections/framed work including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required.					
117.1	a) In gratings, frames, guard bar, ladder, railings, brackets, gates and similar works	10.000	Kg	140.18	1401.80	INR One Thousand Four Hundred & One and Paise Eighty Only
117.2	b) In stringers, tread, landing of staircase including use of chequered plate wherever required	10.000	Kg	100.59	1005.90	INR One Thousand & Five and Paise Ninety Only
118.0	Structural steel work: Supplying, transporting, de-rusting, fabricating, erecting, hoisting and fixing in position single section, fixed with or without connecting plate, including cutting hoisting, fixing in position and applying a two coats of painting with one priming coat of approved steel primer all complete, Rate include, material, carriage, taxes & royalties, labour, T&P, overhead & profit complete in all respects as per technical specifications and direction of Engineer-in-Charge.	1000.000	Kg	94.88	94880.00	INR Ninety Four Thousand Eight Hundred & Eighty Only
119.0	Providing and fixing in position collapsible steel shutters with vertical channels 20x10x2 mm and braced with flat iron diagonals 20x5 mm size, with top and bottom rail of T-iron 40x40x6 mm, with 40 mm dia steel pulleys, complete with bolts, nuts, locking arrangement, stoppers, handles, including applying a priming coat of approved steel primer with two coats of paint as per instructions of EIC	10.000	Sqm	9214.17	92141.70	INR Ninety Two Thousand One Hundred & Forty One and Paise Seventy Only
120.0	Providing and fixing M.S. grills of required pattern in frames of windows etc. with M.S. flats, square or round bars etc. including priming coat with approved steel primer all complete.					
120.1	Fixed to openings / wooden frames with rawl plugs screws etc.	40.000	Kg	192.10	7684.00	INR Seven Thousand Six Hundred & Eighty Four Only
121.0	Supplying and fixing rolling shutters of approved make, made of required size M.S. laths, interlocked together through their entire length and jointed together at the end by end locks, mounted on specially designed pipe shaft with brackets, side guides and arrangements for inside and outside locking with push and pull operation complete, including the cost of providing and fixing necessary 27.5 cm long wire springs manufactured from high tensile steel wire of adequate strength conforming to IS: 4454 - part 1 and M.S. top cover of required thickness for rolling shutters. 80x1.25 mm M.S. laths with 1.25 mm thick top cover	10.000	Sq.M	2973.05	29730.50	INR Twenty Nine Thousand Seven Hundred & Thirty and Paise Fifty Only
121.1	Extra for providing mechanical device chain and crank operation for operating rolling shutters. For sizes up to 16.8 Sqm	10.000	Sq.m	1046.15	10461.50	INR Ten Thousand Four Hundred & Sixty One and Paise Fifty Only
122.0	Supplying sludge/manure at site including royalty and carriage upto 5km complete (sludge measured in stacks will be reduced by 8% for payment).	5.000	Cu.m	291.07	1455.35	INR One Thousand Four Hundred & Fifty Five and Paise Thirty Five Only
123.0	Grassing with selection No. 1 Doob grass including watering and maintenance of the lawn for 30 days or more till the grass forms a thick lawn, free from weeds and fit for mowing including supplying good earth, if needed (the grass and good earth shall be paid for separately).					
123.1	a) In rows 5 cm apart in both directions	100.000	Sqm	18.61	1861.00	INR One Thousand Eight Hundred & Sixty One Only
123.2	b) With grass Turf	100.000	Sqm	14.00	1400.00	INR One Thousand Four Hundred Only
124.0	Providing & laying Selection no. 1 doob grass turf with earth 50mm to 60mm thickness of existing ground prepared with proper level and ramming with required tools wooden and than rolling the surface with light roller make the surface smoothen and light watering the same and maintenance for 30 days or more till the grass establish properly, as per direction of the officer in charge	100.000	Sqm	87.99	8799.00	INR Eight Thousand Seven Hundred & Ninety Nine Only

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125.0	Providing and fixing Neelgiri/Mexican grass turf with earthy 50mm to 60mm thickness of existing ground prepared with proper level and ramming with required tools wooden (Dhurmos) and than rolling the surface with light roller make the surface smoothen and light, watering with sprinkler and maintenance for 30 days or more till the grass establish properly as per direction of officer incharge.	100.000	Sqm	213.63	21363.00	INR Twenty One Thousand Three Hundred & Sixty Three Only
126.0	Renovating lawns including weeding, cheeling the grass, forking the ground, top dressing with sludge or manure, mixing the same with forked soil, watering and maintaining the lawn for 60 days or more till the grass forms a thick lawn (korean lawn) free from weeds and fit for mowing and disposal of rubbish as directed, including supplying good earth if needed but including the cost of sludge or manure (The manure/sludge shall be paid for separately).	100.000	Sq.M	36.21	3621.00	INR Three Thousand Six Hundred & Twenty One Only
127.0	Plantation of Trees, Shrubs, and Hedge at site i/c watering and removal of unserviceable material's as per direction of officer in charge (excluding cast of plant & water)					
127.1	a) Trees Plant	10.000	Each	7.69	76.90	INR Seventy Six and Paise Ninety Only
127.2	b) Shrubs Plant	10.000	Each	3.85	38.50	INR Thirty Eight and Paise Fifty Only
127.3	c) Hedge Plant	10.000	Each	2.56	25.60	INR Twenty Five and Paise Sixty Only
128.0	Clearing jungle including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth up to 30 cm measured at a height of 1 m above ground level, surface dressing of the ground including removing in-equalities not exceeding 15 cm deep and removal of rubbish lead up to a distance of 50 m (lift up to 1.5 m),outside the periphery of the area cleared.	500.000	Sq.M	37.99	18995.00	INR Eighteen Thousand Nine Hundred & Ninety Five Only
129.0	Felling trees of the girth (measured at a height of 1 m above ground level), including cutting of trunks and branches, removing the roots and stacking of serviceable material and disposal of unserviceable material.					
129.1	a) Beyond 30 cm girth upto and including 60 cm girth	10.000	Each	390.82	3908.20	INR Three Thousand Nine Hundred & Eight and Paise Twenty Only
129.2	b) Beyond 60 cm girth upto and including 120 cm girth	2.000	Each	1742.97	3485.94	INR Three Thousand Four Hundred & Eighty Five and Paise Ninety Four Only
129.3	c) Beyond 120 cm girth upto and including 240 cm girth	2.000	Each	8093.82	16187.64	INR Sixteen Thousand One Hundred & Eighty Seven and Paise Sixty Four Only
129.4	d) Above 240 cm girth	2.000	Each	16212.45	32424.90	INR Thirty Two Thousand Four Hundred & Twenty Four and Paise Ninety Only
130.0	Pruning, trimming, shaping of trees /shrubs (ht 15 feet and above) i/c removal of cut materials upto 50mt. Lead, as per direction of officer in charge. T&P shall be arranged by the contractor.	100.000	per tree	101.27	10127.00	INR Ten Thousand One Hundred & Twenty Seven Only
131.0	Providing and fixing tiled false ceiling of specified materials of size 595x595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanized steel sections (galvanized @ 120 grams/ sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 24x38 mm made from 0.30 mm thick (minimum) sheet, spaced at 1200 mm center to center and cross "T" of size 24x25 mm made of 0.30 mm thick (minimum) sheet, 1200 mm long spaced between main "T" at 600 mm center to center to form a grid of 1200x600 mm and secondary cross "T" of length 600 mm and size 24x25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600 mm panel to form grids of 600x600 mm and wall angle of size 24x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, required cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc. Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27 x 37 x 25 x1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm GI adjustable rods with galvanised butterfly level clips of size 85 x 30 x 0.8 mm spaced at 1200 mm center to center along main T, bottom exposed width of 24 mm of all T-sections shall be pre-painted with polyester paint, all complete for all heights as per specifications, drawings and as directed by Engineer-in-charge.					
131.1	12.5 mm thick fully Perforated Gypsum Board tile made from plasterboard having glass fibre conforming to IS: 2095 part I, of size 595x595 mm, having perforation of 9.7x9.7 mm at 19.4 mm c/c with center borders of 48 mm and the side borders of 30 mm, backed with non woven tissue on the back side, having an NRC (Noise Reduction Coefficient) of 0.79, with 50 mm resin bonded glass wool backing.	20.000	Sq.M	1243.41	24868.20	INR Twenty Four Thousand Eight Hundred & Sixty Eight and Paise Twenty Only

SCHEDULE OF RATES

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1	2	3	4	5	6	7
132.0	Diluting and injecting chemical emulsion for POST-CONSTRUCTIONAL anti-termite treatment (excluding the cost of chemical emulsion) Treatment of existing masonry using chemical emulsion @ one litre per hole at 300 mm interval including drilling holes at 45 degree and plugging them with cement mortar 1:2 (1 cement : 2 coarse sand) to the full depth of the hole :					
132.1	With Chlorpyrifos / Lindane E.C. 20% with 1% concentration	20.000	R.M.	32.57	651.40	INR Six Hundred & Fifty One and Paise Forty Only
133.0	Diluting and injecting chemical emulsion for POST-CONSTRUCTIONAL anti-termite treatment (excluding the cost of chemical emulsion) :Treatment of soil under existing floors using chemical emulsion @ one litre per hole, 300 mm apart including drilling 12 mm diameter holes and plugging with cement mortar 1 :2 (1 cement : 2 Coarse sand) to match the existing floor:					
133.1	With Chlorpyrifos / Lindane E.C. 20% with 1% concentration	20.000	Sq.M	233.50	4670.00	INR Four Thousand Six Hundred & Seventy Only
134.0	Diluting and injecting chemical emulsion for POST-CONSTRUCTIONAL anti-termite treatment (excluding the cost of chemical emulsion) : Along external wall where the apron is not provided using chemical emulsion @ 7.5 litres / sqm of the vertical surface of the substructure to a depth of 300mm including excavation channel along the wall & rodding etc. complete:					
134.1	With Chlorpyrifos / Lindane E.C. 20% with 1% concentration	100.000	R.M.	29.20	2920.00	INR Two Thousand Nine Hundred & Twenty Only
135.0	Diluting and injecting chemical emulsion for POST-CONSTRUCTIONAL anti-termite treatment (excluding the cost of chemical emulsion) Treatment at points of contact of wood work by chemical emulsion Chlorpyrifos/ Lindane (in oil or kerosene based solution) @ 0.5 litres per hole by drilling 6 mm dia holes at downward angle of 45 degree at 150 mm centre to centre and sealing the same.	20.000	R.M.	225.98	4519.60	INR Four Thousand Five Hundred & Nineteen and Paise Sixty Only
136.0	Cleaning of reinforcement from rust from the reinforcing bars to give it a total rust free steel surface by using alkaline chemical rust remover of approved make with paint brush and removing loose particles after 24 hours of its application with wire brush and thoroughly washing with water and allowing it to dry, all complete as per direction of Engineer-In-Charge.					
136.1	a) Bars upto 12 mm diameter	5.000	R.M.	6.52	32.60	INR Thirty Two and Paise Sixty Only
136.2	b) Bars above 12 mm diameter	5.000	R.M.	13.04	65.20	INR Sixty Five and Paise Twenty Only
137.0	Chipping of unsound/weak concrete material from slabs, beams, columns etc. with manual Chisel and/ or by standard power driven percussion type or of approved make including tapering of all edges, making square shoulders of cavities including cleaning the exposed concrete surface and reinforcement with wire brushes etc. and disposal of debris for all lead and lifts all complete as per direction of Engineer-In-Charge					
137.1	a) 75mm average thickness	20.000	Sq.M	310.70	6214.00	INR Six Thousand Two Hundred & Fourteen Only
137.2	b) 50mm average thickness	20.000	Sq.M	210.47	4209.40	INR Four Thousand Two Hundred & Nine and Paise Forty Only
138.0	Drilling suitable holes in reinforced or plain cement concrete with power driven drill machine to a minimum depth of 100mm upto 200mm in RCC beams, lintels, columns and slabs to introduce steel bars for sunshades/balconies including fixing the steel bars in position using epoxy resin anchor grout of approved make but excluding the cost of reinforcement, all complete as per direction of Engineer-In-Charge.					
138.1	Upto and including 12mm dia.	20.000	Each	113.85	2277.00	INR Two Thousand Two Hundred & Seventy Seven Only
139.0	Providing, mixing and applying bonding coat of approved adhesive on chipped portion of RCC as per specifications and direction of Engineer-In-charge complete in all respect.					
139.1	a) SBR Polymer (@10% of cement weight) modified cementitious bond coat @ 2.2 kg cement per sqm of surface area mixed with specified proportion of approved polymer	10.000	Sq.M	113.28	1132.80	INR One Thousand One Hundred & Thirty Two and Paise Eighty Only

SCHEDULE OF RATES

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Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs.	TOTAL AMOUNT Without Taxes in Rs.	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
139.2	b) Epoxy bonding adhesive having coverage 2.20 sqm/kg of approved make	10.000	Sq.M	230.76	2307.60	INR Two Thousand Three Hundred & Seven and Paise Sixty Only
140.0	Providing, mixing and applying SBR polymer (of approved make) modified Cement mortar in proportion of 1:4 (1 cement: 4 graded coarse sand with polymer minimum 2% by wt. of cement used) as per specifications and directions of Engineer-in-charge. Note: Measurement and payment: The pre-measurement of thickness shall be done just after the surface preparation is completed and Payment under this item shall be made only after proper wet curing has been done and surface has been satisfactorily evaluated by sounding / tapping with a blunt metal instrument and/or the 75mm size cube crushing strength at the end of 28 days to be not less than 30 N/Sqmm2).					
140.1	12 mm average thickness.	10.000	Sq.M	307.04	3070.40	INR Three Thousand & Seventy and Paise Forty Only
141.0	Providing, mixing and applying SBR polymer (of approved make @ minimum 2% by wt. of cement used) modified plain/reinforced cement concrete for structural members having minimum characteristic compressive strength [with ordinary portland cement, coarse sand and graded stone aggregate of 10mm maximum size in proportion as per design criteria] with specified average thickness. Note: Rates shall be for finished surface area of concrete and shall include the cost of labour, concrete and appropriate approved Super- Plasticiser for rendering concrete as flowable and SBR polymer (But shall exclude cost of reinforcement, bond coat, Shear Keys, centering and shuttering, strutting, propping etc (Payment under this item shall be made only after proper wet curing has been done and surface has been satisfactorily evaluated by sounding/tapping with a blunt metal instrument)					
141.1	a) 50mm thick in Grade M 25 with cement content not less than 330 kg per cum	15.000	Sq.M	455.04	6825.60	INR Six Thousand Eight Hundred & Twenty Five and Paise Sixty Only
141.2	b) 75mm thick in Grade M 25 with cement content not less than 330 kg per cum	15.000	Sq.M	682.55	10238.25	INR Ten Thousand Two Hundred & Thirty Eight and Paise Twenty Five Only
142.0	Providing and laying SBR Polymer modified (of approved make @ minimum 2% by wt. of cement used) plain/reinforced concrete jacket for the structural members e.g. columns, pillars, piers, beams etc with concrete having the specified minimum characteristic compressive strength [with ordinary portland cement, coarse sand and graded stone aggregate of 10mm maximum size in proportion as per design criteria] with specified average thickness all-round existing core of RCC member. Note: Rates shall be for finished surface area of concrete and shall include the cost of making holes in existing RCC slab, if required, for pouring concrete in shuttering mould of jacket and appropriate approved Super-Plasticiser for rendering concrete as flowable self compacting and SBR polymer (but shall exclude cost of reinforcement, bond coat, Shear Keys, centering and shuttering, strutting, propping etc) (Payment under this item shall be made only after proper wet curing has been done and surface has been satisfactorily evaluated by sounding/tapping with a blunt metal instrument)					
142.1	a) 50mm thick in Grade M 25 with cement content not less than 330 kg per cum	10.000	Sq.M	455.04	4550.40	INR Four Thousand Five Hundred & Fifty and Paise Forty Only
142.2	b) 75mm thick in Grade M 25 with cement content not less than 330 kg per cum	10.000	Sq.M	682.55	6825.50	INR Six Thousand Eight Hundred & Twenty Five and Paise Fifty Only
143.0	L shaped 100mm long, 10mm dia mild steel shear key	10.000	Kg	90.00	900.00	INR Nine Hundred Only
144.0	Providing and inserting 12mm dia galvanised steel injection nipple in honey comb area and along crack line including drilling of holes of required diameter (20mm to 30mm) up to depth from 30mm to 80mm at required spacing and making the hole & crack dust free by blowing compressed air, sealing the distance between injection nipple with adhesive chemical of approved make and allow it to cure complete as per direction of Engineer-In-Charge.	20.000	Each	190.53	3810.60	INR Three Thousand Eight Hundred & Ten and Paise Sixty Only
145.0	Providing corrugated G.S. sheet roofing including vertical / curved surface fixed with polymer coated J or L hooks, bolts and nuts 8 mm diameter with bitumen and G.I. limpet washers or with G.I. limpet washers filled with white lead, including a coat of approved steel primer and two coats of approved paint on overlapping of sheets complete (up to any pitch in horizontal/ vertical or curved surfaces), excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.					
145.1	a) 1.00 mm thick with zinc coating not less than 275 gm/m ²	5.000	Sq.M	1177.64	5888.20	INR Five Thousand Eight Hundred & Eighty Eight and Paise Twenty Only
145.2	b) 0.8 mm thick with zinc coating not less than 275 gm/m ²	5.000	Sq.M	1014.69	5073.45	INR Five Thousand & Seventy Three and Paise Forty Five Only

SCHEDULE OF RATES

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1	2	3	4	5	6	7
146.0	Centering and shuttering including strutting, propping etc. and removal of form work for : Retaining walls, return walls, walls (any thickness) including attached pilasters, buttresses, plinth and string courses fillets, kerbs and steps, Suspended floors, roofs, landings, balconies and access platform.etc.	22.000	Sq.M	668.13	14698.86	INR Fourteen Thousand Six Hundred & Ninety Eight and Paise Eighty Six Only
147.0	Providing and fixing in position wall panelling at all heights with integral densified calcium silicate panels/tiles of size 595 x 595mm, having NRC (Noise Reduction coefficient) of 0.50 (minimum) as per IS 8225:1987, Light reflectance of 85% (minimum). Non combustible as per BS:476 (part-4), fire performance as per BS:476 (part 6 &7), humidity resistance of 100%, thermal conductivity < 0.043 W/m K as per ASTM 518:1991, comprising of a frame made from especially fabricated galvanised mild steel sheet 0.50 mm thick pressed section (galvanizing @120 grams per sqm including both sides) i.e vertical studs of size 48 x 34 x 36 mm are placed at 600mm center to center in a floor and ceiling channel section of size 50 x 32m fixed to the floor and soffit at 600mm centers using 12mm dia.50mm long wedge type expanded zinc alloy dash fastner with 10mm bolt. This same channel is then to be fixed in horizontal direction at 600mm center to center so as to form a grid of 600mm x 600mm. Glasswool of 50mm thickness is then to be inserted in the slots and finally calcium silicate non combustible panels/tiles are to be screw fixed with self tapping pan head nickel coated mild steel screws of size 13 x 3.2mm on to this grid leaving an even groove of 1 mm between the panels. The joints between the panels are to be duly jointed and finished using recommended jointing calcium silicate based compound and fiber joint tape roll 50mm wide (90 metre)roll and two coats of primer suitable for panelling as per manufacturer's specification as per direction of Engineer-in-Charge all complete.					
147.1	With 15 mm thick fully perforated square/butt edge light weight calcium silicate panels/ tiles	50.000	Sq.M	2525.45	126272.50	INR One Lakh Twenty Six Thousand Two Hundred & Seventy Two and Paise Fifty Only
148.0	Providing and fixing in wall lining flat pressed three layer (medium density) particle board or graded wood Pre-laminated one side decorative lamination and other side balancing lamination Grade I, Type II, IS : 12823 marked, including priming coat on unexposed surface, with necessary fixing arrangement and screws etc. complete :					
148.1	25 mm thick	50.000	Sq.M	1596.74	79837.00	INR Seventy Nine Thousand Eight Hundred & Thirty Seven Only
149.0	Providing & Laying of Pebbles (20mm to 50mm) round in shape of good quality, free form organic material sulphates or any deleterious material.	5.000	Qntl	613.81	3069.05	INR Three Thousand & Sixty Nine and Paise Five Only
150.0	Providing and fixing 16 mm M.S. Fan clamps of standard shape and size in existing R.C.C. slab, including cutting chase, anchoring clamp to reinforcement bar, including cleaning, refilling, making good the chase with matching concrete, plastering and painting the exposed portion of the clamps complete.	4.000	Each	437.44	1749.76	INR One Thousand Seven Hundred & Forty Nine and Paise Seventy Six Only
151.0	Providing and placing in position 100 mm thick factory made machine batched & machine mixed Precast RCC Rectangular Covers on drains of footpath of various sizes, of M-25 grade cement concrete for RCC work, including cost of centering, shuttering, reinforcement of 8 mm dia TMT bars of Fe 500 grade @ maximum 100mm c/c on both ways , neat cement punning on finished surface, properly encased on all edges with 1.6 mm thick , 100 mm wide MS sheet duly painted over priming coat , reinforcement to be welded at edges with MS sheet and providing 2 Nos. 12 mm dia bar for hooks etc i/c cost of cartage, all leads & lift, handling at site etc. all complete as per direction of Engineer-in-Charge.	30.000	Sq.M	2486.95	74608.50	INR Seventy Four Thousand Six Hundred & Eight and Paise Fifty Only
152.0	Supplying chemical emulsion in sealed containers including delivery as specified. - Chlorpyriphos/ Lindane emulsifiable concentrate of 20%	50.000	Litre	191.65	9582.50	INR Nine Thousand Five Hundred & Eighty Two and Paise Fifty Only
153.0	Making plinth protection 50mm thick of cement concrete 1:3:6 (1 cement : 3 coarse sand (zone-III) derived from natural sources : 6 graded stone aggregate 20 mm nominal size derived from natural sources) over 75mm thick bed of dry brick ballast 40 mm nominal size, well rammed and consolidated and grouted with fine sand, including necessary excavation, levelling & dressing & finishing the top smooth.	36.000	Sqm	583.96	21022.56	INR Twenty One Thousand & Twenty Two and Paise Fifty Six Only
154.0	Cleaning of Terrace/ loft water storage tank (inside surface area) upto 2000 litre capacity at all height with coconut brushes, duster etc., removal of silt, rubbish from the tank and cleaning the tank with fresh water disinfecting with bleaching powder @0.5gm per litre capacity of the tank including marking date cleaning on the side of the tank body with the help of stencil and paint and disposing of all complete as per direction of engineer in charge. (The old date already written on tank should be removed with paint remover or black paint and if the date is not written with stencil or old date is not removed, deduction will be made @ Rs. 0.1 per litre) (if during cleaning any fitting or ball cock is damaged that is to be repaired by the contractor at his own cost and nothing extra will be paid on this account).	100000.000	Litre	0.37	37000.00	INR Thirty Seven Thousand Only

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155.0	Cleaning of choked sewer line by diesel running vehicle mounting hydraulic operated high pressure suction cum jetting sewer cleaning machine fitted with pump having 4000 litres suction capacity and 6000 litres water jetting tank capacity including skilled operator, supervising engineer etc. for cleaning and partial desilting of manholes and dechocking of sewer lines. Dechocking and flushing of sewer line from one manhole to another by high pressure jetting system of 2200 PSI for sewer line from 150 mm dia upto 300 mm	50.000	meter	278.16	13908.00	INR Thirteen Thousand Nine Hundred & Eight Only
156.0	Cleaning of under ground sump, Over head RCC tank (independent staging) including disposal of silt and rubbish, all as per direction of Engineer-in-charge. The cleaning shall consist following operation:- 1) Tank shall be emptied of water by pumping & bottom shall be cleaned of silt and other deposits. 2) Entire surface area of the sump shall then scrubbed thoroughly with wire brush etc. and pressure washed with water. 3) Chlorination of RCC internal surface by liquid chlorine. 4) The treated surface shall be dried using air jetting and all loose particles shall be removal from the surface. 5) Finally the surface shall be treated with ultraviolet radiation etc. as per direction of Engineer-in-charge.	50.000	sq.M	341.39	17069.50	INR Seventeen Thousand & Sixty Nine and Paise Fifty Only
157.0	Providing Services of Skilled workmen (Like Plumber/Carpenter/Welder/Mason/Painter) as & when required as per the directn of TFL Rate include overhead & profit charges complete. (For unmeasurable work for Man-Day , i.e. 08 Hrs. basis)	750.000	Mandays	1032.69	774517.50	INR Seven Lakh Seventy Four Thousand Five Hundred & Seventeen and Paise Fifty Only
158.0	Providing Services of Semi-Skilled workmen(Like helper, assistant-plumber etc) as & when required as per the directn of TFL Rate include overhead & profit charges complete. (For unmeasurable work for Man-Day , i.e. 08 Hrs. basis)	750.000	Mandays	858.01	643507.50	INR Six Lakh Forty Three Thousand Five Hundred & Seven and Paise Fifty Only
159.0	Providing Services of Un-Skilled workmen as & when required as per the directn of TFL .Rate include overhead & profit charges complete (For unmeasurable work for Man-Day , i.e. 08 Hrs. basis)	1500.000	Mandays	735.04	1102560.00	INR Eleven Lakh Two Thousand Five Hundred & Sixty Only
160.0	Providing Services of Un-Skilled workmen (Toilet Cleaner /Sweeper) as & when required as per the directn of TFL .Rate include overhead & profit charges complete(For unmeasurable work for Man-Day , i.e. 08 Hrs. basis)	500.000	Mandays	735.04	367520.00	INR Three Lakh Sixty Seven Thousand Five Hundred & Twenty Only
161.0	Hydraulic Excavator (3D) with operator and fuel as per direction of EIC at any location within TFL Plant & Township premises . Rate include overhead & profit charges complete(Each unit qty for Per shift of 8 Hours) (Upto 4 Hr services shall be considered as half unit)	15.000	Each	9027.50	135412.50	INR One Lakh Thirty Five Thousand Four Hundred & Twelve and Paise Fifty Only
162.0	Hire and running charges of tipper with operator and fuel as per direction of EIC at any location within TFL Plant & Township premises, Rate include overhead & profit charges complete(Each unit qty for Per shift of 8 Hours) (Upto 4 Hr services shall be considered as half unit)	20.000	Each	4830.00	96600.00	INR Ninety Six Thousand Six Hundred Only
163.0	Backhoe Loaders (JCB 3DX) with operator and fuel as per direction of EIC at any location within TFL Plant & Township premises . Rate include overhead & profit charges complete(Each unit qty for Per shift of 8 Hours) (Upto 4 Hr services shall be considered as half unit)	15.000	Each	7705.00	115575.00	INR One Lakh Fifteen Thousand Five Hundred & Seventy Five Only
164.0	Hire and running charges of Tractor with Hydraulic Trolley with operator and fuel as per direction of EIC at any location within TFL Plant & Township premises, Rate include overhead & profit charges complete(Each unit qty for Per shift of 8 Hours) (Upto 4 Hr services shall be considered as half unit)	15.000	Each	1552.50	23287.50	INR Twenty Three Thousand Two Hundred & Eighty Seven and Paise Fifty Only
165.0	Cleaning of drains by deploying excavator and Tractor/tripper on hiring basis with operator and fuel as per direction of EIC at any location within TFL Plant & Township premises . Rate include overhead & profit charges complete(Each unit qty for Per shift of 8 Hours) (Upto 4 Hr services shall be considered as half unit)	30.000	Each	13857.00	415710.00	INR Four Lakh Fifteen Thousand Seven Hundred & Ten Only
166.0	Hire and running charges of Water Tanker (Capacity - 5 KL) with operator and fuel as per direction of EIC at any location within TFL Plant & Township premises, Rate include overhead & profit charges complete(Each unit qty for Per shift of 8 Hours) (Upto 4 Hr services shall be considered as half unit)	60.000	Each	1552.50	93150.00	INR Ninety Three Thousand One Hundred & Fifty Only
Total in Figures					9887030.37	INR Ninety Eight Lakh Eighty Seven Thousand & Thirty and Paise Thirty Seven Only

SCHEDULE OF RATES

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Quoted Rate in Figures			Select		0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only				